

RECORD OF PROCEEDINGS

Minutes of

MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Meeting

Held

June 1,

2015

Chairman Spanovich called the Regular Meeting to order at 10:00 A.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White.

Also Present were:

Fred Kauser
William Price
D.J. Tharp
Becky Kadel
Melissa Rapp
Dom Keirns

Interim Fire Chief
Police Chief
Service Director
HR Director
Public Information Officer
Resident of Mifflin Township

CONSENT AGENDA

Res. 138-15: Approve Minutes of May 15, 2015

Mr. Angelou moved to approve Minutes of May 15, 2015. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 139-15: Approve Minutes of May 19, 2015

Mrs. Stewart moved to approve Minutes of March 19, 2015. Mr. Angelou seconded. All voted yea. Motion carried.

TRUSTEE COMMENTS

Mr. Angelou commented that he is glad that all the MECC members approved participation in the Regional Council of Government. He believes this will be a new chapter in cooperation between various entities and will save money across the board. Mr. Spanovich advised the department heads that if they are asked to about the operations, policies, etc. for Mifflin Township they should contact an elected official to assist then in the conversation.

Mr. Spanovich said he would prefer that the person questioning an employee of Mifflin Township submit an agenda instead of spontaneously approaching us and asking questions.

CORRESPONDENCE

None

FISCAL OFFICER

Fiscal Officer reported that she would like some clarification on the resolution that was passed on the sick leave incentive. She stated that in the past, the guidelines stated that if a person was hired during a sick leave incentive period and they have not been employed for the entire period, they would receive a \$200.00 incentive payment. Fiscal Officer asked the Trustees if this is changing now with the new resolution. After discussion, it was determined that an employee will be paid for the completed months the individual has worked.

ADMIN

No report.

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HR

Becky Kadel provided the Trustees with an update regarding possibly adding nicotine testing to our wellness program this plan year or next. She researched and presented to the Trustees for review a side-by-side comparison of the two options available. At this time, it is her recommendation that adding nicotine testing to our random program is not doable. She said it excludes administration, service, and doesn't include spouses. There are also potential concerns about how the employees would perceive nicotine testing if we attached it to their quarterly random testing for illegal substances as the nicotine testing is not part of our drug free safety program. She also stated that she talked to a doctor at Ohio Health and it is his opinion that nicotine testing does not really deter employees from using nicotine. Mrs. Stewart asked Becky Kadel to see if the nicotine testing would lower our premium on our insurance.

PIO

Melissa Rapp informed the Trustees that she has received numerous calls regarding the Leonard Park Water Project and she has not been able to get an update from Steve Renner's Office. She said she has sent several emails and asked for an update but has not heard back from his office. Melissa Rapp said that there are residents who are very interested in finding out the status and when they will be able to tap in to the water line. Trustees requested that the Fiscal Officer contact Steve Renner to get an update on the Leonard Park project.

IT

Mrs. Stewart reported that they had a document management meeting last week. Interim Chief Kauser said that they are close to bringing a decision to the Trustees at the next couple of meetings. Interim Chief Kauser said that at the next IT meeting he will be bringing a proposal to have the 9-1-1 system third party assessed for security vulnerabilities risks.

SERVICE

DJ Tharp reported that they had 9 burials in May and sold 6 graves. He said they are currently mowing ditches and alleys throughout the Township and have been busy tagging properties that need to be cleaned up and the yards mowed.

POLICE

Chief Price requested approval to promote Reserve Officers Adam James and Freedom Chrisman to paid part-time position at \$11.00 per hour.

Res. 140-15: Approve to Promote Reserve Officers Adam James and Freedom Chrisman to Paid Part-time Position at \$11.00 Per Hour

Mr. Angelou moved to approve to promote Reserve Officer Adam James and Freedom Chrisman to paid part-time position at \$11.00 per hour. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Price said that he spoke with Mr. Angelou last week as he would like approval to explore some options in replacing the Chief's car with a larger vehicle. Chief Price said that he would like a larger vehicle for safety. He also said that the fire department may be interested in his vehicle or he could put it on GovDeals. Mr. Spanovich commented that we

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need to identify the safety reasons why we need a larger vehicle, why the fire department needs an additional car, we need to determine the cost of the change through the Fiscal Officer, and does the budget allow it. These are all questions that need to be answered before we can make a decision in getting a new vehicle.

FIRE

Interim Chief Kauser requested approval to begin the process of creating eligibility list for firefighter-paramedic positions. The process usually takes 45 – 60 days for applications and they are taken from certified fire fighter who are either in paramedic school or have their paramedic certification. They are then invited to participate in a written test which is conducted using an online firm. This then establishes an eligibility list that we can hire from with a 1-2 years duration. Chief Kauser said that our current list has expired and we anticipate having vacancies coming up in the next 6 – 12 months due to retirements.

Res. 141-15: Approve to Begin the Process of Creating Eligibility List for Firefighter-Paramedic Positions.

Mrs. Stewart moved to approve to begin the process of creating eligibility list for firefighter-paramedic positions. Mr. Angelou seconded. All vote yea. Motion carried. (See Referral File)

Interim Chief Kauser requested approval to purchase EMS Supplies from Boundtree for \$7,110.42

Res. 142-15: Approve to Purchase EMS Supplies From Boundtree for \$7,110.42

Mrs. Stewart moved to approve to purchase EMS supplies from Boundtree for \$7,110.42. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Interim Chief Kauser requested approval to purchase fire hydrant maintenance for the unincorporated district for the amount of \$2,920.00

Res. 143-15: Approve to Purchase Fire Hydrant Maintenance for the Unincorporated District for the Amount of \$2,920.00

Mrs. Stewart moved to approve to purchase fire hydrant maintenance for the unincorporated district for the amount of \$2,920.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Interim Chief Kauser requested approval for routine replacement of six of eight rear tires on Ladder 131 for \$3,586.62.

Res. 144-15: Approve Routine Replacement of Six Tires on Ladder 131 for \$3,586.62

Mrs. Stewart moved to approve routine replacement of six tires on Ladder 131 for \$3,586.62. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

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Interim Chief Kauser reported that he is completing a comprehensive review of staffing and incident activities evaluating placing a peak period medic in service at fire station 131. He said that a final report should be completed by June 15.

Interim Chief Kauser informed the Trustees that he did have a meeting with Gahanna City EMA Director and Development Director on May 28th to address a question that they had about a single run and obtain information about the population figures in the south zone of the industrial park which they provided.

Interim Chief Kauser gave a RCOG update that Jefferson and Plain Township Trustees approved participating in the RCOG Board on May 27, 2015.

VISITOR COMMENT

Dom Keirns who is a resident in Ferris Park requested that the Service Department put gravel around mailboxes. DJ Tharp said that he would take care of this and put gravel around the mailboxes.

Res. 145-15: Move into Executive Session

Mrs. Stewart moved to go into executive session to discuss a legal issue at 10:42 a.m. Mr. Angelou seconded. All voted yea. Motion carried.

The Trustees came out of executive sessions at 11:00 a.m.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer

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Held **JANUARY 3,** **2013**

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