

# RECORD OF PROCEEDINGS

Minutes of

**MIFFLIN TOWNSHIP BOARD OF TRUSTEES**

Meeting

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Held

**June 21,**

**2016**

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Chairman Spanovich called the Regular Meeting to order at 3:30 p.m. with Mr. Angelou and Mrs. Stewart and Fiscal Officer, Nancy White.

Also Present were:	Fred Kauser	Fire Chief
	William Price	Police Chief
	D.J. Tharp	Service Director
	Becky Kadel	HR Director
	Melissa Rapp	Public Information Officer
	Rick Duff	Gahanna Resident

Mr. Angelou requested to amend the Minutes of June 6, 2016 to say that Mr. Spanovich said that he had a meeting with Mayor Kneeland and the Safety Director and they discussed Rick Duff approaching the Charter Review Commission to looking into Gahanna acquiring the Mifflin Township Fire Department. Mr. Spanovich stated that at the meeting, Mayor Kneeland said he has no intention to take over the fire department and that he will inform the Charter Review Commission. At the last meeting, Assistant Chief Dunlevy requested approval to appropriate previously certified, but unappropriated funds to the EMS account in the amount \$52,000 for firefighter uniforms previously approved. The Trustees requested that this be placed on hold due to conflicting numbers and asked Chief Kauser to present a list of employees receiving the uniforms, the cost, how will it be maintained, and a uniform policy.

## **Res. 141-16: Approve Minutes of June 6, 2016**

Mrs. Stewart moved to approve Minutes of June 6, 2016. Mr. Angelou seconded. All voted yea. Motion carried.

## **Res. 142-16: Approve Warrants for July 2016**

Mrs. Stewart moved to approve Warrants for July 2016. Mr. Angelou seconded. All voted yea. Motion carried.

## **TRUSTEES**

The Trustees presented a Resolution honoring Sgt. Tammy Phillips for demonstrating a high degree of personal initiative in her efforts by creating a community educational forum on heroin and opiate addictions that relayed valuable knowledge and awareness about an increasing problem in not only Mifflin Township but also the State of Ohio and the Nation.

Chief Price said the Mifflin Township Police Department designates special awards for officers who go above and beyond their job duties. He said the Merit Award which is given to an officer that has demonstrated high degree of personal initiative, performed extensively above the normal requirements in an exemplary manner, and contributes to the achievement of law enforcement goals. The Special Accommodation Award is presented to an officer who has improved an administrative procedure, fostered a successful community affair relationship and performed a valuable police service and demonstrated special faithfulness and preservation. The Mifflin Township Police Merit Award and Special Accommodation Award were presented by Chief Price to Sgt. Tammy Phillips.

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## **CORRESPONDENCE**

Fiscal Officer presented the following correspondence to the Board:

1. Letters were received from Franklin County Economic Development and Planning Department for the properties at 2799 Innis Road, 2665 Perdue Avenue, 2674 Woodland Avenue, 2710 Woodland Avenue, 2718 Woodland Avenue, 2757 Woodland Avenue, 2764 Woodland Avenue, 2787 Woodland Avenue and 2984 Woodland Avenue for various violations.
2. A letter was received from Franklin County Public Health for Notice of Violation for the property at 2665 Perdue Avenue for various violations.
3. A notice was received from the Solid Waste Authority of Central Ohio asking each municipality to appoint a representative to serve on the Solid Waste Rate Advisory Board. The representative can be an elected official or a staff member. The SWRAB serves in an advisory capacity to the SWACO Board of Trustees and as such will be presented with information on a new tipping fee and rate structure and will be asked to vote by ballot in October 2016 on a recommendation to the SWACO Board. They respectfully request that a representative of your municipality be designated to serve on the SWRAB. DJ Tharp, Service Director, will be the designated representative for Mifflin Township.

## **FISCAL OFFICER**

Fiscal Officer presented the 2017 tax budget to the Trustees.

### **Res. 143-16: Approve the 2017 Tax Budget**

Mr. Spanovich moved to approve the 2017 tax budget. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

## **HR**

Becky Kadel presented her 2017 budget to the Trustees. Fiscal Officer reported that she and Becky Kadel have been updating the employee handbook and will be working with the attorney as well as the department heads.

## **PIO**

Melissa Rapp said that there is a cemetery meeting today and she will be presenting updated rules and regulations to the committee. PIO reported that she and Mr. Spanovich attended the first responder's appreciation meeting at the VFW and they would like our participation. Melissa Rapp said she offered to assist them in marketing and promotions.

Mr. Spanovich commented that this committee is soliciting vendors to support this celebration for the first responder's appreciation week and requested approval to donate \$1,000.00

### **Res. 144-16: Approve to Donate \$1,000.00 to the First Responder's Appreciation Committee**

Mrs. Stewart moved to approve to donate \$1,000.00 to the first responder's appreciation committee. Mr. Spanovich seconded. All voted yea. Motion carried.

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Melissa Rapp reported that the newspaper "This Week" ran a nice article on the retirement of Karen Smith and Assistant Fire Chief Mike Grossman.

### **IT**

Chief Kauser reported that they are moving forward with Microsoft 365 Government.

### **SERVICE**

DJ Tharp reported that the cement mixer is working out very well. Service Director said the locks on the police department doors are in bad shape and need to be replaced. DJ Tharp requested approval to have quality door locks installed for \$2,551.00 paid from the general fund.

#### **Res. 145-16: Approve to Install Door Locks for the Police Department for \$2,551.00 Paid From the General Fund**

Mr. Angelou moved to approve to install door locks for the police department for \$2,551.00 paid from the general fund. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

### **POLICE**

Chief Price requested approval to pay a doctor bill from Grant Medical Center for a prisoner that was taken to the emergency room for \$1,365.00

#### **Res. 146-16: Approve to Pay a Doctor Bill from Grant Medical Center for \$1,365.00**

Mr. Angelou moved to approve to pay a doctor bill from Grant Medical Center for \$1,365.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Price requested approval to purchase a 2016 Ford Utility Police Interceptor Sedan for \$32,388.87

#### **Res. 147-16: Approve to Purchase a 2016 Ford Utility Police Interceptor Sedan for \$32,388.87**

Mr. Angelou moved to approve to purchase a 2016 Ford Utility Police Interceptor Sedan for \$32,388.87. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Price requested approval to accept \$8,133.95 from the United States Postal Inspection Service Asset Forfeiture Unit as a result of funds seized out of a criminal case. As a result of an investigation that was conducted in 2013, a seizure of US Currency in the amount of \$14,789.00 was taken. After the case was adjudicated in Federal Court, our portion of the seizure, \$8,133.95 was mailed to us.

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**Res. 148-16: Approve to Accept \$8,133.95 From the United States Postal Inspection Service Asset Forfeiture Unit**

Mrs. Stewart moved to approve to accept \$8,133.95 from the United States Postal Inspection Service Asset Forfeiture. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief requested approval to accept the resignation of Officer Manning effective June 26, 2016.

**Res. 149-16: Approve the Resignation of Officer Manning Effective June 26, 2016**

Mr. Angelou moved to approve the resignation of Officer Manning effective June 26, 2016. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief requested approval to accept the resignation of Officer Stonerock effective June 21, 2016.

**Res. 150-16: Approve the Resignation of Officer Stonerock Effective June 21, 2016**

Mrs. Stewart moved to approve the resignation of Officer Stonerock effective June 21, 2016. Mr. Spanovich seconded. All voted yea. Motion carried.

**FIRE**

Chief Kauser reported that he anticipates presenting nine firefighters to be hired at the July 19<sup>th</sup> township meeting and said that it will take four months of training.

Chief Kauser requested that the recognition of firefighters placed on hold until July 19, 2016.

Chief Kauser requested to appropriate previously certified but unappropriated funds to EMS account in the amount of \$52,100.00

**Res. 151-16: Approve to Appropriate Previously Certified but Unappropriated Funds to the Correct Account in the amount of \$52,100.00**

Mr. Angelou moved to approve to appropriate previously certified but unappropriated funds to the correct account in the amount of \$52,100.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Trustees requested that Chief Kauser give them a list of the items each personnel is receiving and the uniform policy.

Chief Kauser requested to approve the renewal of the 2 year firefighter and EMS online training subscription with CE Solutions for \$5,095.50.

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**Res. 152-16: Approve the Renewal of the 2 Year Firefighter and EMS Online Training Subscription with CE Solutions for \$5,095.50**

Mr. Spanovich moved to approve the renewal of the 2 year firefighter and EMS online training subscription with CE Solutions for \$5,095.50. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval for repair and perform maintenance on R134, M134 and L131 in the amount of \$18,045.27.

**Res. 153-16: Approve to Repair and Perform Maintenance on R134, M134 and L131 in the Amount of \$18,045.27**

Mrs. Stewart moved to approve to repair and perform maintenance on R134, M134 and L131 in the amount of \$18,045.27. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested to approve NFPA annual firefighting hose testing for \$4,930.00.

**Res. 154-16: Approve NFPA Annual Firefighting Hose Testing for \$4,930.00**

Mrs. Stewart moved to approve NFPA annual firefighting hose testing for \$4,930.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval to purchase two (2) mobile data computers for fire apparatus for the amount of \$4,420.00. This purchase will replace two front line computers and provide one backup MDC for the entire fleet.

**Res. 155-16: Approve Purchase of Two (2) Mobile Data Computers for Fire Apparatus for \$4,420.00**

Mr. Spanovich moved to approve purchase of two (2) mobile data computers for fire apparatus for \$4,420.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval to accept the resignation of Firefighter Brian VanMeter effective July 3, 2016 at 12:00 p.m.

**Res. 156 -16: Approve the Resignation of Firefighter Brian VanMeter Effective July 3, 2016 at 12:00 p.m.**

Mrs. Stewart moved to approve the resignation of firefighter Brian VanMeter effective July 3, 2016 at 12:00 p.m. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)



