

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

JULY 17,

2012

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were: Tim Lenihan 590 Uxbridge Ave.
 Tim Taylor Fire Chief
 Michael Pocock Police Chief
 D.J. Tharp Service Director

CONSENT AGENDA

Res. 183-12: Approve Minutes of July 2, 2012

Mr. Angelou moved to approve the minutes of the July 2, 2012 meeting. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 184-12: Approve Warrants for August, 2012

Mrs. Stewart moved to approve the August, 2012 warrants for payroll and bills. Mr. Angelou seconded. All voted yea. Motion carried.

TRUSTEES' COMMENTS

Mr. Angelou said he wanted to applaud the services performed during the recent storm and aftermath getting people taken care of especially the Fire and Police checking up on the elderly during the heat wave. He also said he thinks the new Cemetery fence looks great. Mrs. Stewart said she concurs and thinks all of our Department Heads did a tremendous job including the Service Department who had a lot to contend with due to the storm. She also said the new fence looks great and makes a difference to the whole appearance of the City and not just the Cemetery.

CORRESPONDENCE

The Fiscal Officer presented the following correspondence to the Board:

1. A letter was received from the Franklin County Treasurer, Edward Leonard, regarding recent developments that will dramatically expand their ability to reduce the number of blighted properties in Franklin County. An updated list was enclosed of residential properties in our taxing district that are currently certified as tax delinquent. They would like us to review the properties on this list and identify those that we can verify are vacant and abandoned. The Central Ohio Community Improvements Corporation (COCIC) has been designated as the County's new land bank agency and will administer the program. They are asking to be notified in writing of the properties that we believe meet all the requirements outlined on the enclosed checklist by August 6, 2012. Chief Pocock said he will work with Joe Bailey of the County to accomplish this since our Code Officer is on medical leave.
2. A copy of an Order of the Board of Health and Referral for Prosecution was received that went to the occupant and owner of 2210 Aberdeen Avenue listing violations that must be abated by July 27, 2012 to avoid prosecution.

FISCAL OFFICER'S REPORT

The Fiscal Officer presented the Trustees with a quote from F & E Check Protector Company for software that is compatible with the new accounting software that we will be implementing. She said the check form is being changed and therefore, the current signature machine will not work with the new check forms. The software allows us to use plain check stock to print our own checks and signing them as they are generated and will also sign all purchase orders that are produced through the system. She said she will put this on the agenda for the next meeting for consideration after the quote is reviewed.

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PUBLIC HEARING – 2013 Estimated Budgets

The Fiscal Officer said she has combined the budgets from all Departments into one form that must be turned into the County Auditor's office by July 20th. The last two years and first half 2012 are actual figures and the last half of 2012 and all of 2013 are estimated figures. Tim Lenihan, a Gahanna resident, indicated that he received a copy of the budget and said he feels he understands it better but may have questions after he reviews it more. Mr. Spanovich suggested he make an appointment to meet with the Fiscal Officer. Mrs. Stewart said we do not have the ability to put it on the internet at this time but anyone can ask for a copy of the budget with a records request. The Township is, however, moving toward placing this type of information on the website.

Res. 185-12: Approve Accepting the 2013 Budgets as Proposed by the Department Heads and Presented by the Fiscal Officer

Mrs. Stewart moved to approve accepting the 2013 Budgets as proposed by the Department Heads and presented by the Fiscal Officer. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

The Fiscal Officer gave an update on the schedule for implementation of the new accounting software which she also plans to give to the IT Committee. There will be a training on August 1st and 2nd and then there will be a follow-up on August 16th with some additional reviews between now and transition to live operations on October 1st and 2nd for the software. She said that after that then the work flow portion will come into play and she will be working on that and hopefully have that in place by the end of the year.

IT – Mrs. Stewart said that she and the Fiscal Officer had a meeting with Truro Township and Violet Township regarding the new voice over IP phone system and sharing a line with them called a PRI required for this service. The cost per month would be \$500.00 which could be shared by the three entities making a cost savings to us. Mrs. Stewart said the VOIP will be discussed at tomorrow's IT Meeting to get the final proposal through Keytel and plan to have their recommendation at our next meeting for the Board.

SERVICE – D.J. Tharp said that at the last Staff Meeting, Chief Pocock said the Police generator was not up and running so he called an electric company who got it hooked up and it is running now. Mr. Tharp said he witnessed a man carrying out building materials to the curb in front of a house and Sgt. Johnson confronted him and made him clean it up by the end of the day. He also said his crew has been working in the alleys cutting back trees and weeds and are grading the alleys as they go along.

D.J. Tharp said the fence project is officially complete today. He reported that the water pump went out of his big dump truck and while it was being repaired it was discovered the radiator needed replaced and he is waiting for an estimate on that. He also said the backhoe had a leaking stabilizer which cost \$550 for the reconditioned part, but his Department is doing the labor which will save about \$800.00. He advised the Trustees that he will be on vacation from July 25, 2012 through July 27, 2012.

POLICE – Chief Pocock said he is recommending that the Trustees hire Ian Willis as a non-paid Reserve Officer. He said a background check has been completed.

Res. 186-12: Approve Hiring Ian Willis as a Non-paid Reserve Police Officer as Recommended by Chief Pocock

Mr. Angelou moved to approve hiring Ian Willis as a Non-paid Reserve Police Officer as recommended by Chief Pocock. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Pocock said the catalytic converters need replaced in one of the Dodge Chargers which will cost approximately \$1700 and could be more. Mr. Angelou will approve and sign off on the expenditure if it is less than \$2500 so it can be repaired and put back on the street. Chief Pocock said that there was a homicide on Armuth near the Airport which is still currently unsolved.

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