

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

JULY 7,

2008

Chairman Spanovich called the Regular Staff Meeting to order at 10:00 A.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were: Fire Chief DeConnick, Deputy Fire Chief Kauser,
Police Chief Pocock, Service Director McKnight and
Code Enforcement Officer Blake

Mr. Spanovich asked to dispense with the Pledge and Prayer.

Res. 159-08: Approve Minutes of June 13, 2008 and June 17, 2008

Mrs. Stewart moved to approve the minutes of the June 13, 2008 and June 17, 2008 meetings. Mr. Angelou seconded. All voted yea. Motion carried.

CORRESPONDENCE - None

FISCAL OFFICER'S REPORT – PUBLIC HEARING

2009 Estimated Budget – The Fiscal Officer said the Public Hearing Notice for the 2009 Estimated Budget was advertised. She gave the Trustees copies of the Budget she prepared with figures from the Department Heads. These are actual figures from 2006, 2007 and the first half of 2008. The second half of 2008 and all of 2009 figures are estimated.

Res. 160-08: Approve 2009 Estimated Budget as Presented

Mr. Angelou moved to approve the 2009 Estimated Budget as presented by the Fiscal Officer showing actual figures for 2006, 2007 and first half of 2008 and estimated figures for second half of 2008 and all of 2009. Mr. Spanovich seconded. All voted yea. Motion carried.
(See Referral File)

ADMIN - The Fiscal Officer said we received an invoice from Avizent (Frank Gates) which is our Third Party Administrator for Workers Comp claims in the amount of \$13,230.00 for one year effective July 1, 2008. She said they have been very helpful to us in the past with Workers Comp claims and she is recommending that we renew their contract. Since this was not received in time to be placed on the agenda, it will be added to the agenda for the next meeting on July 15, 2008.

The Fiscal Officer said that at a previous meeting, we approved \$2000 for our share of Safety Town 2008 instructor expenses but have now received an invoice from the City of Gahanna for \$2700. She said she will check with our Fire Prevention Officer, Dave Brizius, on the correct amount to pay. Mr. Spanovich said that if an additional amount is due, he will sign off on it.

The Fiscal Officer said she has two additional items before the Board for approval.

Res. 161-08: Approve Township Meeting Room Rental Request of Franklin County Auditor's Office-Real Estate Division for September 22, 2008 from 1:00 to 9:00 p.m.

Mr. Angelou moved to approve the Township Meeting Room Rental request of the Franklin County Auditor's Office-Real Estate Division for September 22, 2008 from 1:00 to 9:00 p.m. for property owners of Mifflin Township and the City of Gahanna for informal public information sessions and to waive the rental fee. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 162-08: Approve Invoice from Loveland & Brosius, Attorneys, for \$2707.00 for Services Through May 31, 2008

Mrs. Stewart moved to approve an invoice from Loveland & Brosius, Attorneys, for \$2707.00 for services through May 31, 2008. Mr. Angelou seconded. All voted yea. Motion carried.

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SERVICE – Calvin McKnight said that D.J. Tharp is now back to work and Larry Stewart is on vacation so his Department is still short staffed.

Mr. McKnight said he is not sure whether we should try for another Road Levy. Mrs. Stewart suggested he talk with the people who stated they would help to pass the Levy and let the Board know his decision at the next meeting.

Mrs. Stewart suggested that the new Cemetery Lot Certificates have the names of the Trustees and Fiscal Officer printed on the form to make it look more official. She also suggested that we include a thank you letter for purchasing a grave lot at one of our Cemeteries included with the Certificate and will be glad to pen the letter for consideration.

CODE ENFORCEMENT - Steve Blake said he wanted to thank Calvin McKnight and D.J. Tharp for mowing 14 properties on his list in violation of high weeds and grass. He said he will have more up and coming and will continue to work with Mac and D.J. Mr. Blake said that last week he spent a couple of hours with Joe Bailey with the County and they tagged about 15 properties on code violations regarding businesses, vehicles, etc.

Mrs. Stewart asked about the status of the Water Committee. The Fiscal Officer said we have not received an answer to our letter to the Commissioners but she will be talking to Commissioner Brown later this week. Calvin McKnight said that he went to the house of the lady who was at our last meeting and said she had no water. He took someone with him to fill her tanks but they were not the kind that could be filled by him. She then called the County and talked to Tom Shockley who made some arrangements to try to help her to have a new well drilled. Mr. Shockley suggested that the residents of Leonard Park write letters for us to send to the Commissioners in hopes of getting some action from them.

POLICE – Chief Pocock said he has two items not on the agenda for approval by the Board.

Res. 163-08: Accept Resignation of Part-time Officer Josh Snyder Effective July 3, 2008

Mrs. Stewart moved to accept the resignation of Part-time Officer Josh Snyder per his request effective July 3, 2008 as recommended by Chief Pocock. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 164-08: Approve Hiring Alan Mann as a Part-time Paid Officer Effective June 29, 2008

Mrs. Stewart moved to approve hiring Alan Mann as a Part-time paid Officer effective June 29, 2008 as recommended by Chief Pocock. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Pocock reported that we were able to purchase a new 2007 Dodge Charger for a Police Cruiser in Memphis, Tennessee for \$20,863.39. Steve Blake picked up the vehicle but it has not been placed in service as the equipment has not been installed on it as yet. The total cost including equipment will fall well under the amount of \$30,000 approved for the vehicle.

FIRE – Chief DeConnick presented the Board with the following requests for approval:

Res. 165-08: Approve EMS/Heart Monitoring Equipment and Supplies from Medtronic Physio-Control for \$1493.00

Mr. Spanovich moved to approve Purchase Request No. 07.01.08 for EMS/Heart Monitoring Equipment and Supplies from Medtronic Physio-Control for \$1493.00 as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

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Res. 166-08: Approve Renewal of Technical Service Support Agreement for EMS Heart Monitors and Defibrillators with Medtronic Physio-Control for \$3,740.00

Mrs. Stewart moved to approve Purchase Request No. 07.02.08 for renewal of the Technical Service Support Agreement for the EMS Heart Monitors and Defibrillators with Medtronic Physio-Control for \$3,740.00 as recommended by Chief DeConnick. Mr. Spanovich seconded. All voted yea. Motion carried.

Res. 167-08: Approve (2) Hydrant Repairs and Replacements by Central Ohio Hydrant Repair & Installation for a Total of \$3,765.00

Mrs. Stewart moved to approve two (2) hydrant repairs and replacements by Central Ohio Hydrant Repair & Installation for a total of \$3,765.00 as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

The on-line training requests of Firefighters Scott Davis and John Eing were put on hold for the next meeting to determine why the requests were made after the course started.

Res. 168-08: Approve On-line Recertification Course for (22) MECC Dispatchers at \$45/Each for a Total of \$990.00

Mrs. Stewart moved to approve the on-line recertification course request for (22) MECC Dispatchers at \$45/each for a total of \$990.00 as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

The purchase request for a laptop to be used by the MECC mapping consultant, Jason Miller, was put on hold for the next meeting for a new quote issued to Mifflin Township/MECC and to determine if a Dell laptop could be purchased at a comparable price.

Res. 169-08: Approve Requesting From the Franklin County Auditor the Amount the (7) Mill Replacement Levy and the (3) Mill Replacement Levy Would Generate for the Fire Department

Mr. Spanovich moved to approve requesting from the Franklin County Auditor the amount the (7) mill replacement levy and the (3) mill replacement levy would generate for the Fire Department. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 170-08: Approve Service Credit Bonuses for Firefighters Antle, King, Ridgway, Grancey and Welsh

Mr. Angelou moved to approve service credit bonuses for Firefighters Michael Antle for \$700; Kenneth King for \$500; Charles Ridgway and Stephen Welsh for \$900/each and Gary Grancey for \$1100 at the discretion of the Board and funds permitting as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

Mr. Spanovich asked for a short Executive Session.

Res. 171-08: Move Into Executive Session

Mr. Spanovich moved to go into executive session for the purpose of discussing personnel issues at 11:08 a.m. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 172-08: Move Back Into Regular Session

Mr. Angelou moved to go back into regular session at 11:14 a.m. Mr. Spanovich seconded. All voted yea. Motion carried.

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Res. 173-08: Approve Additional Two (2) Weeks of Unpaid Leave from July 1, 2008 Until July 14, 2008 as Requested by Firefighter George Gulick Under Same Conditions of Original Request

Mrs. Stewart moved to approve additional two (2) weeks of unpaid leave from July 1, 2008 until July 14, 2008 as requested by Firefighter George Gulick under the same conditions of original leave request of his paying for his own health care insurance benefits. Mr. Spanovich seconded. All voted yea. Motion carried.

Res. 174-08: Approve Participating in the Ohio Department of Development Local Government Services and Regional Collaboration Grant Program as Presented and Sending a Letter of Commitment

Mr. Spanovich moved to approve participating in the State (ODOD) Local Government Services and Regional Collaboration Grant Program for a feasibility study for a combined fleet maintenance and asset resource management program funded by revenues generated through an alternative fuels (biodiesel) manufacturing and retail program and sending a letter of commitment. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief DeConnick said that he contacted Pierce and they agreed to give us a price extension for the new Engine 132 of \$382,164.00 until July 30, 2008. This will be tied into the bond program and will be acted upon after the capital projects bond issue is addressed.

A request to purchase up to five (5) portable radio units will be forthcoming when a quote is received from the vendor.

Having a Fire Department recognition program at the Creekside Gahanna Conference & Convention Center was discussed. The room rental would be \$700 paid in advance. Any food would need to be purchased through their caterer. Chief DeConnick said he would like to hold this on July 30th from 6:00 p.m. to 9:00 p.m. and due to the large number of people expected for this ceremony, a large space is needed. Mrs. Stewart said the Trustees would like to know the total cost for this program including any plaques or badges that may be purchased. It was also suggested to look at other locations such as the Grotto and the Sanctuary and also maybe having a whole Township recognition program.

Chief DeConnick reported there was a working fire in Royal Manor that did a lot of damage to the home. This was a rental property and no one was at home at the time. He also advised the Trustees that he would be on vacation Wednesday through Friday of this week.

Chief DeConnick said that due to the retirement of Dispatcher Carl Shirey, he is recommending that we hire Part-time Dispatcher Joseph Schick as a Full-time Dispatcher for MECC.

Res. 175-08: Approve Hiring Part-time Dispatcher Joseph Schick as a Full-time MECC Dispatcher

Mrs. Stewart moved to approve hiring Part-time Dispatcher Joseph Schick as a Full-time MECC Dispatcher as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Capital Improvement Projects Bond – Deputy Chief Kauser thanked the Trustees for their input in finalizing the capital projects. He said the original project costs were estimated at \$3.2 million but as shown on the memo dated July 2, 2008 the options listed have been reduced considerably and there are plans to complete some of the original work using maintenance funds. After inspection, it was determined it was more cost effective to tear down and rebuild the Annex instead of remodeling it. Mrs. Stewart said she is surprised our Architect did not suggest this at the beginning. Mr. Spanovich asked how the Annex will be used. Chief DeConnick said it will be for offices for both Fire Chiefs, the secretary, Fire Prevention, IT and a conference area. Mrs. Stewart said that due to the economy it may be better to do the projects that are absolutely necessary and do the others such as the Annex at a later date especially if we are going to be asking for a replacement levy. Mr. Spanovich and Mr. Angelou both agreed.

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The projects that were most important were discussed such as re-structuring debts, replacing Engine 132 and Rescue 133 and repairs to Sta. 131 and Sta. 134. Mrs. Stewart said it may not be wise to include the lease for Ladder 131 in the bond since it will be paid off in October of 2009 and if we paid it off early, we could save money on interest. Mr. Spanovich said that with cutting out some items at this time such as removing the Ladder 131 lease, he would be in favor of not exceeding a \$2,000,000 bond.

Res. 176-08: Approve a Capital Improvement Projects Bond Not to Exceed \$2,000,000 Eliminating the Ladder 131 Lease and Including the Most Important Projects as Determined

Mr. Spanovich moved to approve a Capital Improvement Projects Bond not to exceed \$2,000,000 eliminating the Ladder 131 lease and including the most important projects as determined. Mr. Angelou seconded. All voted yea. Motion carried.

Deputy Chief Kauser asked the Trustees to approve the purchase of Engine 132 from Pierce per their proposal since this will be included in the Bond.

Res. 177-08: Approve Purchase of Replacement Engine 132 as Proposed by Pierce Manufacturing Under a State Contract for \$382,164.00

Mr. Angelou moved to approve the purchase of replacement Engine 132 as proposed by Pierce Manufacturing under a State Contract for \$382,164.00 as recommended by Chief DeConnick and Deputy Chief Kauser. Mrs. Stewart seconded. All voted yea. Motion carried.

There being no further business, Mr. Angelou moved to adjourn the meeting. Mr. Spanovich seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Nancy M. White, Fiscal Officer

The Trustees approved the July 3, 2008 payroll warrants for the period of June 15, 2008 through June 28, 2008. Copies are on file with the Fiscal Officer.
