

RECORD OF PROCEEDINGS

Minutes of

MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Meeting

Held

JUNE 21,

2011

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:

R.B. Salyer	9-12 Project Group
Curtis & Charlie Johnson	2073 Republic Ave.
Judy Shepherd	2355 Agler Rd.
Jim DeConnick	Fire Chief
Michael Grossman	Asst. Fire Chief/MECC
Michael Pocock	Police Chief
D.J. Tharp	Service Director
Steve Blake	Police/Code Officer
William Price	Police Lieutenant

CONSENT AGENDA

Res. 140-11: Approve Minutes of June 6, 2011

Mrs. Stewart moved to approve the minutes of the June 6, 2011 meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 141-11: Approve Warrants for July, 2011

Mr. Angelou moved to approve the July, 2011 warrants for payroll and bills. Mrs. Stewart seconded. All voted yea. Motion carried.

TRUSTEES' COMMENTS – None at this time.

CORRESPONDENCE

The Fiscal Officer presented the following correspondence to the Board:

1. A Notice of intent to file suit under the Federal Clean Water Act for illegal discharges and N.P.D.E.S. permit violations with the Franklin County stormwater sewer system. County Agencies and Townships were named in the suit from Attorney Richard C. Sahli. The Trustees asked that this be sent to the County Prosecutor.
2. A Liquor Permit Request was received from the Ohio Division of Liquor Control for a new permit for Sunoco Stelzer LLC at 2280 Stelzer Rd., Columbus, Ohio 43219. Police Chief Pocock said he has reviewed the application and the Police have no objections.

Res. 142-11: Approve New Liquor Permit Application Request by Sunoco Stelzer LLC at 2280 Stelzer Road with No Hearing Requested

Mr. Spanovich moved to approve the New Liquor Permit Application Request by Sunoco Stelzer LLC at 2280 Stelzer Road with no hearing requested. Mr. Angelou seconded. All voted yea.

PROPOSED RESOLUTIONS (NEW BUSINESS):

ADMIN – The Fiscal Officer said we have a request from the Gahanna/New Albany 9-12 Project Group to renew the use of the Meeting Hall for the next six months on the third Saturday of the month. The Trustees agreed to discontinue the use of the Meeting Hall on weekends but will allow the 9-12 Project Group to use it in July since they have a speaker scheduled. Mr. Salyer from the 9-12 Project Group said he will check to see if they can change their meeting date to a weekday evening. Mr. Spanovich said he would also like an agenda of their speakers and an explanation regarding their non-profit status.

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Res. 143-11: Approve Renewing Use of the Meeting Hall by the Gahanna/New Albany 9-12 Project Group as Scheduled in July Only and Through December, 2011 if a Weekday Evening Meeting Date can be Scheduled

Mrs. Stewart moved to approve renewing the use of the Meeting Hall by the Gahanna/New Albany 9-12 Project Group as scheduled in July only and through December, 2011 if a weekday evening date can be scheduled. Mr. Angelou seconded. All voted yea. Motion carried.

The Fiscal Officer requested a transfer in the General Fund to cover Community Center rental deposit refunds for the remainder of the year.

Res. 144-11: Approve Transferring \$2500 in the General Fund from 1-F-07 to 1-F-08F for Community Center Deposit Refunds for the Remainder of the Year

Mrs. Stewart moved to transfer \$2500 in the General Fund from 1-F-07 to 1-F-08F for Community Center deposit refunds for the remainder of the year. Mr. Angelou seconded. All voted yea. Motion carried.

The Fiscal Officer said that several months ago she put out an RFP for accounting software and made a recommendation to accept the proposal by SSI. Upon request a presentation was made to the IT committee and subsequent to that all questions regarding the software program have been answered to the satisfaction of the IT Committee. She asked if the Trustees would be willing to approve the purchase of the accounting software from Software Solutions at this time. Mrs. Stewart said that she spoke to our IT Consultant, Ken Neff, and it was also his recommendation and the Department Heads that Software Solutions was a good choice. (See Referral File for Software Licensing Agreement)

Res. 145-11: Approve Purchasing the Accounting Software from Software Solutions for \$45,000.00 as Recommended by the Fiscal Officer to be Fully Implemented by 01/01/12

Mrs. Stewart moved to approve purchasing the accounting software from Software Solutions for \$45,000.00 as recommended by the Fiscal Officer to be fully implemented by January 1, 2012. Mr. Angelou seconded. All voted yea. Motion carried.

The Fiscal Officer said she had D.J. Tharp sit in on her meeting with our Loss Control people to get a feel for what they are looking for as it relates to loss control. She said that as stated at the last meeting she also met with Heather Wendell who conducts body mechanics training for Fire Departments in-house and similar training for Service and Police Departments. She is currently on the payroll with Violet and Washington Townships. Her training on lifting and other body mechanics may hold down Workers Comp claims. The total cost for 2 hours 3 days in a row for the Fire Department would be \$500 and a flat rate of \$150 to look around the Service and Police Departments to see if she can make any recommendations. The Trustees agreed that this may help reduce claims and approved the use of her services.

SERVICE – Service Director, D.J. Tharp, requested approval of the following:

Res. 146-11: Approve Foundation Increase of Prices from \$.40 to \$.60 per Square Inch as Presented to Help Offset Rising Cost of Fuel, Concrete & Rental Equipment Effective January 1, 2012

Mr. Spanovich moved to approve foundation increase of prices from \$.40 to \$.60 per square inch as presented to help offset rising cost of fuel, concrete and rental equipment effective January 1, 2012. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Res. 147-11: Approve Grave Lot Sell Back Requests of Paula Natzger & Elaine Baldwin for 2 Graves Each in Mifflin Cemetery for a Total of \$400/Each as Presented

Mr. Angelou moved to approve the Grave Lot Sell Back Requests of Paul Natzger and Elaine Baldwin for 2 graves each in Mifflin Cemetery for a total of \$400/each as presented. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

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The Trustees agreed to put the request to repave the Community Center parking lot on hold. Mr. Tharp is recommending Xtreme Solutions to do the work for \$24,350.00 but the Trustees would like to hold this for additional figures from Cyrus who was originally going to do the work and also the potential future use of the building by the Police Department.

D.J. Tharp said he has contacted five different fence companies for Cemetery fencing options and has not had a reply from any of them as yet.

D. J. Tharp said their 1988 Road Mower brakes went out and they took it to Southeastern Equipment and were given an estimate of \$1350 to replace the seals and if there were additional problems it could be more. Mr. Spanovich suggested replacing the brake seals to make it operational and look into a new or used mower.

Res. 148-11: Approve Replacing the Brake Seals of the Service Department 1988 Road Mower for \$1350 as Estimated by Southeastern Equipment

Mr. Spanovich moved to approve replacing the brake seals of the Service Department 1988 Road Mower for \$1350 as estimated by Southeastern Equipment. Mrs. Stewart seconded. All voted yea. Motion carried.

POLICE – Chief Pocock presented the Trustees with the Police Department June stats. He said that covering shifts cost some overtime. He said there have been a number of burglaries and Lt. Price and Sgt. Johnson have been able to capture and arrest a number of them in the act. He said that Justin Mann was sworn in by the Fiscal Officer before the meeting which gives him another Officer.

Mr. Angelou said that he met with the Police Department and Mr. Julian on their projected budget for the next five years. The Fiscal Officer said she spoke with Mr. Julian to go over figures and it looks like there will be a shortfall in the Police budget for 2011 which was not figured in. Mr. Angelou said that it is important the residents get the service from the Police Department they deserve for passing the levy. He suggested a special workshop meeting be called to discuss the budget and include Steve Julian. The Trustees set Friday, July 1, 2011 at 10:00 a.m. for the meeting.

CODE ENFORCEMENT – Steve Blake said the man who lives in the Township and has been cutting the grass and doing some clean-up has been doing a great job. He showed the Trustees before and after pictures. Mr. Angelou said we have two invoices from Tom Helmick for grass cutting of Township properties in violation that need approval. Chief Pocock said that these are abatements and we should eventually get the money back.

Res. 149-11: Approve Paying Invoices from T. Helmick Remodeling for \$1350.66 and \$1130.04 for Grass Cutting of Several Township Properties in Violation

Mr. Angelou moved to approve paying invoices from T. Helmick Remodeling for \$1350.66 and \$1130.04 for grass cutting of several Township properties in violation. Mrs. Stewart seconded. All voted yea. Motion carried.

Steve Blake said that the Service Department crew is working on cleaning up the alleys and Mr. Helmick is working on cutting the grass and doing some clean-ups of trash.

FIRE – Chief DeConnick presented the Trustees with several requests for approval as follows:

Res. 150-11: Approve Service Credit Bonuses for Stockdale, Bishop, Morris, Snyder, Beth DeConnick, K. King and Ridgway as Presented

Mr. Spanovich moved to approve service credit bonuses for Dispatcher David Stockdale, Fire Personnel Joshua Bishop, Timothy Morris, Kevin Snyder & Beth DeConnick for \$500/each; Kenneth King for \$700 and Charles Ridgway for \$900 at the discretion of the Board and funds permitting. Mrs. Stewart seconded. All voted yea. Motion carried.

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Res. 151-11: Approve Amending Fire Department Appropriations by Appropriating the \$18,000 Reserve 28 Funds into 28-A-05A (Tools & Equipment-Vehicle) Funds

Mr. Angelou moved to approve amending the Fire Department appropriations by appropriating the \$18,000 Reserve 28 funds into 28-A-05A (Tools & Equipment-Vehicle) funds. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Res. 152-11: Approve Amending Fire Department Appropriations by Increasing the 10-A-10 (Repairs-Vehicle) Account by \$1620 from PERSO Insurance Checks Received for Vehicle Repairs

Mrs. Stewart moved to approve amending the Fire Department appropriations by increasing the 10-A-10 (Repairs-Vehicle) account by \$1620 from PERSO insurance checks received for vehicle repairs. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 153-11: Approve Amending Fire Department Appropriations from On-line Auction Sales by \$32,000 and Increasing 10-A-10 by \$2400, 10-A-15 by \$2400 & 10-A-08 by \$27,200 per Memo Dated June 21, 2011

Mrs. Stewart moved to approve amending Fire Department appropriations from on-line auction by \$32,000 and increasing 10-A10 by \$2400, 10-A-15 by \$2400 & 10-A-08 by \$27,200 per memo dated June 21, 2011. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Res. 154-11: Approve Purchase of 2012 Ford F-250 Crew Cab as a Battalion 131 Replacement Vehicle Including Lighting Package & Lettering for a Total of \$43,163.96

Mrs. Stewart moved to approve Req. 06.01.11 for the purchase of a 2012 Ford F-250 Crew Cab as a Battalion 131 Replacement vehicle including the lighting package and lettering for a total of \$43,163.96 from three vendors as recommended and presented by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Mr. Spanovich signed off on a departmental EMS training class (Emerging Concepts in Infection Control) shared by all MECC agencies for \$186.48 each.

Mr. Spanovich signed off on the request for Chief DeConnick to attend the 2011 Ohio Fire Chiefs' Association Annual Conference and continuing education classes at the Columbus Hilton Easton on July 16 – 20, 2011 for \$430.00.

Res. 155-11: Approve Removing Firefighter Technician Steven Fagen from Probationary Status and Advanced to the Apprentice Level at \$10.36/Hour Effective Pay Period Beginning July 11, 2011

Mr. Spanovich moved to approve removing Firefighter Technician Steven Fagen from Probationary Status and advanced to the Apprentice Level at \$10.36/hour effective the pay period beginning July 11, 2011. Mr. Angelou seconded. All voted yea. Motion carried.

Chief DeConnick said that Steve Welsh's Fire Prevention vehicle was hit and damaged at the Giant Eagle parking lot. He didn't realize this until he was on his way back. The vehicle has been repaired for \$1097 and because there was a \$1000 deductible, it was not turned into the insurance company.

Chief DeConnick reminded everyone of the July 4th Parade. All Trustees and the Fiscal Officer said they plan to ride in the Parade. He also invited the Board to the Fire Department's 3rd Annual Family Picnic at Friendship Park on Sunday, July 24th from 4:00 – 8:00 p.m.

The Fiscal Officer reminded the Trustees that our next Staff Meeting will be on Tuesday, July 5, 2011 at 10:00 a.m. including the Budget Public Hearing due to the July 4th Holiday .

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Mr. Spanovich said that under Old Business the Fuel Conservation Policy, Fire Station Renovation Project and the Rain Garden Grant Project have been addressed and can be removed.

VISITOR COMMENT

Charlie Johnson said that since the Police Levy was passed, they would like to see something being done. Mr. Angelou said the budget is being worked on and it is going to impact the General Fund this year only and they are continuing to work on the numbers. Chief Pocock said he feels we are progressing very well. Steve Blake said if there are any questions to direct them to him so they can be worked on. He said they appreciate all the help that has been given to them.

Judy Shepherd said that she wanted to let everyone know that Dolly Hanning passed away this afternoon. The Trustees said that Dolly has done a lot for the Township over the years and until she became ill she came to almost every meeting. The Trustees observed a moment of silence and said a prayer in her behalf.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer