

RECORD OF PROCEEDINGS

Minutes of

MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Meeting

Held

JULY 19,

2011

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:

Jim DeConnick	Fire Chief
Michael Grossman	Asst. Fire Chief/MECC
Michael Pocock	Police Chief
D.J. Tharp	Service Director
Steve Blake	Code/Police Officer
William Price	Police Lieutenant

CONSENT AGENDA

Res. 166-11: Approve Minutes of July 1, 2011 and Hold Minutes of July 5, 2011 until the Next Meeting

Mr. Angelou moved to approve the minutes of the July 1, 2011 meeting and hold the minutes of the July 5, 2011 meeting until our next meeting. Mrs. Stewart seconded. All voted yea. Motion carried.

TRUSTEES' COMMENTS – None at this time.

CORRESPONDENCE – The Fiscal Officer said that the only correspondence received was an e-mail from the secretary of the Gahanna/New Albany 9-12 Project Group that they have procured another meeting venue and thanked us for allowing them meet in the Township Meeting Hall for the last year.

FISCAL OFFICER'S REPORT – Nancy White said we received information from Frank Gates regarding our estimated Workers Comp premium by belonging to the Group Retrospective Rating Program. To enroll we will need to return the paperwork by September 16, 2011. The Fiscal Officer said Frank Gates has been our TPA for this program for a number of years for a service fee of \$13,230.00. Mrs. Stewart asked that we get a quote from another vendor for a comparison.

Nancy White said that she gave the Trustees a copy of the completed Estimated 2012 Budget including all departments which was sent to the County Auditor yesterday. She also said that she received an e-mail from Software Solutions regarding our new accounting program that they will be getting in touch with us in a couple of weeks to set up a schedule for orientation and hopefully she will have the information by the next meeting. She reminded everyone that the deadline to submit a levy is August 10, 2011 at 4:00 p.m. for the November 8, 2011 ballot.

Mr. Angelou said we have a request from the Police Department to pass a resolution to request the County Auditor to send us a Certificate of Estimated Property Tax Revenue to renew their 2 mill levy which expires this year.

Res. 167-11: Approve Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation and Request the County Auditor to Certify to the Board the Total Current Tax Valuation Generated by the Tax for the Renewal of a 2 Mill Levy Expiring This Year to be Placed on the November 8, 2011 Ballot

Mr. Angelou moved to approve the Resolution Declaring it Necessary to Levy a Tax in Excess of the Ten Mill Limitation and Request the County Auditor to certify to the Board the total current tax valuation generated by the tax for the renewal of a 2 mill levy expiring this year to be placed on the November 8, 2011 ballot. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

IT – Mrs. Stewart said the next IT meeting is Wednesday, July 27, 2011 at 1:00 p.m.

SERVICE – D.J. Tharp said we got our road mower back from Southeastern Equipment and the price was \$1499.73. He said he had them go ahead and service the hydraulic system while it was there and everything is now functioning properly.

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He also reported that Denune, Genessee, Earl and Mecca have been paved by the County Engineers. He said that to keep in compliance with the EPA we have to have a household hazardous waste clean-up or piggy back on somebody else's program. He said he would like to pass out flyers that there is one scheduled on September 3, 2011 from 8:00 a.m. – 2:00 p.m. at 350 Park Meadows Dr. in Westerville. He said the complete schedule is on our website.

Res. 168-11: Approve a Service Credit Bonus for the Service Director, Daril (D.J.) Tharp in the Amount of \$1100.00 for 23 Years of Service

Mr. Angelou moved to approve a Service Credit Bonus for the Service Director, Daril (D.J.) Tharp in the amount of \$1100 for 23 years of service and now under the new policy of a rate change instead of a yearly bonus. Mrs. Stewart seconded. All voted yea. Motion carried.

D.J. Tharp said that regarding the cemetery fence repair/renovation, he has received a couple of estimates and is waiting on the cost of sandblasting and painting the fence and looking into other options to make the fence look better.

After discussing the Community Center Parking lot repaving proposal that was presented at a previous meeting, the Trustees agreed to approve the quote from Extreme Solutions as recommended by the Service Director for \$24,350.00.

Res. 169-11: Approve the Community Center Parking Lot Repaving Proposal Presented at a Previous Meeting for \$24,350.00 from Extreme Solutions as Recommended by the Service Director to be Paid from the General Fund

Mrs. Stewart moved to approve the Community Center Parking Lot Repaving Proposal presented at a previous meeting for \$24,350.00 from Extreme Solutions as recommended by the Service Director to be paid from the General Fund. Mr. Angelou seconded. All voted yea. Motion carried.

CODE ENFORCEMENT - Steve Blake said that we are finally getting caught up on the grass cutting even though this season there have been more vacant houses. He said that a local resident, Tom Helmick, has been cutting the grass and is doing a wonderful job. Mr. Blake said he has already turned in grass cutting invoices totaling \$4300.00 for abatement of properties in violation and has some additional ones he is turning in now for \$3475.00. Mrs. Stewart said we need to set up the procedure that all abatement work must come before the Board for approval before invoices are paid and that we are invoking ORC 505.87 to place them on the tax duplicate of the property owners.

Res. 170-11: Approve Paying Abatement Work Invoices Totaling \$4300.00 Previously Turned in and Additional Ones Being Presented Now Totaling \$3475.00 for T. Helmick Remodeling LLC

Mr. Angelou moved to approve paying abatement work invoices totaling \$4300.00 previously turned in and additional ones being presented now totaling \$3475.00 for T. Helmick Remodeling LLC as presented by Code Officer Blake as previously discussed invoking ORC 505.87 and placing them on the tax duplicates. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

POLICE – Chief Pocock presented the following to the Board for approval:

Res. 171-11: Accept Resignation of Part-time Police Officer James Jason Ary per His Request Effective July 16, 2011

Mr. Angelou moved to accept the resignation of Part-time Police Officer James Jason Ary per his request effective July 16, 2011 as recommended by Chief Pocock. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Pocock said that for officer safety, he is recommending replacement of bulletproof vests. He said that under the Federal Vest Grant Program and the discount from Galls, we can purchase 10 vests for a net cost of \$3,562.50. The retail cost for 10 vests is \$12,450.00.

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Res. 172-11: Approve Purchase of 10 Vests from Galls for \$7,125.00 with \$3,562.50 Being Reimbursed Through the Federal Vest Program Making our Total Cost \$3,562.50

Mr. Angelou moved to approve the purchase of 10 vests from Galls for \$7,125.00 with \$3,562.50 being reimbursed through the Federal Vest Program making our total cost \$3,562.50. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Pocock said that he and Steve Blake are on the FBI call list to assist in certain incidences. A "thank you" letter was received from the Genoa Township Police Department for Officer Blake's assistance in the search of a missing child with his canine Gracie.

Res. 173-11: Approve Promotion of Officer Shane Howard to the Rank of Corporal at the Pay Rate of \$21.00/Hr. Approved at the July 5, 2011 Meeting

Mr. Angelou moved to approve the promotion of Officer Shane Howard to the rank of Corporal at the pay rate of \$21.00/Hr. approved at the July 5, 2011 meeting. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Pocock presented the Trustees with the Police stats for the period of June 19, 2011 to July 18, 2011. He said their ticket and fine money has been averaging \$1500.00 a month. He also advised the Trustees that he will be having surgery on his leg next Friday and should only be off about three days.

Chief Pocock said they are trying to keep their present vehicles repaired rather than buy new ones. He said that Mr. Angelou was advised that these repairs were needed.

Res. 174-11: Approve Paying Invoices for the Repair of Police Vehicles by Hoffman Auto Repair for a Total of \$4855.10

Mr. Angelou moved to approve paying the invoices for the repair of Police vehicles by Hoffman Auto Repair for a total of \$4855.10. Mrs. Stewart seconded. All voted yea. Motion carried.

FIRE – The following requests were presented by Chief DeConnick for approval:

Res. 175-11: Approve Class A Foam Solution from Finley Fire Equipment for \$3,240.00

Mr. Spanovich moved to approve Req. #07.02.11 for (45) 5 gal. pails of Class A Foam solution from Finley Fire Equipment for \$3,240.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief DeConnick requested that the Amended EMS 28 Account budget be approved as presented. He said the only change is to increase the 28-A-05 account by \$19,000 from the reserves.

Res. 176-11: Approve the Amended EMS 28 Account Budget as Presented Increasing the 28-A-05 Account by \$19,000 from the Reserves

Mr. Spanovich moved to approve amending the EMS 28 Account Budget as presented increasing the 28-A-05 account by \$19,000 from the Reserves. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 177-11: Approve Three (3) Panasonic Toughbook CF-19 EMS Computer Tablets with a 3-Year Warranty from CDW Government for a Total of \$11,971.89

Mrs. Stewart moved to approve Req. #07.03.11 for (3) Panasonic Toughbook CF-19 EMS computer tablets with a 3-year warranty from CDW Government for a total of \$11,971.89. Mr. Angelou seconded. All voted yea. Motion carried.

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Res. 178-11: Approve Three (3) CF-19 Vehicle Docking Stations for EMS Computer Tablets Including Mounting Hardware/Install from Parr Public Safety for a Total of \$4,491.00

Mrs. Stewart moved to approve Req. #07.04.11 for (3) CF-19 vehicle docking stations for EMS computer tablets including mounting hardware/install from Parr Public Safety for a total of \$4,491.00. Mr. Spanovich seconded. All voted yea. Motion carried.

Res. 179-11: Approve Two (2) Cisco Catalyst 3560 – 24PS-S Switches for Stations 133 & 132 from Horizon Datacom for a Total of \$1,990.00

Mrs. Stewart moved to approve Req. #07.05.11 for (2) Cisco Catalyst 3560-S Switches for Stations 133 & 132 as presented by IT Paul Adkins and Recommended by Chief DeConnick. Mr. Spanovich seconded. All voted yea. Motion carried.

Chief DeConnick reported on the following:

1. A letter was received from the Grant Medical Center that Firefighter Christopher Searle graduated from EMT-Paramedic class with the highest grade point score.
2. The Fire Department will be participating in a simulated crash exercise at the Airport in September which they do every three years.
3. The Fire Department is participating in an exercise with Gahanna. They received a grant through Homeland Security to have an exercise out in the Industrial Park.
4. The Fire Chief at Violet Township said that they provide a room for Heather Wendell, the Physical Therapist to work from every Friday. He said they pay her \$2000/month and her program has been well received but he can't say at this point how much may have been saved in Workers Comp claims. Chief DeConnick said he doesn't feel he can afford her program at this time but would be willing to talk with her on the value of doing an assessment at our Department for \$500.

MECC – Asst. Chief Grossman said that the Airport has received a grant to add the MotoBridge to their communication center and they approached us because we are in the middle of a grant on ours that we received. Our intent on working with the Airport is to tie the two systems together with no additional cost to us but will expand our two systems.

Asst. Chief Grossman said that the Ohio Department of Commerce, Division of State Fire Marshal has asked to renew the contract that we have to provide call answering and dispatching services for their Fire and Explosion Investigation Bureau (FEIB) and Bureau of Underground Storage Tank Regulation (BUSTR) throughout the State. We have had this program with them for approximately four years. They are asking to renew for two more years at the same cost of \$27,563.46 per year.

Res. 180-11: Approve Renewing the Ohio Department of Commerce, Division of State Fire Marshal Contract for Two (2) Years to Provide Call Answering & Dispatching Services for Their FEIB and BUSTR for \$27,563.46 per Year

Mr. Spanovich moved to approve renewing the Ohio Department of Commerce, Division of State Fire Marshal Contract for two (2) years to provide call answering and dispatching services for their FEIB and BUSTR for \$27,563.46 per year as recommended by Asst. Chief Grossman. Mrs. Stewart seconded. All voted yea. Motion carried.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Spanovich seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer

The Trustees approved the 7/29/11 payroll warrants for the period of 7/10/11 thru 7/23/11. The payroll & July warrants for bills and the July Receipts are on file with the Fiscal Officer
