

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **September 11,** **2017**

Chairman Spanovich called the Regular Meeting to order at 10:00 a.m. with Mrs. Stewart present. Fiscal Officer, Nancy White and Mr. Angelou were absent.

Also Present were:

Fred Kauser	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	PIO
Rebecca Rousseau	Assistant to the Fiscal Officer
Josh Grossman	Dinsmore Shohl
Rose Moses	Gahanna Resident
Rick Duff	Gahanna Resident

Mr. Spanovich called for a moment of silence for those affected by the 9/11 terrorist attack.

Res. 172-17: Approve the Minutes of August 15, 2017

Mrs. Stewart moved to approve the Minutes of August 15, 2017. Mr. Spanovich seconded. All voted yea. Motion carried.

TRUSTEE COMMENTS

Mrs. Stewart discussed her concerns with the lack of clearly marked addresses for Gahanna residents. Chief Kauser stated he would work with the police to come up with a campaign to address the issue.

Mr. Spanovich requested donating \$1,000.00 to GRIN (Gahanna Residents In Need) for office equipment.

Res. 173-17: Approve Donating \$1,000.00 to GRIN (Gahanna Residents In Need)

Mr. Spanovich moved to approve donating \$1,000.00 to GRIN. Mrs. Stewart seconded. All voted yea. Motion carried.

CORRESPONDENCE

Assistant to the Fiscal Officer, Rebecca Rousseau, presented the following correspondence to the board:

1. Letters were received from the Franklin County Economic Development and Planning Department for properties located at 2362 Northglen Drive and 2121 Genessee Avenue for various violations.

FISCAL OFFICER

Dinsmore Shohl representative, Josh Grossman, presented the Fire Equipment Bond to be signed by the Trustees.

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Assistant to the Fiscal Officer, Rebecca Rousseau, requested to approve a resolution accepting the amounts and rates of the 2018 Certificate of Estimated Resources from the Franklin County Auditor.

Res. 174-17: Approve Amounts and Rates of the 2018 Certificate of Estimated Resources From the Franklin County Auditor

Mr. Spanovich moved to approve the resolution accepting the amounts and rates of the 2018 Certificate of Estimated Resources from the Franklin County Auditor. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

HR

Becky Kadel requested to approve the Annual Contract with Employee Assistant Provider, HelpNet. The renewal rate remains unchanged at \$3,840.00 per year.

Res. 175-17: Approve Annual Contract with Employee Assistant Provider, HelpNet

Mrs. Stewart moved to approve the annual contract with Employee Assistant Provider, HelpNet at an unchanged rate of \$3,840.00 per year. Mr. Spanovich seconded. All voted yea. Motion carried.

Becky Kadel reminded the Trustees that the insurance meeting with Jon Hastings is September 11, 2017 at 11:00 am.

Becky Kadel reported that due to absences in the Administrative Office, Christy Williamson's start date as Fire Administrative Assistant will be September 25, 2017.

PIO

Melissa Rapp reported that the First Responder Appreciation Event will be held Friday September 15, 2017 at 6:30 pm during the GLHS football game. She encouraged the Trustees to attend.

Melissa Rapp said an article was published in the Rocky Fork paper regarding the digital fire trainer. She also reported the Township social media sites would launch September 11, 2017.

IT

Chief Kauser requested to approve on-site professional services and training related to the Office 365 Migration in the amount of \$9,000.00.

Res. 176-17: Approve On-site Professional Services and Training for Office 365 Migration in the Amount of \$9,000.00

Mrs. Stewart moved to approve on-site professional services and training related to the Office 365 Migration in the amount of \$9,000.00. Mr. Spanovich seconded. All voted yea. Motion carried.

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SERVICE

No report

POLICE

No report

Mr. Spanovich brought to the board's attention that members of the Mifflin Township Police Department have generously donated their personal time and money to facilitate a relationship with the residents of the unincorporated area of Mifflin Township. Mr. Spanovich and Mrs. Stewart ask that the Officers be commended for their generosity. They also request a general fund account, starting with \$1,000.00, be allocated for the use of public relation distribution in the unincorporated area which is designated primarily for the youth of the community.

Res. 177-17: Approve General Fund Account, Starting with \$1,000.00, for the use of Public Relation Distribution in the Unincorporated Area

Mr. Spanovich moved to approve that a general fund account, starting with \$1,000.00, be allocated for the use of public relation distribution in the unincorporated area which is designated primarily for the youth of the community. Mrs. Stewart seconded. All voted yea. Motion carried.

FIRE

Chief Kauser requested to amend appropriations for the purpose of purchasing and installing EMS equipment in three front-line paramedic transport vehicles and for architectural professional services related to the planning/programming of Fire Stations and Fire Administration.

Res. 178-17: Approve Request to Amend Appropriations

Mrs. Stewart moved to approve the request to amend appropriations for the purpose of purchasing and installing EMS equipment in three front-line paramedic transport vehicles and for architectural professional services related to the planning/programming of Fire Stations and Fire Administration. Mr. Spanovich seconded. All voted yea. Motion carried.

Chief Kauser requested to approve purchasing three power cots and hydraulic loading systems in the amount of \$135,647.28.

Res. 179-17: Approve Purchase of Three Power Cots and Hydraulic Loading Systems

Mrs. Stewart moved to approve purchasing three power cots and hydraulic loading systems in the amount of \$135,647.28. Mr. Spanovich seconded. All voted yea. Motion carried.

Chief Kauser requested to approve purchasing firefighter winter uniform garments in the amount of \$17,020.

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Res. 180-17: Approve Request to Purchase Firefighter Winter Uniform Garments in the Amount of \$17,020.00

Mr. Spanovich moved to approve purchasing firefighter winter uniform garments in the amount of \$17,020. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Kauser requested to negotiate and approve a three year agreement for firefighter occupational annual physicals and stress testing in the amount of \$36,000.00 with Mt. Carmel through the current budget year ending December 31, 2017.

Res. 181-17: Approve Request to Negotiate and Approve a Three Year Agreement for Firefighter Occupational Annual Physicals and Stress Testing for \$36,000.00

Mrs. Stewart moved to approve a three year agreement for firefighter occupational annual physicals and stress testing with Mt. Carmel in the amount of \$36,000.00 through the current budget year ending December 31, 2017. Mr. Spanovich seconded. All voted yea. Motion carried.

Chief Kauser requested to purchase 4th quarter EMS supplies from Boundtree in the amount of \$27,341.05

Res. 182-17: Approve Request to Purchase 4th Quarter EMS Supplies for \$27,341.05

Mr. Spanovich moved to approve request to purchase 4th quarter EMS supplies from Boundtree in the amount of \$27,341.05. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Kauser requested to approve repairs and preventive maintenance for Engine 132 and Ladder 131 in the amount of \$7,312.00.

Res. 183-17: Approve Apparatus Repairs and Preventive Maintenance for Engine 132 and Ladder 131 for \$7,312.00

Mr. Spanovich moved to approve repairs and preventive maintenance for Engine 132 and Ladder 131 in the amount of \$7,312.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Kauser requested to finalize and approve a professional services agreement with the Columbus, Ohio architectural firm, Moody-Nolan to perform a needs assessment and preliminary planning for repairs and construction involving all fire division facilities.

No action was taken at this time. The Trustees will meet with Moody-Nolan on September 25th at 1:00 p.m.

Chief Kauser reported that he intends on proceeding with the letter to TCI, the Fire Division tire service provider, in an effort to recover damages related to Ladder 131.

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Chief Kauser reported that Firefighter-Paramedic, Rob Kovacs, has returned from an unpaid leave of absence where he served in the forestry unit in the Western United States. He will work 3 eight hour shifts while finalizing his return to work requirements and is expected to return to 24 hour operations on September 15, 2017.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Spanovich seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Lynn M. Stewart, Vice Chairman

Richard J. Angelou, Trustee

Nancy M. White, Fiscal Officer