

RECORD OF PROCEEDINGS

Minutes of

MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Meeting

Held

June 6,

2016

Chairman Spanovich called the Regular Meeting to order at 10:00 a.m. with Mr. Angelou and Mrs. Stewart and Fiscal Officer, Nancy White.

Also Present were:	Brian Dunlevy	Assistant Fire Chief
	William Price	Police Chief
	D.J. Tharp	Service Director
	Becky Kadel	HR Director
	Melissa Rapp	Public Information Officer

CONSENT AGENDA

Res. 129-16: Approve Minutes of May 17, 2016

Mr. Angelou moved to approve Minutes of May 17, 2016. Mrs. Stewart seconded. All voted yea. Motion carried.

TRUSTEES

Mr. Angelou announced the passing of Rudy Spanovich and commented on how much he meant to the city and community and sorry for his loss. Mr. Spanovich thanked everybody for their sympathy, kindness and understanding and he personally feels a great loss.

CORRESPONDENCE

Fiscal Officer presented the following correspondence to the Board:

1. Letters were received from Franklin County Economic Development and Planning Department for the properties at 2590 Parkwood Avenue, 3035 Perdue Avenue, 2785 Perdue Avenue, 2337 Mecca Road and 2607 Ferris Road for various violations.
2. Letters were received from Franklin County Public Health for Notice of Violation for the properties at 2369 Mecca Road, 3752 E. Missouri Avenue and 3749 E. Missouri Avenue for various violations.

FISCAL OFFICER

Fiscal Officer reported to the Trustees that due to the big issue of high grass and trash in the unincorporated area of the Township she has been talking with the Service Director as well as other township administrators about what each is doing to combat this problem. She spoke with the Madison Township Administrator, Susan Brobst, who is compiling a survey outlining how each township is handling these problems. Susan Brobst forwarded a copy of a notice that could be sent to the landlords and/or tenants of properties. This notice states that we are requiring them to have trash collection with Rumpke. If the tenant does not take care of the trash, the property owner is responsible. Fiscal Officer said that this notice was reviewed and approved by Eastman and Smith who are the advisors for our solid waste consortium and Madison Township's consortium. She provided a copy to the Trustees of the Mifflin Township Guidelines for Rumpke service that is mailed to each property. Fiscal

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Officer said she received a listing of all the properties and owners from the Franklin County Auditor's and suggested sending this notice to all the tenants and owners reiterating that they must have trash collection or show receipt of disposal and if they do not comply then it will be placed on their tax duplicate. After discussion, the Trustees decided to have a letter sent to the property owner stating that a resolution was passed and trash collection is required

with Rumpke and this will be enforced, but if they chose not to comply Mifflin Township will pay to have their trash picked up and this cost will be applied to their tax duplicate.

Fiscal Officer said that budgets will be due June 21, 2016. The Trustee Meeting for July 4th will be canceled and the next meeting scheduled is July 19th at 3:30 p.m.

HR

Becky Kadel reported that she attended an FLSA (Fair Labors Standard Act) seminar which was provided by Fishel Hass. She also informed the Trustees that all employees including elected officials are required to take anti harassment training this year. This training will be provided on OTARMA's website and must be completed by June 30th.

PIO

Melissa Rapp reported that Safety Town is this week at Lincoln Elementary school. She did put out a press release regarding Safety Town and also our two long term employees that have retired.

Melissa Rapp reminded the Trustees and department heads that the next cemetery meeting is scheduled for June 21st after the Trustee Meeting. She said that Mifflin Township did receive media coverage on the structural fire training.

Mr. Spanovich said that he attended a meeting with the Gahanna Mayor, commander of the VFW and other dignitaries regarding our community setting aside one day to honor first responders (fire and police). Gahanna would like to do this at the first football game of the season. The first planning meeting for this event is June 15th at 10:00 a.m. which he and Melissa Rapp will attend.

IT

Fiscal Officer said that they discussed document management is now active and administration will start using it first, moving forward with Microsoft 356, submitting a claim for the server that was damaged by water, and purchasing a new server for the VIP software to be placed in house. The next meeting is scheduled for June 15th at 1:00 p.m.

SERVICE

DJ Tharp requested approval to hire Colton Long and Joseph Swatzell as part time seasonal help at \$11.00 per hour effective June 7, 2016.

Res. 130-16: Approve to Hire Colton Long and Joseph Swatzell as Part Time Seasonal Help at \$11.00 Per Hour Effective June 7, 2016

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Mr. Angelou moved to approve to hire Colton Long and Joseph Swatzell as part time seasonal help at \$11.00 per hour effective June 7, 2016. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

DJ Tharp requested approval to purchase a concrete mixer from StoneTooling for \$2,999.00.

Res. 131-16: Approve to Purchase a Concrete Mixer from StoneTooling for \$2,999.00

Mrs. Stewart moved to approve to purchase a concrete mixer from Stone Tooling for \$2,999.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

POLICE

Chief Price said he received a bill from Grant Medical Center for \$1,932.10. He said Officer Marquard arrested a suspect and took him to the Franklin County Jail where he was refused entry due to a cut on his hand. The suspect was taken to the Grant Medical Center where treatment was administered.

Res. 132-16: Approve to Pay Grant Medical Center for \$1,932.10

Mrs. Stewart moved to approve to pay Grant Medical Center for \$1,932.10. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Price presented to the Trustees an appreciation letter for Tammy Phillips. He would like to recognize the hard work she displayed with the community heroin outreach meeting on April 26th and she was also instrumental in making Mifflin Township one of the first police departments to carry Narcan in our patrol cruisers.

Res. 133-16: Resolution Commending Sgt. Tammy Phillips for the Work She Displayed with the Community Heroin Outreach Meeting and Instrumental in Making Mifflin Township One of the First Police Departments to Carry Narcan in Our Patrol Cruisers

Mr. Spanovich approved a resolution commending Sgt. Tammy Phillips for the work she displayed with the community heroin outreach meeting and instrumental in making Mifflin Township one of the first police departments to carry Narcan in our patrol cruisers. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Price requested approval to remove Sgt. Tammy Phillips from her 6 month probation period and with a pay increase of 3.5% effective June 5, 2016.

Res. 134-16: Approve to Remove Sgt. Tammy Phillips From Her 6 Month Probation Period and With a Pay Increase of 3.5% Effective June 5, 2016

Mr. Spanovich moved to approve to remove Sgt. Tammy Phillips from her 6 month probation period and with a pay increase of 3.5% effective June 5, 2016. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

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FIRE

Assistant Chief Dunlevy recognized firefighters who recently participated in a smoke detector initiative. He said that these employees took their own time to assist over 80 people.

Res. 135-16: Resolution Commending the Following Firefighters Who Participated in a Smoke Detector Initiative: Captain Davis, Lt. Broskie, Lt. Engler, Lt. Eing, FF Kinder, FF Frankle, FF Reynolds, FF Morris, FF Troyer, FF Barnett, FF Fey, FF Kovacs and FF Stricklin

Mrs. Stewart moved to approve a resolution commending the following firefighters who participated in a smoke detector initiative: Captain Davis, Lt. Broskie, Lt. Engler, Lt. Eing, FF Kinder, FF Reynolds, FF Morris, FF Troyer, FF Barnett, FF Fey, FF Kovacs and FF Stricklin. Mr. Spanovich seconded. All voted yea. Motion carried.

Assistant Chief Dunlevy requested approval to purchase a used SCBA air compressor from Plain Township for \$9,000.00 and \$4,814.00 for delivery, setup, air testing and 4 air cylinders for a total cost of \$13,814.00

Res. 136-16: To Approve Purchase of a Used SCBA Air Compressor From Plain Township, Delivery, Setup, Air Testing and 4 Air Cylinders for \$13,814.00

Mrs. Stewart moved to approve purchase of a used SCBA air compressor from Plain Township, delivery, setup, air testing and 4 air cylinders for \$13,814.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Assistant Chief Dunlevy requested approval to appropriate previously certified, but unappropriated funds to the EMS account in the amount \$52,000 for firefighter uniforms previously approved. The Trustees requested this be placed on hold due to conflicting numbers.

Assistant Chief Dunlevy requested to approve preventative routine maintenance and fire hydrant repairs as they occur within the unincorporated portion of the Township not to exceed \$14,000.00

Res. 137-16: Approve Repair of Fire Hydrants in Unincorporated Township Not to Exceed \$14,000.00

Mr. Angelou moved to approve repair of fire hydrants in unincorporated township not to exceed \$14,000.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Assistant Chief Dunlevy requested approval to purchase EMS supplies from Boundtree for \$6,450.00

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Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

Held **December 7,** **2015**

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Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

Held **December 7,** **2015**
