

RECORD OF PROCEEDINGS

Minutes of

MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Meeting

Held

JUNE 18,

2013

Vice Chairman Mrs. Stewart called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou and the Fiscal Officer, Nancy White, present. Chairman Spanovich was absent.

Also present were:

Tim Taylor	Fire Chief
William Price	Acting Police Chief
D.J. Tharp	Service Director
Steve Blake	Police/Code Officer
Becky Kadel	HR Director
Lynn Bruno	Public Information Officer

CONSENT AGENDA

Res. 150-13: Approve Minutes of June 3, 2013

Mr. Angelou moved to approve the minutes of the June 3, 2013 meeting. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 151-13: Approve Warrants for July, 2013

Mr. Angelou moved to approve the July, 2013 warrants for payroll and bills. Mrs. Stewart seconded. All voted yea. Motion carried.

TRUSTEES' COMMENTS – None at this time.

CORRESPONDENCE

The Fiscal Officer presented the following correspondence to the Board:

1. At a previous meeting, a notice was received that two parcels in Mifflin Township were offered at a sheriff's sale, but no bids were received. There was a question on the correct number on one of the parcels and the other was a vacant lot. Officer Blake was asked to check to clarify the correct information on these properties.
2. An Invitation was received from the Franklin County Agricultural Society for Elected Officials to attend the Opening Ceremony and Reception on July 13, 2013 and Elected Officials' Luncheon on July 18, 2013. The deadline to RSVP is July 10, 2013.

The Fiscal Officer said she gave the Trustees a copy of the Requisition for the Priority Dispatch Annual Renewal Extended Service Plan/Maintenance EMD/EFD Program in the amount of \$7,657.00. She said it was sent to her for approval, but it had not been brought before the Board for their approval. Chief Taylor said he never received a copy of the Requisition and will present it to the Board at the next meeting.

The Fiscal Officer said she also gave the Trustees a copy of a letter from Clinton Township thanking Acting Chief Price and Sgt. Johnson for their assistance in a burglary at a home in Clinton Township.

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

JUNE 18,

2013

The Fiscal Officer said she forwarded the information regarding the renewal on the Maintenance Support Agreement for the SAN that is located at the MECC to Deputy Chief Kauser. He said that because the CAD is running on this they must renew it this year and probably next year it will not be renewed because it will be moved to another server. The Fiscal Officer said the cost will be \$6,818.40 and she will place it on the agenda for the next meeting.

PROPOSED RESOLUTIONS-CONSENT AGENDA (NEW BUSINESS):

ADMIN – The Fiscal Officer presented the Loveland & Brosius invoice for approval.

Res. 152-13: Approve Paying the Loveland & Brosius Invoice for Legal Services Through May 31, 2013

Mr. Angelou moved to approve paying the Loveland & Brosius invoice for legal services through May 31, 2013. Mrs. Stewart seconded. All voted yea. Motion carried.

The Fiscal Officer said that a matter that has been pending is to pick-up member contributions for OPERS Law Enforcement and Ohio Police & Fire. After discussion, the Trustees agreed to hold this for the July 1, 2013 meeting.

SERVICE – D.J. Tharp said that at the Trustees' request, a meeting was held between Acting Chief Price, Code Officer Blake, and himself to determine the best way to spend the \$16,000 that was approved to add to the clean-up fund. He said that they agreed that if \$14,000 was added making a total of \$30,000, the money would be used for paying two part-time Service employees at \$11.00 per hour with \$7,000 left over for materials, equipment rental and other clean-up fees. He said that the HR Director has done job descriptions for each position.

Res. 153-13: Approve Amending Prior Resolution No. 146-13 from \$16,000 to \$30,000 to Hire Two Part-time Service Positions to Work in the Cemetery and Unincorporated Area as Needed Not to Exceed 28 Hours per Week

Mr. Angelou moved to approve amending prior resolution No. 146-13 from \$16,000 to \$30,000 to hire two part-time Service positions to work in the cemetery and unincorporated area as needed not to exceed 28 hours per week as presented in the memo dated 6/13/13 from the Service Director. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Res. 154-13: Approve Creating the Two Part-time Positions as Requested by the Service Director in the June 13, 2013 Memo

Mr. Angelou moved to approve creating the two part-time positions as requested by the Service Director in the June 13, 2013 memo as stated in the above resolution. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

JUNE 18,

2013

D.J. Tharp recommended that we hire Jeffery Ward as a part-time seasonal employee for the Service Department at \$11.00 per hour not to exceed 28 hours per week and a total not to exceed 800 hours for the season. Mr. Ward was a previous part-time employee several years ago.

Res. 155-13: Approve Hiring Jeffery Ward as a Part-time Seasonal Employee for the Service Department at \$11.00 Per Hour Not to Exceed 28 Hours Per Week and a Total Not to Exceed 800 Hours for the Season Contingent Upon the Background Check.

Mr. Angelou moved to approve hiring Jeffery Ward as a part-time seasonal employee for the Service Department at \$11.00 per hour not to exceed 28 hours per week and a total not to exceed 800 hours for the season contingent upon a successful background check as recommended by the Service Director. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

POLICE – Acting Chief Price gave the Trustees a copy of the May, 2013 Police stats for their information. He had no other report at this time.

CODE ENFORCEMENT – Steve Blake requested a resolution for three more properties to be demolished under the Franklin County ORC 505.86.

Res. 156-13: Approve Resolution to Demolish 2944 Perdue & 3054 Perdue Avenues and 1822 Stelzer Road under the Franklin County ORC 505.86

Mr. Angelou moved to approve a Resolution to Demolish 2944 Perdue & 3054 Perdue Avenues and 1822 Stelzer Road under the Franklin County ORC 505.86. Mrs. Stewart seconded. All voted yea. Motion carried.

The Fiscal Officer said we will be getting a settlement in about a month and she will need copies of the liens that Officer Blake has filed to match with any money received.

Officer Blake said that the County revised their program and are trying to get 50 houses down in 60 days so they are putting some of ours on the fast track. He said he will get a list together for the Fiscal Officer of assessments for her records.

FIRE – Chief Taylor presented the following items to the Board for approval:

Res. 157-13: Approve Renewal of the City of Columbus 800 MHz Radio User Agreement as Presented for Quarterly Charge Totaling \$6,507.00 for 2013

Mr. Angelou moved to approve the renewal of the City of Columbus 800 MHz Radio User Agreement as presented for a quarterly charge totaling \$6,507.00 for 2013. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

JUNE 18,

2013

Res. 158-13: Approve Cooperative Agreement MOU Between MECC and Columbus Regional Airport Authority (CRAA) as Presented with No Cost Involved

Mr. Angelou moved to approve the Cooperative Agreement MOU between MECC and Columbus Regional Airport Authority (CRAA) as presented with no cost involved. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Res. 159-13: Approve Request to Initiate the Promotion Process for 2013 to Fill Vacancies for the Ranks of Battalion Chief, Lieutenant and Captain with Conditional Final Approval Based Upon Receipt of Estimated Cost

Mr. Angelou moved to approve request to initiate the promotion process for 2013 to fill vacancies for the ranks of Battalion Chief, Lieutenant and Captain with conditional final approval based upon receipt of estimated cost. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Res. 160-13: Approve Sending Fire Personnel Kauser, Gilbert, Eing, C. Searle, Nagle, Stricklin, Frankle and Jordan to the Critical Concepts in Airway Management Course on July 15, 2013 at the Ohio Fire Academy with No Cost for Course

Mr. Angelou moved to approve sending Fire Personnel Kauser, Gilbert, Eing, C. Searle, Nagle, Stricklin, Frankle and Jordan to the Critical Concepts in Airway Management Course on July 15, 2013 at the Ohio Fire Academy with no cost for the course. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 161-13: Approve Firefighter Kenny King Attending the Annual Nursing & EMS Conference at The Fawcett Center at His Own Expense on June 20, 2013

Mr. Angelou moved to approve Firefighter Kenny King attending the Annual Nursing & EMS Conference at The Fawcett Center at his own expense on June 20, 2013. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 162-13: Approve Firefighter Albert Wiggers Attending a Paramedic Refresher Class at the OAEMS Summer Conference for \$150.00 on June 24 – 30, 2013

Mr. Angelou moved to approve Firefighter Albert Wiggers attending a Paramedic Refresher Class at the OAEMS Summer Conference for \$150.00 on June 24 – 30, 2013. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 163-13: Approve Firefighter Chuck Wilhelm Attending Ohio Fire Arson School at the Crown Plaza North for \$295.00 on August 5 – 9, 2013

Mr. Angelou moved to approve Firefighter Chuck Wilhelm attending Ohio Fire Arson School at the Crown Plaza North for \$295.00 on August 5 – 9, 2013. Mrs. Stewart seconded. All voted yea. Motion carried.

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

JUNE 18,

2013

Res. 164-13: Approve Request to Amend the Approval Process for On Duty Fire Company Training on a Trial Period of Six Months as Presented by Chief Taylor per June 13, 2013 Memo

Mr. Angelou moved to approve request to amend the approval process for On Duty Fire Company Training on a trial period of six months as presented by Chief Taylor per June 13, 2013 memo. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Mrs. Stewart suggested that all training expenses be included in the 2014 budgets to be sure money is available when training requests are made.

Res. 165-13: Approve Request to Amend the Approval Process for Firefighter & EMS Outreach Training on a Trial Period for Six Months as Presented by Chief Taylor per June 12, 2013 Memo

Mr. Angelou moved to approve request to amend the approval process for Firefighter & EMS Outreach Training on a Trial period for six months as presented by Chief Taylor per June 12, 2013 memo. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor presented the Board with 10 pages of information on the Videoconferencing Requirements Definition for their review. He said it will be presented to the IT Committee but there are no costs included as yet. Prices are becoming more reasonable. (See Referral File)

Chief Taylor said there is a repair estimate from KIS Adjusting Service for water damage at Station 133 from an ice machine in the amount of \$6,072.93. (See Referral File)

Res. 166-13: Approve Water Damage Repair of Safety Trailer Used for Training in the Amount of up to \$3800.00

Mr. Angelou moved to approve water damage repair of Safety Trailer used for training in the amount of up to \$3800.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 167-13: Approve Declaring 2001 International EMS Transport Vehicle as Surplus and Sold at Auction as Presented

Mr. Angelou moved to approve declaring the 2001 International EMS Transport Vehicle as surplus and sold at auction as presented. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

The Trustees approved a previous training that did not go before the Board as following:

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

Held

JUNE 18,

2013

Res. 168-13: Approve Software Training In Design Course for \$195.00

Mr. Angelou moved to approve the Software Training In Design Course for \$195.00. Mrs. Stewart seconded. All voted yea. Motion carried.

There being no further business, Mr. Angelou moved to adjourn the meeting. Mrs. Stewart seconded. All voted yea. Motion carried.

Lynn M. Stewart, Vice Chairman

Richard J. Angelou, Trustee

Nancy M. White, Fiscal Officer