

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **AUGUST 19,** **2014**

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White present.

Also Present were:

Fred Kauser	Deputy Fire Chief
Williams Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer
Mifflin Township Residents	

CONSENT AGENDA

August 4, 2014 Minutes were presented to the Trustees. HR Director requested a correction be made reporting that Mifflin will be eligible for up to \$2,500.00 of wellness credit from Medical Mutual.

Res. 160-14: Approve Minutes of August 4, 2014

Mr. Spanovich moved to approve the minutes of August 4, 2014. Mr. Angelou seconded. All voted yea. Motion carried.

TRUSTEES COMMENTS

Mrs. Stewart commented that it was a nice article on the front page of the Rocky Fork Press regarding the bariatric vehicle. The Trustees acknowledged that Kenny King was instrumental in implementing the purchase of the bariatric vehicle. Chief Kauser stated that we have used this vehicle at least once a week.

VISITORS COMMENTS

Mifflin residents attended the Township Meeting. They wanted to thank Joe Bailey and D.J. Tharp for the work they have done on Mecca Rd. properties cutting the grass, weeds, and cleaning up the trash. They also shared a concern and asked for help in resolving some of the truancy problems with the children in the neighborhood. Another concern they had is regarding a house located at Mecca Rd. and Perdue Ave., the siding is falling off and they have a tarp on the roof. They requested to have someone inspect this property. They thanked Chief Price for checking on their houses while they were on vacation. They also shared a concern regarding the house next door and stated that this is a drug house and 24 hour traffic of people going in and out constantly. They are fearful and don't feel safe when they go out at night as these kids are standing around fence. Chief Price offered to spend some time with these residents to assist them with the truancy problem.

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CORRESPONDENCE

Fiscal Officer presented the following correspondence to the Board:

1. Letters were received from Franklin County Economic Development and Planning Department as it relates to various code enforcement issues for the following properties: 2137 Agler Road, 2660 Baughman Avenue, 2644 Berrell Avenue, 2733 Baughman Avenue, 2757 Berrell Avenue, 2780 Berrell Avenue, 2815 Berrell Avenue, 2088 Minnesota Avenue, and 2113 Minnesota Avenue.

FISCAL OFFICER

Fiscal Officer reported that she heard from Steve Renner regarding the Leonard Park Water project. The bids were advertised on June 27, 2014. Pre-bid meeting was held on July 15, 2014 that was both a regular meeting and then a sight review to allow the contractors to review the project area as well as ask any questions. Bids were opened on July 28, 2014 at 2:00 p.m. Franklin County Purchasing Department (in conjunction with the prosecutor's office) has reviewed the bids for completeness on August 13, 2014. They are moving forward with the review of the potential contractor for technical aptitude and quality. They expect to award a contract by mid-September, and therefore, contractor mobilization and construction should begin in October. Fiscal Officer presented the list of the names of the contracting firms and their respective bids.

Fiscal Officer reported that we have received a refund on the real estate assessment for each departments.

Fiscal Officer requested that the Trustees approve the warrants for January 2014 through September 2014.

Res. 161-14: Approve Warrants for January 2014 through September 2014

Mr. Angelou moved to approve warrants for January 2014 through September 2014. Mrs. Stewart seconded. All voted yea. Motion carried.

HR

HR Director presented to the Trustees with the position description for the part-time fire inspector that was modified to comply with OPERS standards. Fiscal Officer said that she has submitted the latest position description to OPERS and she has not received a response as yet.

PIO

PIO reported that there was a letter to the editor that ran a couple weeks ago from Chief Taylor regarding the 10 house burns and demolition. PIO said that she received a call from Tom Bosco at WSYX TV regarding the changes at the fire department that are forthcoming. She gave him a quick overview and said it was still under review. PIO received an inquiry

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from an online service called the Blaze looking for information from the last 10 years on salary information and budget information. She provided them the basics and has not received any further inquiries. She informed the Trustees that she is doing research for online employment applications and an e-news letter service that we can transition our fire news to. This will make it less cumbersome to create and have some sort of template with an online email list that we can send out to people.

IT

Mrs. Stewart said the IT meeting for tomorrow has been cancelled and Deputy Chief Kauser will reschedule it.

Deputy Chief Kauser requested approval for the annual maintenance agreement for Kronos Telestaff which is shared among all the Mifflin Township Departments, MECC Center, and Plain Township for the amount of \$6,516.42.

Res. 162-14: Approve the Kronos Telestaff Annual Maintenance Agreement for \$6,516.42

Mrs. Stewart moved to approve the Kronos Telestaff Annual Maintenance Agreement for \$6,516.42. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

SERVICE

D.J. Tharp requested approval to file assessments on the list of houses presented to the Trustees for grass and general house clean-up.

Res. 163-14: Approve to File Assessments on List of Houses Presented To The Trustees

Mr. Angelou moved to approve to file assessments on list of houses presented to the Trustees. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Fiscal Officer reported on Solid Waste Consortium and said that we had opted to pick Option B because it was going to save the residents a \$1.00 per month. She said she would like us to stay with the option in which we include the recycling and get the bins for the people at no additional charge to them but we need to amend our resolution from Option B not Option A. With Option B the resident would pay \$14.00 a month and with Option A the resident will pay \$14.99 a month. The resident will have the choice of a 32, 64, or 96 gallon size trash can and this will be effective in January 2015.

Res. 164-14: Approve to Amend Resolution from Option B to Option A For Rumpke Trash Pickup

Mr. Angelou moved to approve to amend resolution from Option B to Option A for Rumpke Trash Pickup. Mr. Spanovich seconded. All voted yea. Motion carried.

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D.J. Tharp requested approval to reseal the parking lot at 155 Ridenour Rd. He stated that the blacktop is cracking and it is going to make some big potholes if it is not addressed. The recommendation is to use Black Dawg Sealcoat for their services at \$8,310.70

Res. 165-14: Approve to Pay Black Dawg Sealcoat \$8,310.70

Mr. Spanovich moved to approve to the bid from Black Dawg Sealcoat in the amount of \$8,310.70. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

POLICE

Chief Price requested approval to purchase ten (10) Glock Model 22 (.40 caliber) semi-automatic handguns from Vance's for \$3,520.00.

Res. 166-14: Approve to Purchase Ten (10) Glock Model 22 (.40 caliber) Semi-automatic Handguns From Vances for \$3,520.00

Mr. Spanovich moved to approve to purchase ten (10) Glock Model 22 (.40 caliber) semi-automatic handguns from Vances for \$3,520.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Price requested to purchase two Mossberg 12-gauge shotguns from Vances for \$950.00

Res. 167-14: Approve to Purchase Two Mossberg 12-gauge Shotguns From Vances for \$950.00

Mr. Spanovich moved to approve to purchase two Mossberg 12-gauge shotguns from Vances for \$950.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Price requested approval to declare one (1) Rock River 9 mm Rifle as surplus. This will be a trade in to purchase the handguns.

Res. 168-14: Approve to Declare One (1) Rock River 9 mm Rifle as Surplus

Mrs. Stewart moved to approve to declare one (1) Rock River 9 mm rifle as surplus. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Price requested approval to declare four (4) Remington 870 12 gauge shotguns as surplus.

Res. 169-14: Approve to Declare four (4) Remington 870 12 gauge shotguns as surplus

Mrs. Stewart moved to approve to declare four (4) Remington 870 12 gauge shotguns as surplus. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

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FIRE

Deputy Chief Kauser reported that now that school has started they have been busy inspecting schools and already responding to school fire alarms and injured children.

Deputy Chief Kauser requested approval to replace and update Station 131 HVAC and Steam Humidifier for the station which supplies the bunkroom by Custom Air for \$26,872.00. He stated that this was a planned known expense and we budgeted for it 3 years ago.

Res. 170-14: Approve to Pay Custom Air \$26,872.00 to Replace and Update Station 131 HVAC RTU and Steam Humidifier for System

Mr. Spanovich approved to pay Custom Air \$26,872.00 to replace and update Station 131 HVAC RTU and steam humidifier for system. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Deputy Chief Kauser requested approval to pay Hamrick \$2,500.00 for Station 131 HVAC replacement duct detector.

Res. 171-14: Approve to Pay Hamrick \$2,500.00 for Station 131 HVAC replacement duct detector

Mr. Spanovich approved to pay Hamrick \$2,500.00 for Station 131 HVAC replacement duct detector. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Deputy Chief Kauser requested approval to purchase EMS consumable supplies from Boundtree for \$7,745.94

Res. 172-14: Approve to Purchase EMS Consumable Supplies From Boundtree for \$7,745.94

Mrs. Stewart moved to approve to purchase EMS consumable supplies from Boundtree for \$7,745.94. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

The next meeting is scheduled for September 2, 2014 at 10:00 a.m.

There being no further business, Mrs. Stewart Moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer

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Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

Held **JANUARY 3,** **2013**
