

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **June 16,** **2015**

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White.

Also Present were:

Fred Kauser	Interim Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer

CONSENT AGENDA

Res. 150-15: Approve Minutes of June 1, 2015 and June 10, 2015

Mr. Angelou moved to approve Minutes of June 1, 2015 and June 10, 2015. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 151-15: Approve Warrants of July 2015

Mr. Angelou moved to approve Warrants of July 2015. Mr. Spanovich seconded. All voted yea. Motion carried.

TRUSTEE COMMENTS

Mrs. Stewart asked Chief Price if he is still exploring options in replacing the Chief's car. Chief Price responded that he has placed this on hold.

CORRESPONDENCE

Fiscal Officer presented the following correspondence to the Board.

1. Letters were received from Franklin County Economic Development and Planning Department for the properties at 2648 Ferris Road, 2941 Perdue Avenue, 2979 Perdue Avenue, 3435 Westerville Road for various violations.
2. A letter was received from Franklin County Public Health for 1st Observation Report Public Health Nuisance Program for the property at 3743 Emmons Avenue for various violations.
3. A letter was received from Franklin County Public Health for 2nd Notice of Violation for the property at 2461 Melrose Avenue for various violations.
4. A letter was received from Hope Kingsborough from the COCIC regarding the State of Ohio Forfeiture properties. She said that if the township is interested in the properties on the list, we have to indicate that to the Auditor's office by June 19, 2015.

Res. 152-15: Approve to Accept Properties From COCIC as Per Schedule Excluding Parcel #025-001841 and Parcel #190-000232

Mrs. Stewart moved to approve to accept properties from COCIC as per schedule excluding Parcel #025-001841 and Parcel #190-000232. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

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FISCAL OFFICER

Fiscal Officer said that today she completed the 2016 tax budget template and forwarded that to the department heads. She said that they need to complete their 2016 estimates. Fiscal Officer reported that she filled in actual 2013, 2014, and 2015 is based on the 2015 appropriations. She said that if you need to make 2015 changes that is fine and that you can use this as a comparison for 2016. Fiscal Officer said she is hoping to bring to the next meeting a request for the workflow for the budget module in VIP so that we are able to dump that into the budget module when the department heads have completed their actual budgets for next year. Fiscal Officer reminded the department heads that the receipts that you are putting in for 2016 will not affect the property tax parts of it, but will affect any other sources of income that you would be receiving.

ADMIN

HR

Becky Kadel requested approval to officially sever ties with Clemens, Nelson & Associates.

Res. 153-15: Approve to Officially Sever Ties With Clemens, Nelson & Associates

Mrs. Stewart moved to approve to officially sever ties with Clemens, Nelson & Associates. Mr. Angelou seconded. All voted yea. Motion carried.

PIO

Melissa Rapp reported that Interim Chief Kauser and DJ Tharp along with herself attended the Leonard Park water project construction meeting on June 12, 2015. She said that things are progressing but currently they have a 14 item punch list and she was not able to get a specific date from Steve Renner on when we might be able to have an informational meeting for the residents. Mrs. Rapp said that Steve Renner would like to be further in the process before a meeting is held. She said that she does have a list of about a dozen residents who have called in checking on the project and will pass any updated information on to them. DJ Tharp said that the bulk of the meeting was about getting the area back to where it was before any construction took place. He said they talked about paving, grading alleys, raising the fire hydrants up to standard and having the Fire Chief inspecting them, waiting on chlorination tests and said that they are moving along at a pretty decent speed on their 14 item punch list.

IT

Interim Chief Kauser requested to approve a contract for services with a third party firm to conduct a security audit and assessment of our MECC 9-1-1 system for the amount \$5,100.00. He said that when this is approved, the project will take approximately 45 days to complete once the PO has been issued. Interim Chief Kauser informed the Trustees that Total Technologies will be the company performing the audit and assessment and they are a large government specialty company who does penetration assessments for government systems.

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Res. 154:15 Approve to Pay Total Technologies \$5,100.00 for Security Assessment of MECC 9-1-1 System and CAD

Mrs. Stewart moved to approve to pay Total Technologies \$5,100.00 for security assessment of MECC 9-1-1 System and CAD. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

SERVICE

DJ Tharp requested approval to purchase 2 graves for a total of \$180.

Res. 155-15: Approve the Purchase 2 Graves for a total of \$180.00

Mr. Spanovich moved to approve the purchase 2 graves for a total of \$180.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

POLICE

None

FIRE

Interim Chief Kauser reported that he is still waiting for data in terms of the peak period of Medic and use of Ladder 131 and this will be presented at the July 21st meeting. Interim Chief Kauser presented to the Trustees as requested, preliminary maintenance records and cost for Ladder 131. He stated that they have made adjustments to the response district for Ladder 131 and they are not responding to certain EMS runs that they were two weeks ago.

Interim Chief Kauser informed the Trustees that he had a meeting with Gahanna Ministerial Association on June 2 as we are setting up a formal Chaplain program for the Fire Division which will take months to develop. He stated that they will meet again in September.

Interim Chief Kauser asked the availability of the Trustees to attend a workshop in July for RCOG.

Interim Chief Kauser reported that there was an email interaction with the City of Gahanna administration involving the Parc Apartments located on North Hamilton Road. This communication was about a fire department matter which had been remedied by the Fire Marshal prior to this exchange.

Interim Chief Kauser informed the Trustees that he will be attending a public meeting on Thursday at 5 P.M. regarding the widening project on Hamilton Road. He presented to the Trustees some information regarding the new area code "380" that is being added to the "614" region to accommodate the expansion of the telephone system.

Interim Chief Kauser requests to approve Dr. Paul Zeeb's EMS Medical Direction annual fees of \$25,000.00 for 2015.

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Res. 156-15: Approve Dr. Paul Zeeb's EMS Medical Direction Annual Fees of \$25,000.00 for 2015

Mrs. Stewart moved to approve Dr. Paul Zeeb's EMS Medical Direction Annual Fees of \$25,000.00 for 2015. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Interim Chief Kauser requested approval for the annual National Fire Protection Association firefighter physicals provided by Public Safety Health and Wellness managed by Dr. William Lovett for \$41,093.00.

Res. 157-15: Approve Annual National Fire Protection Association Firefighter Physicals Provided by Public Safety Health and Wellness Managed by Dr. William Lovett for \$41,093.00

Mr. Spanovich moved to approve annual National Fire Protection Association Firefighter Physical provided by Public Safety Health and Wellness managed by Dr. William Lovett for \$41,093.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Interim Chief Kauser requested approval for technician pay schedule revision as listed.

Res. 158-15: Approve Technician Pay Schedule Revision as Listed

Mrs. Stewart moved to approve technician pay schedule revision as listed. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Interim Chief Kauser requested approval to promote FF Satterfield, FF Gibson, FF DeSantis, FF Irwin, and FF Rozum to Firefighter Technician, Master effective June 21, 2015.

Res. 159-15: Approve to Promote FF Satterfield, FF Gibson, FF DeSantis, FF Irwin, and FF Rozum to Firefighter Technician, Master Effective June 21, 2015

Mr. Spanovich moved to approve to promote FF Satterfield, FF Gibson, FF DeSantis, FF Irwin and FF Rozum to Firefighter Technician, Master effective June 21, 2015. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Interim Chief Kauser reported that due to staffing shortages in technical positions including apparatus driver-operator and an effort to reduce the costs of backfilling positions using overtime staff, he requested to approve a firefighter-specialist, contingent classification.

Res. 160-15: Approve Firefighter-Specialist, Contingent Classification

Mrs. Stewart moved to approve firefighter-specialist, contingent classification. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Price requested an executive session to discuss a legal issue.

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Held **JANUARY 3,** **2013**

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Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

Held **JANUARY 3,** **2013**
