

RECORD OF PROCEEDINGS

Minutes of

MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Meeting

Held

JUNE 2,

2014

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou and Mrs. Stewart and Fiscal Officer, Nancy White.

Also Present were:

Tim Taylor

Fire Chief

William Price

Police Chief

Roger Boggs

Assistant Service Director

Becky Kadel

HR Director

Melissa Rapp

Public Information Officer

CONSENT AGENDA

Res. 109-14: Approve Minutes of May 20, 2014

Mr. Angelou moved to approve the minutes of May 20, 2014. Mrs. Stewart seconded. All voted yea. Motion carried.

TRUSTEE COMMENTS

Mr. Spanovich reported that he had met with Chief Taylor and they discussed the structural training fires. Chief Taylor explained to Mr. Spanovich the method they will be using to burn these houses and the SOP that Mifflin Township Fire Department will strictly follow. They talked at great lengths in reference to the safety factors and the learning procedures that will take place. Mr. Spanovich was thoroughly convinced by Chief Taylor's presentation and commended him for putting this together. Mr. Spanovich also thanked Steve Welsh for his participation. These training fires will encompass 10 houses on Hamilton Road between Rocky Fork Drive North and South and will occur on the weekends from the middle of June through the end of July. These 10 houses will be shared for training by Mifflin Township Fire Department, Columbus Fire Department, Jefferson Fire Department, and Plain Township Fire Department. Mr. Spanovich also stated that Gahanna Police Department shall also be using these houses for training prior to the burns.

Mrs. Stewart welcomed Melissa Rapp, newly hired PIO, on behalf of the board and said she is so happy that she is here. She encouraged her to schedule time with each department head spending time getting to know them and understanding what they do. Also, Mr. Angelou thanked the Service Department for their hard work on the cemetery for Memorial Weekend.

CORRESPONDENCE

Fiscal Officer presented the following correspondence to the Board.

1. Letters were received from Franklin County Economic Development and Planning Department as it relates to code enforcement issues. The following addresses were inspected and cited for inoperable vehicles being parked or stored at the following addresses: 2935 Perdue Avenue, 2932 Perdue Avenue, 2408 Parkwood Avenue, 2063 Myrtle Avenue, 2383 Mecca Road, 2306 Parkwood Avenue, and 3811 Armuth Avenue. A follow-up inspection will be made in approximately seven (7) days.

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2. Three letters were received from the Franklin County Economic Development and Planning Department regarding an inspection of 2137 Denune Avenue, 2989 Woodland Avenue, 2691 Woodland Avenue indicating that there is trash and other solid waste stored on the property. A re-inspection will be conducted in approximately seven (7) days. If these violations have not been corrected, these cases will be forwarded to the Franklin County Prosecuting Attorney.
3. A follow-up letter was sent to the property located on Perdue Avenue parcel number 190-000778 regarding a complaint and an inspection. To be in compliance they need to remove the wrecker and trailer from the lot and clean up the trash and tires on the lot.
4. Two letters were received from the Franklin County Economic Development and Planning Department as it relates to code enforcement issues. The property at 2385 Park Court and 2642-644 Perdue Avenue were inspected and cited for inoperable vehicles being parked or stored and trash and solid waste stored on the property.

FISCAL OFFICER REPORT

Fiscal Officer reported on a request from Doug Six to purchase Parcel #191-000046. Mr. Six has been doing some research and he talked to Curtis Williams at COCIC. He also has spoken with someone at the Prosecutor's Office who told him that they have foreclosed on that piece of property. It is now available depending upon on what the Township wants to do with it. Mr. Six said that he has been to the Trustee meetings and he wanted to know why someone has not contacted him. Fiscal Officer explained that the Township has not received any notification that this property had been seized by the State. She talked to Curtis Williams who indicated that it is a State of Ohio Forfeiture Property which means it doesn't necessarily come to the Land Bank. The COCIC's practice is to defer to the Township on such request and they would request this property from the State only if the Township asks them to do so. They would request it with the intention of COCIC receiving the property and then transferring it directly to the Township. They have not completed a direct transfer to an individual from expedited foreclosure or from a state forfeiture property in the past and would only consider doing so if the Township was involved with that request. Fiscal Officer stated that at the point that the state owns the property, the back property taxes are still due and payable if someone gets it. If this property goes into the Land Bank the property taxes will be forgiven. Mr. Six is still interested in this property. Fiscal Officer said that there are 6-7 properties that front Stelzer Rd. and the property in question is immediately behind it and abuts each of their properties. Mr. Six's property is on the edge and there is an easement in the corner so his property doesn't actually abut that piece of land. Fiscal Officer asked Mr. Six what he was going to do with this property and he said recreation purposes. Fiscal Officer suggested that we may get other requests of this type and feels that the Township should establish procedures for transfer of these properties. She also reminded the Trustees that the Township has the same situation with Mr. Williamson, who is interested in acquiring lots which abut his property. Fiscal Officer has contacted Pete Griggs to see if he has some experience with this situation and to get some guidance, but he has not gotten back with her. Trustees would like to address this at the next Township meeting after receiving some guidance from legal counsel.

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Fiscal Officer wanted the Trustees to be aware that the Police and Fire Pension Pick-Up will increase this year. Last year a resolution was passed that the Township would pick-up 10% and the employees must pick-up any increases over that percentage. The first pay that includes July 6, 2014, the Ohio Police and Fire rate increases by an additional .75% from 10.75% to 11.50%.

Fiscal Officer stated that the police levy renewal is due in November and she is certain that Chief Price would like it renewed. The procedure is for the Trustees to pass a resolution directing the Fiscal Officer to go to the Auditor's office and to get an estimate of what that levy will generate. After receiving that information, a resolution will need to be passed to place it on the ballot. Paperwork will then be prepared and submitted the Board of Elections for filing. This will need to be completed by the beginning of August.

Res. 110-14: Approve Authorizing the Fiscal Officer to Request From the Franklin County Auditor's Office an Estimate of the Funds That Will be Generated by the Police 2 Mill Renewal Levy.

Mr. Angelou moved to authorize the Fiscal Officer to request from the Franklin County Auditor's Office an estimate of the funds that will be generated by the Police 2 mill renewal levy. Mrs. Stewart seconded. All voted yea. Motion carried.

Fiscal Officer informed the Trustees that the new trash collection bid was opened on May 20th and a meeting was held on May 23rd. She presented to the Trustees the analysis of the results of the bids. The consensus is to go with Rumpke A which is the lowest cost and it includes a delivery of a 96, 64, or 32 gallon solid waste cart to each residential along with recyclable carts. Bulk items will be collected on the same day as solid waste. All service will be provided using CNG fully automated trucks. Under this bid, the contract will be for 3 years with 2 additional one year renewals at a slightly higher renewal rate. Fiscal Officer commented that we receive numerous calls asking for a trash bin and under this plan this would eliminate all those calls as residents will receive a waste cart and Rumpke would know which residents subscribe to the service. This would help standardize our collection. Fiscal Officer would like to see a letter sent to all residents or property owners informing them that trash collection is required. It would also be beneficial to tell the property owners that it is in their best interest to include trash collection in the rent they are charging so that you can be certain that trash is removed from the property. Fiscal Officer will report back to the Trustees after her next meeting with the Solid Waste Consortium.

ADMIN

HR

HR Director presented to the Board the PTO policy revision committee. Currently there is one member on leave and she will schedule their first meeting hopefully sometime in June or early July. Mr. Spanovich requested to be a part of this meeting. Mrs. Stewart suggested that the meeting be moved up rather than waiting for the member on leave to return to work.

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HR Director gave the Trustees an update on Insurance staffing changes. Ashley Grube is no longer with YourQuest and the new representative is Anthony Tran. Danita Andrews is no longer with MMO and the new representative is Melinda Brown. A meeting was scheduled with the Trustees for July 7, 2014 at 11:30 to discuss Insurance and to meet Melinda Brown.

IT

Mrs. Stewart requested that the Trustees to bring in their iPads into the office on a monthly basis.

SERVICE

Assistant Service Director Boggs requested approval for Valerie Bass to sell her two graves back to the Township for the original price that she purchased at \$400.00 each for a total sum of \$800.00

Res. 111-14: Approve to Purchase Two Graves From Valerie Bass at \$400.00 Each

Mr. Angelou moved to approve to purchase two graves from Valerie Bass at \$400.00 each. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Assistant Service Director Boggs requested approval to hire Cyrus Concrete Construction to repair a storm tile on Purdue Avenue for the amount of \$3,525.00. The tile has separated under the curb causing the sidewalk to sink.

Res. 112-14: Approve to Hire Cyrus Concrete Construction for \$3,525.00 to Repair Storm Tile on Purdue Avenue.

Mr. Spanovich moved to approve to hire Cyrus Concrete Construction for \$3,525.00 to repair storm tile on Purdue Avenue. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

CODE

POLICE

Chief Price presented the detailed police runs in May.

FIRE

Chief Taylor presented the resignation of Firefighter Joseph Zarbaugh effective June 8, 2014 for Trustee approval.

Res. 113-14: Approve the Resignation of Joseph Zarbaugh Effective June 8, 2014.

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Mrs. Stewart moved to approve the resignation of Joseph Zarbaugh effective June 8, 2014. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor presented the out-of-district training summary for May. We received 16 hours of continuing education for zero dollars.

Chief Taylor presented the Mifflin Fire Department updated newsletter for May.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Spanovich seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer