

# RECORD OF PROCEEDINGS

Minutes of

**MIFFLIN TOWNSHIP BOARD OF TRUSTEES**

Meeting

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**Held**

**August 1,**

**2016**

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Chairman Spanovich called the Regular Meeting to order at 10 a.m. with Mr. Angelou, Mrs. Stewart and Fiscal Officer, Nancy White, present.

Also Present were:

Fred Kauser	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer
Rick Duff	Resident

## **Res. 171-16: Approve Minutes of July 19, 2016 and Minutes of July 5, 2016**

Mr. Angelou moved to approve Minutes of July 19, 2016 and Minutes of July 5, 2016. Mrs. Stewart seconded. All voted yea. Motion carried.

## **TRUSTEES**

None

## **CORRESPONDENCE**

Fiscal Officer presented the following correspondence to the Board:

1. A letter was received from Franklin County Economic Development and Planning Department for the property at 2388 Mecca Road for various violations.
2. A letter was received from Tom Kneeland, Mayor of Gahanna, thanking the Trustees and Mifflin Township for the generous financial contribution which helped bring the 4<sup>th</sup> of July fireworks back to Gahanna.

## **FISCAL OFFICER**

Fiscal Officer requested approval for herself and Rebecca Rousseau to attend the 2016 Software Solutions Annual Conference from September 14-16. She said the conference will be held at the Quest Center near Polaris and full conference fee including meals will be \$350 each plus mileage.

## **Res. 172-16: Approve Nancy White and Rebecca Rousseau to Attend the 2016 Software Solutions Annual Conference from September 14-16**

Mr. Spanovich moved to approve Nancy White and Rebecca Rousseau to attend the 2016 Software Solutions annual conference from September 14-16. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Fiscal Officer requested approval to attend the 2016 annual GFOA Conference at the Hilton Polaris on September 21-23 for \$270.00

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**Res. 173-16: Approve Fiscal Officer to Attend the 2016 GFOA Conference at the Hilton Polaris on September 21-23 for \$270.00**

Mr. Spanovich moved to approve Fiscal Officer to attend the 2016 GFOA Conference at the Hilton Polaris on September 21-23 for \$270.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Fiscal Officer said that Chief Price has indicated that he wishes to spend Law Enforcement Trust Fund monies for equipment. She stated that with the recent receipt by the Police Department of confiscated funds received from the USPS, in order to spend these funds they must be certified by the Franklin County Auditor's office and then appropriated for spending in the Federal Law Enforcement Fund. Fiscal Officer said the amount to be certified and appropriated is \$8,133.95.

**Res. 174-16: Approve \$8,133.95 to be Certified and Appropriated**

Mrs. Stewart moved to approve \$8,133.95 to be certified and appropriated. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Fiscal Officer said that a certified but unappropriated amount in the Law Enforcement Trust Fund needs action in order for the Police Department to spend this money and the amount is \$7,116.68.

**Res. 175-16: Approve to appropriate \$7,116.68**

Mrs. Stewart moved to approve appropriation of \$7,116.68. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

**HR**

Becky Kadel reminded the Trustees and the department heads of the meeting with Assured Partners at 11:30 today.

**PIO**

None

**IT**

Chief Kauser requested approval of annual software maintenance and support for Mobile Eyes in the amount of \$5,805.00.

**Res. 176-16: Approve Annual Software Maintenance and Support for Mobile Eyes in the Amount of \$5,805.00**

Mrs. Stewart moved to approve annual software maintenance and support for Mobile Eyes in the amount of \$5,805.00. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

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Chief Kauser requested approval of the Mifflin Township Fire portion of the shared MECC Fire Reporting System in the amount of \$10,190.00.

**Res. 177-16: Approve the Mifflin Township Fire Portion of the Shared MECC Fire Reporting System in the Amount of \$10,190.00**

Mrs. Stewart moved to approve the Mifflin Township fire portion of the shared MECC fire reporting system in the amount of \$10,190.00. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

**SERVICE**

No report

**FIRE**

Chief Kauser requested approval to repair Engine 132's motor crankcase and valves for \$8,000.00.

**Res. 178-16: Approve Repair of Engine 132 for \$8,000.00**

Mr. Spanovich moved to approve repair of Engine 132 for \$8,000.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval to purchase replacement radio equipment for \$43,595.00.

**Res. 179-16: Approve the Purchase of Replacement Radio Equipment for \$43,595.00**

Mrs. Stewart moved to approve the purchase of replacement radio equipment for \$43,595.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval to attend the 2016 Fire Rescue International conference held in San Antonio, Texas on August 17-20. The estimated costs including conference fees, flight, hotel and per diem is \$1,985.00.

**Res. 180-16: Approve Chief Kauser to Attend International Fire Chief Conference in San Antonio, TX for \$1,985.00**

Mr. Spanovich moved to approve Chief Kauser to attend International Fire Chief Conference in San Antonio, TX for \$1,985.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval to purchase EMS and mobile and data equipment for the new medics in the amount of \$13,187.07.

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**Res. 181-16: Approve Purchase of EMS and Mobile Data Equipment for the New Medics in the Amount of \$13,187.07**

Mrs. Stewart moved to approve the purchase of EMS and mobile data equipment for the new medics in the amount of \$13,187.07. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

**MECC**

Chief Kauser requested approval to purchase replacement portable radio for the amount of \$5,250.00.

**Res. 182-16: Approve the Purchase of Replacement Portable Radio in the Amount of \$5,250.00**

Mrs. Stewart moved to approve the purchase of replacement portable radio in the amount of \$5,250.00. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval to renew annual software maintenance for Cad and Keytel support services for \$119,259.00. He said these are shared expenses with the Licking County 9-1-1 center, Monroe Township, City of Whitehall and Newark City Fire.

**Res. 183-16: Approve Renewal of Annual Software Maintenance for CAD and Keytel Support Services for \$119,259.00**

Mr. Angelou moved to approve the renewal of annual software maintenance for CAD and Keytel Support Services for \$119,259.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

**POLICE**

Chief Price reported that on July 28<sup>th</sup> & 29<sup>th</sup>, the police department completed their annual taser training and they are all certified for another year.

Chief Price informed the Trustees that he replaced two (2) tasers for \$2,271 which the Fiscal Officer has signed off and will need to purchase two (2) additional tasers.

There being no further business, Mr. Angelou moved to adjourn the meeting. Mrs. Stewart seconded. All voted yea. Motion carried.

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Joseph F. Spanovich, Chairman

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Richard J. Angelou, Vice Chairman

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Lynn M. Stewart, Trustee

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Nancy M. White, Fiscal Officer

