

# RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

---

**Held** **August 18,** **2015**

---

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White present.

Also Present were:

Fred Kauser	Interim Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer
Gahanna Lincoln High School Students	

## **CONSENT AGENDA**

### **Res. 195-15: Approve Minutes of August 3, 2015 and Warrants for September 2015**

Mr. Angelou moved to approve Minutes of August 3, 2015 and Warrants for September 2015. Mrs. Stewart seconded. All voted yea. Motion carried.

## **TRUSTEE COMMENTS**

Mr. Spanovich asked for an update on the cemetery lot for Mr. Roby. D.J. Tharp said that he sent his check back to him along with a copy of our cemetery rules and he has not heard back from Mr. Roby.

## **CORRESPONDENCE**

Fiscal Officer presented the following correspondence to the Board.

1. Letters were received from Franklin County Economic Development and Planning Department for the properties at 3047 Woodland Avenue, 2103 Aberdeen Avenue, 2155 Aberdeen Avenue, 2815 Berrell Avenue, 2594 Parkwood and 3296 Westerville Road for various violations.
2. A notice was received from the Court of Common Pleas that 3829 Arumuth Avenue in Leonard Park had been twice offered for Sheriff's sale and it was not sold, therefore, they offered to forfeit the property to a political subdivision. Fiscal Officer said that she emailed Hope Kingsborough to see if they have acquired this property.

Fiscal Officer informed the Trustees that she talked with Frank Hatfield, the attorney at Fischel Hass Kim & Albrecht, and he has the letter to George Parker ready to go but he will be sending it to us for a review first. She also sent him the lease for the MECC property at Creekside and he is in the process of reviewing this lease and will have a response tomorrow. Fiscal Officer said that she and Mr. Angelou attended the TIRC meeting last week which is a meeting required to be held once a year to report on the abatements that the City of Gahanna has made to businesses. There were a few abatements that came off at the end of 2014 and quite a few that will be coming off at the end of 2015. She is hopeful that we will be able to

# RECORD OF PROCEEDINGS

Minutes of

**MIFFLIN TOWNSHIP BOARD OF TRUSTEES**

Meeting

---

Held

**August 18,**

**2015**

---

recoup some of the monies from the abatements. Fiscal Officer reported that Gahanna currently has six TIFs. She said that the Buckles property has two TIFs and one has gone through and the other has not. Fiscal Officer said that we need to be contacting someone as we need to be made whole as that property becomes developed before the TIF is in place.

## **FISCAL OFFICER**

Fiscal Officer said that the Trustees approved a new pay category for the Firefighter Technician at the June 16 meeting. As a part of this new category, the Ohio Police and Fire Pension pick-up for these individuals was approved at a rate of 5% of the current mandatory contribution of 0%. With this approval, a requirement of the Pension Fund is to submit a resolution creating this new plan which began with the July reporting.

## **Res. 196-15: Approve New Pick Up Plan for Ohio Police & Fire Pension Fund for Eligible Firefighter Technician – Master Employees**

Mr. Spanovich moved to approve new pick up plan for Ohio Police & Fire Pension Fund for eligible firefighter technician – master employees. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

## **ADMIN**

### **HR**

Becky Kadel requested approval to renew our contract with our employee assistance provider, Helpnet, for \$3,840.00 for the period of 8/1/2015 – 7/31/2016.

## **Res 197-15: Approve to Renew Our Contract with Helpnet for \$3,840.00 for the Period of 8/1/2015 – 7/31/2016**

Mr. Angelou moved to approve to renew our contract with Helpnet for \$3,840.00 for the period of 8/1/2015 – 7/31/2016. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

## **PIO**

Melissa Rapp reported that she is currently planning for the Fire Prevention Open House on October 4, 2015 and this will take place at Station 131. She also shared that there is a blood drive on August 26 from 8:00 a.m. to 8:00 p.m. at the Aladdin Shrine. Melissa Rapp said that there is a fair amount of coverage on social media regarding the incident at Speedway and she will continue to monitor any updates. Ms. Rapp said she is drafting social media pages for Mifflin Township – Face Book, Twitter, Instagram. She will run them by the department heads first to see if there is anything else that needs to be included.

## **SERVICE**

DJ Tharp said that the drain at 3035 Perdue Avenue has been eroded away and the stand pipe has fallen over leaving a large hole next to the road. He received an estimate from Cyrus Concrete Construction to install a catch basin with the curb for \$2,925.00

## RECORD OF PROCEEDINGS

Minutes of

**MIFFLIN TOWNSHIP BOARD OF TRUSTEES**

Meeting

---

Held

**August 18,**

**2015**

---

**Res. 198-15: Approve Cyrus Concrete Construction to Insall a Catch Basin at 3035 Perdue Avenue for \$2,925.00**

Mrs. Stewart moved to approve Cyrus Concrete Construction to install a catch basin at 3035 Perdue Avenue for \$2,925.00. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

DJ Tharp requested approval for Cyrus Concrete Construction to form and pour concrete around the large drain pipes behind 2564 Perdue Avenue. This will secure the headwall and keep this system from a catastrophic failure. He said the total amount for this project is \$7,425.00

**Res. 199-15: Approve Cyrus Concrete Construction to Form and Pour Concrete Behind 2564 Perdue Avenue for \$7,425.00**

Mr. Spanovich moved to approve Cyrus Concrete Construction to form and pour concrete behind 2564 Perdue Avenue for \$7,425.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

DJ Tharp said that he needs to place the road project for Northglen on hold due to the Ferris Road water main break that totally destroyed Schmidt Road. Therefore, DJ Tharp is requesting approval to pay \$24,686.25 to resurface Schmidt Road. He said that Kokosing Construction Company is the company that will be doing the resurfacing for Franklin County.

**Res. 200-15: Approve to Pay \$24,686.25 to Resurface Schmidt Road**

Mrs. Stewart moved to approve to pay \$24,686.25 to resurface Schmidt Road. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

DJ Tharp informed the Trustees that he received a request for no parking on Landmark Way. He suggested that there should be no parking in the cul de sac as people are having delivery trucks come in and it is making it difficult to get around the corner and into the cul de sac. DJ Tharp believes parking along the road would work but not in the circle. He said that he does have a call in to Franklin County to get their guidelines. Mrs. Stewart suggested that they have a fire truck pull into the cul de sac to see if they are able to maneuver around without any restrictions.

**POLICE**

None

Lynn Stewart said that she and Fiscal Officer met with Steve Renner from the Franklin County Sanitary Engineers office regarding Leonard Park and the water project. There will be a public meeting for the residents on September 10 at 7:00 p.m. and the PIO and DJ Tharp will take care of the notifications. Lynn Stewart said that the Fire Chief wanted to know if they could turn the fire hydrants on early and Columbus said no. She also said the tap fee will be approximately \$2,000.00 and there will also be a connection fee which will be contracted out. There will be CDBG funds available for those who qualify to get a low cost loan to

## RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

August 18,

2015

cover the fees. Lynn Stewart said that at the meeting on September 10<sup>th</sup>, there will be a representative from the Department of Health who is managing the CDBG funds. She said that there will be several meetings that residents can sign up to get assistance in filing out the forms for the loan.

### IT

Interim Fire Chief Kauser requested approval for annual software maintenance and support for RadioIP for \$4,734.64. He said this is also shared among the MECC agencies and three Licking County Fire Departments.

### Res. 201-15: Approve to Pay \$4,734.64 for RadioIP Annual Software Maintenance and Support

Mrs. Stewart moved to approve to pay \$4,734.64 for RadioIP annual software and maintenance and support. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Interim Fire Chief Kauser requested approval to terminate the agreement with Firehouse Software and approval to sign the amendment to agreement for application hosting and technology support services.

### Res. 202-15: Approve to Terminate the Agreement With Firehouse Software and Authorize Interim Fire Chief Kauser to Sign the Amendment to Agreement for Application Hosting and Technology Support Services

Mrs. Stewart moved to approve to terminate the agreement with Firehouse Software and authorize Interim Fire Chief Kauser to sign the amendment to agreement for application hosting and technology support services. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Interim Fire Chief requested approval to purchase 19 ballistic vests for \$16,000.00. He said the current vests that the fire department owns are a decade old so they need to be replaced.

### Res. 203-15: Approve to Purchase 19 Ballistic Vests for \$16,000.00

Mr. Angelou moved to approve to purchase 19 ballistic vests for \$16,000.00. Mrs. Stewart seconded. All voted yes. Motion carried. (See Referral File)

Interim Fire Chief Kauser said that the fire department was scheduled to replace two paramedic ambulances in 2015 and it takes about 6 months to construct them which they would be delivered in 2016. In anticipation of getting a full time ambulance in service at Station 131, he modified the request to purchase 3 replacement vehicles. The best replaced ambulance will go to Station 131 and this will give us four front line ambulances and three reserve ambulances. Chief Kauser said that ambulances run 24/7 and 365 days a year and currently we are in a back up ambulance probably every 3-4 days on average. One or more ambulances are using their backup truck because it is in for service. Chief Kauser said the

## RECORD OF PROCEEDINGS

Minutes of

**MIFFLIN TOWNSHIP BOARD OF TRUSTEES**

Meeting

---

Held

**August 18,**

**2015**

---

first request is to purchase 3 paramedic ambulances which is in our budget and we have the cash flow in our EMS revenues to cover this expense. The second request is to approve certification of previously uncertified funds to EMS account. This amount will be used as the down payment to purchase 3 paramedic ambulances. The third request is to authorize Fiscal Officer to enter into a finance program to purchase the 3 ambulances. Funds from the EMS reimbursement account will be allocated for a down payment of up to \$150,000.00 and the balance termed over a three year period starting after delivery of the vehicles in 2016. Fiscal Officer said that she contacted Horton and they will give us a 3% discount if we pay for all three ambulances up front, but this expires August 31<sup>st</sup>. She contacted Fifth Third and they will give us a finance rate of 3.25% for three years and payment in advance. Park National was also contacted by the Fiscal Officer but she has not heard back from them but she assumes they will offer the same rates. Mr. Spanovich said he would like to put this on hold and have a meeting with the other Trustees to discuss these purchases and finances.

### **Res. 204-15: Move Into Executive Session**

Mrs. Stewart moved to go into executive session to discuss a legal issue at 4:40 p.m. Mr. Spanovich seconded. All voted yea. Motion carried.

The Trustees came out of executive session at 4:57 p.m.

### **Res. 205-15: Approved That Upon Recommendation of Legal Counsel, Interim Fire Chief Kauser and HR, Capt. Yinger May Return to Full Duty**

Mrs. Stewart approved that upon recommendation of Legal Counsel, Interim Fire Chief Kauser and HR, Capt. Yinger may return to full duty. Mr. Spanovich seconded. All voted yea. Motion carried.

There being no further business, Mr. Angelou moved to adjourn the meeting. Mr. Spanovich seconded. All voted yea. Motion carried.

---

Joseph F. Spanovich, Chairman

---

Richard J. Angelou, Vice Chairman

---

Lynn M. Stewart, Trustee

---

Nancy M. White, Fiscal Officer

**RECORD OF PROCEEDINGS**

*Minutes of* **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

---

**Held** **JANUARY 3,** **2013**

---

**RECORD OF PROCEEDINGS**

*Minutes of* **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

---

**Held** **JANUARY 3,** **2013**

---





---