

RECORD OF PROCEEDINGS

Minutes of

MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Meeting

Held

AUGUST 1,

2011

Chairman Spanovich called the Regular Staff Meeting to order at 10:00 A.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:

Jim DeConnick	Fire Chief
Michael Grossman	Asst. Fire Chief/MECC
Michael Pocock	Police Chief
D. J. Tharp	Service Director
Steve Blake	Police/Code Officer

CONSENT AGENDA

Mrs. Stewart said the wording regarding the \$2500 bonus in the last sentence of Res. 165-11 in the July 5, 2011 meeting should be changed from “to be paid no later than December 1, 2011 to read “to be paid after December 1, 2011.

Res. 181-11: Approve Minutes of the July 5, 2011 as Corrected and July 19, 2011 Meetings

Mrs. Stewart moved to approve the minutes of the July 5, 2011 as corrected and July 19, 2011 meetings. Mr. Angelou seconded. All voted yea. Motion carried.

Res. 182-11: Approve Warrants for August, 2011

Mr. Angelou moved to approve the August, 2011 warrants for payroll and bills. Mrs. Stewart seconded. All voted yea. Motion carried.

TRUSTEES’ COMMENTS – None at this time.

CORRESPONDENCE

The Fiscal Officer presented the following correspondence to the Board:

1. A Notice was received from the Franklin County Rural Zoning Commission of a meeting that was held July 28, 2011 with a request from Ben Weiner for an amendment to extend application of the Smart Growth Overlay to certain areas of Blendon, Clinton, Mifflin & Pleasant Townships as recommended by each respective community’s land use plan.
2. An e-mail was received from Jamie Stout regarding the Hazard Mitigation Grant Program (HMGP) funds available statewide for jurisdictions with eligible projects. The President declared a Major Disaster for the State of Ohio for severe storms and flooding that occurred April 4 to May 15, 2011. Our area does not have any projects that are eligible for grant funds.
3. A letter was received from the Franklin County Public Health regarding problems being faced with storm sewer pollution from aeration systems. A supply of brochures and the community meetings schedule were delivered regarding Storm Water Pollution education that can be distributed as a way to improve public health and our environment.
4. The Technical Review Committee Agenda was received for a meeting held July 26, 2011 with a case at 3296 Westerville Road. Code Enforcement Officer Steve Blake said he has been working with the County regarding the rezoning request for the property at 3296 Westerville Road. The owner has never met the conditional zoning requirements from a fire two years ago and now wants to start new zoning. Building has already started with no permits. Mr. Blake said he has been trying to work with the owner to meet the requirements. The building is zoned for a Mosque but they are running a daycare and other businesses and are operating under a number of violations. He said that if there is a hearing, he will be glad to testify.

FISCAL OFFICER’S REPORT – Nancy White said that at the last meeting she presented a Group Retrospective Rating Program Service Agreement from Frank Gates for a fee of \$13,230.00. She said she requested another quote but has not received it as yet. We will need to return the BWC U-153 Form by September 16, 2011 to enroll in the Group Retrospective Rating Plan.

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The Fiscal Officer said at the last meeting the Trustees approved a resolution to request a Certificate of Estimated Property Tax Revenue from the County Auditor for the renewal 2 mill Police Levy for 5 years. We received the Certificate for the calculated amount to be \$62,825.00. The Trustees agreed to place the levy on the November 8, 2011 ballot.

Res. 183-11: Approve Resolution to Place Police District Levy on the November 8, 2011 Ballot as Presented

Mr. Angelou moved to approve the Resolution to Place Police District Levy on the November 8, 2011 ballot as presented for the renewal of an existing five year 2 mill levy. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Mrs. Stewart said that at a previous meeting it was proposed to hire an HR person on a part-time basis in house or a consultant to handle HR issues. The Fiscal Officer said she has been working on numbers with a consulting company. Mrs. Stewart said she would be willing to help.

IT – Mrs. Stewart said we had our IT meeting last week and reviewed some strategic plans with our consultant and everything seems to be moving forward and doing well.

SERVICE – D. J. Tharp said he has the following requests before the Board for approval:

Res. 184-11: Approve Estimate from Franklin County Engineer's Office for the Surface Treatment to the Driveway at Riverside Cemetery for \$10,193.86 from 5-A-5 Account and Hold Their Estimate for Mifflin Cemetery Until Next Year

Mr. Angelou moved to approve the estimate from the Franklin County Engineer's Office for the surface treatment to the driveway at Riverside Cemetery for \$10,193.86 from the 5A-5 account and hold their estimate for Mifflin Cemetery until next year. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Res. 185-11: Approve the Transfer of \$10,000.00 from 4-C-3A to the 4-C-3 Accounts

Mr. Angelou moved to approve the transfer of \$10,000.00 from 4-C-3A to the 4-C-3 accounts. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 186-11: Approve Estimate from Franklin County Engineer's Office for the Surface Treatment to Sunbury Drive as Presented for \$9,493.92 from the 4-C-3 Account

Mrs. Stewart moved to approve the estimate from the Franklin County Engineer's Office for the surface treatment to Sunbury Drive Including the Loop as presented for \$9,493.92 from the 4-C-3 account. Mr. Spanovich seconded. All voted yea. (See Referral File)

D.J. Tharp presented the Trustees with two quotes for repair and replacement of the Mifflin Cemetery fence. He said he is waiting on an estimate from a company that uses sodium bicarbonate to clean surfaces and should have a quote by the next meeting for discussion on the best options to make the fence look better.

CODE ENFORCEMENT – Steve Blake said we are moving along on our clean-ups. He said that last week he went out with Rick Erby from the County looking at some of the vacant house. He said there was an article in the paper that some banks are giving the properties away and even giving the money to tear them down so he will be checking into this.

POLICE – Mr. Spanovich said the Trustees were given two additional bids for the Police Station Construction in the amount of \$23,500.00 and \$22,750.00. They already have one in the amount of \$16,600.00. Mrs. Stewart said the Trustees would like to have a more formal written bid from the low bidder and proof of insurance and bonding. Steve Blake said the company is owned by the father of one of our Police Officers and has been in business for years and has all the necessary paperwork. Mr. Blake said he has talked with the County and we must turn in the design for the construction to them to receive permits. The Trustees said they would also like to see the design and know who will be in charge of overseeing the project. Chief Pocock said they will have all the information by the next meeting.

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Chief Pocock presented a resignation request from Part-time Officer Jason Davis for approval.

Res. 187-11: Approve Accepting the Resignation of Part-time Police Officer Jason Davis per His Request Effective July 28, 2011

Mr. Angelou moved to accept the resignation of Jason Davis, who was a very good Part-time Police Officer per his request effective July 28, 2011. Mrs. Stewart seconded. All voted yea. Motion carried.

FIRE – The following were presented by Chief DeConnick for approval:

Res. 188-11: Approve Service Credit Bonuses for Grancey, Kinder & Welsh

Mr. Spanovich moved to approve service credit bonuses for Gary Grancey and Stephen Welsh in the amount of \$1100.00/each and Kenneth Kinder in the amount of \$500 at the discretion of the Board and funds permitting and then placed under the new policy. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 189-11: Approve Thermal Imager Repair by ISG Fire for \$2,984.52

Mr. Spanovich moved to approve Req. #08.01.11 for the repair of the Thermal Imager assigned to Engine 131 by ISG Fire in the amount of \$2,984.52. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief DeConnick said he received a thank you letter from Mount Carmel East for participating with them in a mock drill involving a patient with chest pain. They stated the drill provided an opportunity for both agencies to review their processes in the continuum of care within our communities.

Chief DeConnick said they participated in two active runs last week with Columbus Fire involving a firefighter being trapped on the second floor and in West Licking where a car fire caught the garage and building on fire. The trapped firefighter received burns but will be okay. The Chief said he will be on vacation September 10 – September 17, 2011.

MECC – Asst. Chief Grossman said he has no report at this time as he has been out of town due to his Dad’s illness.

OLD BUSINESS

Township Gateway Signs Project – The Trustees asked D.J. Tharp to follow up on this project.

Leonard Park Water Access Status – The Fiscal Officer said she spoke with Jim Schimmer of the County regarding what needs to be done to get this project started and he suggested a meeting with the Trustees is needed to discuss options, costs and what will be required by us, the County and the homeowners. The Trustees asked the Fiscal Officer to invite Jim Schimmer and Ben Weiner to meet with us at 2:30 p.m. on August 16, 2011 before our regular meeting at 3:30 p.m.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Spanovich seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer

The Trustees approved the August 12, 2011 payroll warrants for the period of July 24, 2011 to August 6, 2011. Copies are on file with the Fiscal Officer.
