

# RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

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Held **July 18,** **2017**

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Chairman Spanovich called the Regular Meeting to order at 3:30 p.m. with Mr. Angelou and Mrs. Stewart and Fiscal Officer, Nancy White.

Also Present were:	Fred Kauser	Fire Chief
	William Price	Police Chief
	D.J. Tharp	Service Director
	Becky Kadel	HR Director
	Stanley Diggs	Gahanna Resident

### **Res. 137-17: Approve Minutes of July 3, 2017**

Mr. Angelou moved to approve Minutes of July 3, 2017. Mrs. Stewart Seconded. All voted yea. Motion Carried.

### **Res. 138-17: Approve Warrants for August 2017**

Mrs. Stewart moved to approve the warrants for August 2017. Mr. Angelou seconded. All voted yea. Motion carried

### **TRUSTEE COMMENTS**

Mr. Angelou reported that the Gahanna Fourth of July parade set an attendance record with over one hundred thousand attendees.

Mrs. Stewart commented that she and Mr. Angelou attended the firework display that Mifflin Township sponsored. Mr. Angelou said that he appreciated the gratitude that was given by the City of Gahanna in regards to the sponsorship.

Stanley Diggs requested to approve the proposal from the AREDN radio group to install an antenna on the tower located at 218 Agler Road.

### **Res. 139-17: Approve Installation of the AREDN Radio Group Antenna on the Mifflin Township Tower**

Mr. Spanovich moved to approve the installation of the AREDN radio group antenna on the Mifflin Township tower, however, reserving the right to obtain legal counsel regarding liability. Mrs. Stewart seconded. All voted yea. Motion carried.

### **CORRESPONDENCE**

Fiscal Officer, Nancy White, presented the following correspondence to the board:

1. Letters were received from the Franklin County Economic Development and Planning Department for properties located at 2140 Eddystone Avenue, 2065 Genessee Avenue and 2493 N. Ferris Park Drive for storage of trash and waste material violations.

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2. Letters were received from Franklin County Public Health for properties located at 2639-2641 Perdue Avenue, 2146 Genessee Avenue and 3001 Woodland Avenue for various violations.
3. A letter of appreciation was received from the City of Gahanna thanking Mifflin Township for sponsoring the Fourth of July Fireworks event.
4. A notification was received from Smith & Hale LLC that an annexation petition has been filed with the Franklin Board of County Commissioners on July 5, 2017. The area to be annexed either abuts your property or is across the street from the petition area. 100% of the owners have signed the petition and the County Commissioners will rule on the petition in 30 to 45 days after the filing.
5. A packet was received from Franklin County inviting Mifflin Township to join the CDBG program.

## **FISCAL OFFICER**

Fiscal Officer said that Becky Kadel, HR, had her evaluation review and requested approval to receive a pay increase. Her new rate is \$27.81 per hour effective July 2, 2017.

### **Res. 140-17: Approve Pay Increase for Becky Kadel, HR, at \$27.81 per hour Effective July 2, 2017**

Mrs. Stewart moved to approve a pay increase for Becky Kadel, HR, at \$27.81 per hour effective July 2, 2017. Mr. Spanovich seconded. All voted yea. Motion carried.

## **HR**

Becky Kadel requested to approve the Timekeeping policy

### **Res. 141-17: Approve the Timekeeping Policy**

Mrs. Stewart moved to approve the Timekeeping policy. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Becky Kadel requested to approve the Township vacation policy, with a change to the minimum increment usage guideline for MECC employees from four hours to one hour.

### **Res. 142-17: Approve the Township Vacation Policy**

Mr. Spanovich moved to approve the Township vacation policy. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

## **PIO**

Melissa Rapp reported there was media coverage of the Fourth of July parade. Melissa said she is working with the media on a story about pet rescue laws and the upcoming fire extinguisher training. She also reported that she is working with Firefighter Wilhelm and Chief Kauser to launch the community CPR program.

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Melissa Rapp reported that the City of Columbus donated 125 bike helmets for the Mifflin Police department to distribute. The Mifflin Police are promoting bike safety by rewarding children who are wearing their helmets with free ice cream vouchers.

### IT

The meeting scheduled for July 19, 2017 has been canceled. Chief Kauser said that the Microsoft Office 365 email and calendar transition is running smoothly. He said next week they will be setting up and identifying who will have access to Share Point.

### SERVICE

DJ Tharp reported that the property at 3785 has been demolished by the COCIC and is in the process of being filled in.

DJ Tharp requested approval to bill properties located at 2984 and 3001 Woodland for mowing fees in the amount of \$300 each.

### Res. 143-17: Approve to Bill Properties Located at 2984 and 3001 Woodland for Mowing Fees in the Amount of \$300 Each

Mr. Angelou moved to approve billing properties located at 2984 and 3001 Woodland for mowing fees in the amount of \$300 each. Mrs. Stewart seconded. All voted yea. Motion carried.

### POLICE

Chief Price requested to approve the resignation of Officer Stonerock effective July 23, 2017

### Res. 144-17: Approve the Resignation of Officer Stonerock Effective July 23, 2017

Mr. Angelou moved to approve the resignation of Officer Stonerock effective July 23, 2017. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Price requested to hire part time Officer Donald Thomas as a full time Officer at \$20.50 per hour effective July 30, 2017.

### Res. 145-17: Approve to Hire Part time Officer Donald Thomas as a Full time Officer at \$20.50 per hour Effective July 30, 2017

Mr. Angelou moved to hire part time Officer Donald Thomas as a full time Officer at \$20.50 per hour effective July 30, 2017. Mrs. Stewart seconded. All voted yea. Motion carried.

### FIRE

None

Police Chief Price requested an executive session to discuss business matters.

### Res. 146-17: Approve Moving into an Executive Session to Discuss Business Matters

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Mr. Angelou moved to approve moving into an executive session. Mrs. Stewart seconded. All voted yea. Motion carried.

The Trustee's came out of executive session at 4:39 p.m.

There being no further business, Mr. Angelou moved to adjourn the meeting. Mrs. Stewart seconded. All voted yea. Motion carried.

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Mr. Joseph F. Spanovich, Chairman

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Lynn M. Stewart, Vice Chairman

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Richard J. Angelou, Trustee

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Nancy M. White, Fiscal Officer





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*Minutes of* **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

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**Held** **JANUARY 3,** **2013**

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