

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **September 6,** **2016**

Chairman Spanovich called the Regular Meeting to order at 10:00 a.m. with Mr. Angelou and Mrs. Stewart and Fiscal Officer, Nancy White.

Also Present were:

Fred Kauser	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer
Rick Duff	Resident

Res. 193-16: Approve Minutes of August 16, 2016

Mr. Angelou moved to approve Minutes of August 16, 2016. Mrs. Stewart seconded. All voted yea. Motion carried.

TRUSTEES

None

CORRESPONDENCE

Fiscal Officer presented the following correspondence to the Board:

1. Letters were received from Franklin County Economic Development and Planning Department for the properties at 2342 Northglen Drive, 2048 Hudson Street, 2421 Northglen Drive and 2357 Northglen Drive for various violations.
2. Letters were received from Franklin County Public Health of Violation for the properties at 2381 Park Court, 3717 Genessee Avenue, 2685 Berrell Avenue and 2404 Parkwood Avenue for various violations.
3. A letter was received from Franklin County Public Health for the Order of the Board of Health and Referral for Prosecution for the property at 2665 Perdue Avenue for various violations.

FISCAL OFFICER

Fiscal Officer presented an article to the Trustees from the Rocky Fork Enterprise regarding Gahanna City Council considering Central Park abatement plan.

Fiscal Officer reported that she received the certificate of estimated resources for 2017.

HR

Becky Kadel requested approval to accept the updated personnel policy manual.

Res. 194-16: Approve the Updated Personnel Policy Manual

Mrs. Stewart moved to approve the updated personnel policy manual. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

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Becky Kadel reported that she and Nancy White met with the new nine (9) firefighter candidates and reviewed the new hire paperwork, benefits, collected completed forms and instructed them on how to take the anti harassment training.

Becky Kadel said that on Wednesday, June 8, 2016, Governor Kasich signed H.B. 523 (medical marijuana) into law with an effective date of September 6, 2016. The new law authorizes the recommendation and use of marijuana for medical purposes and establishes the Medical Marijuana Control Program to provide oversight. While the law is now effective, it may take up to two years to become fully operational. She will be sending out a memo to employees reminding them that in light of this new law, Mifflin Township is a drug free workplace and our Drug Free Safety Program prohibits the use or being under the influence of drugs or alcohol while at work and that any employee who use medical marijuana as authorized by Ohio law are not exempt from this policy in any way.

PIO

Melissa Rapp said that there will be a cemetery meeting on Tuesday, September 20th. She reported that there will be a 1st responder's ceremony before the Gahanna Lincoln football game on Friday, September 23rd and that she is gearing up for Fire Prevention Open House on October 2nd.

SERVICE

DJ Tharp requested approval to contract with TruGreen Commercial to spray weed control at Mifflin and Riverside cemeteries for a total of \$2,583.00.

Res. 194-16: Approve to Contract With TruGreen Commercial to Spray Weed Control at Mifflin and Riverside Cemeteries for \$2,583.00

Mr. Angelou moved to approve to contract with TruGreen Commercial to spray weed control at Mifflin and Riverside cemeteries for \$2,583.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

DJ Tharp requested approval to hire TruGreen Commercial to spray insecticide/fertilizer on trees and broadleaf control at the administration building for \$1,083.00.

Res. 195-16: Approve to Contract With TruGreen Commercial to Spray Insecticide/fertilizer on Trees and Broadleaf Control at the Administration Building for \$1,083.00

Mrs. Stewart moved to approve to contract with TruGreen Commercial to spray insecticide/fertilizer on trees and broadleaf control at the administration building for \$1,083.00. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

POLICE

Chief Price requested approval for Sgt. Tammy Phillips to attend training in Cleveland on October 1st and 2nd. The total cost is \$1,000 which includes the class, room and board, as well as mileage.

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Res. 196-16: Approve Sgt. Tammy Phillips to Attend Training for a Total Cost of \$1,000.00

Mr. Spanovich moved to approve Sgt. Tammy Phillips to attend training for up to total cost of \$1,000.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File).

Chief Price said that he completed the evaluations for Officer Stonerock, Officer Chrisman and Officer James and requested approval for a 2% pay increase bringing their hourly salary to \$20.91 effective September 18, 2016.

Res. 197-16: Approve a 2% Pay Increase for Officer Stonerock, Officer Chrisman and Officer James Effective September 18, 2016

Mrs. Stewart moved to approve a 2% pay increase for Officer Stonerock, Officer Chrisman and Officer James effective September 18, 2016. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

FIRE

Chief Kauser requested approval to provisionally appoint Andrew J. Stevens to fulltime Specialist effective September 12, 2016 pending successful completion of OPFDPF physical and psychological examinations.

Res. 198-16: Approve to Provisionally Appoint Andrew J. Stevens to Fulltime Specialist Effective September 12, 2016 Pending Successful Completion of OPFDPF Physical and Psychological Examinations

Mrs. Stewart moved to approve to provisionally appoint Andrew J. Stevens to fulltime Specialist effective September 12, 2016 pending successful completion of OPFDPF physical and psychological examinations. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval to purchase 10 new firefighter turnout gear for the amount of \$20,160.00.

Res. 199-16: Approve the Purchase of 10 New Sets of Firefighter Turnout Gear in The Amount of \$20,160.00

Mr. Spanovich moved to approve the purchase of 10 new sets of firefighter turnout gear in the amount of \$20,160.00. Mrs. Stewart seconded. All voted yea. Motion carried.

Chief Kauser requested approval for repair and preventative maintenance on Rescue 134 for \$4,015.63 and Ladder 131 for \$3,573.17.

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Res. 200-16: Approve the Repair and Preventative Maintenance on Rescue 134 for \$4,015.63 and Ladder 131 for \$3,573.17

Mr. Angelou moved to approve the repair and preventative maintenance on Rescue 134 for \$4,015.63 and Ladder 131 for \$3,573.17. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested to approve a comprehensive program proposal with ELM Associates to assist the Fire Division in assessing its comprehensive firefighter fitness and wellness programming. This is a routine assessment of the policies and practices associated with supporting and maintaining a healthy and fit firefighting workforce. The maximum cost for the evaluation is \$21,280.00

Res. 201-16: Approve a Comprehensive Firefighter Fitness and Wellness Program Proposal with ELM Associates in The Amount of \$21,280.00

Mrs. Stewart moved to approve a comprehensive firefighter fitness and wellness program proposal with ELM Associates in the amount of \$21,280.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval to accept the resignation of Brandon Staneluis as a part time dispatcher.

Res. 201-16: Approve the Resignation of Brandon Staneluis

Mrs. Stewart moved to approve the resignation of Brandon Staneluis effective August 28, 2016. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval to accept the retirement of George Gulick effective September 15, 2016.

Res. 202-16: Approve the Retirement of George Gulick Effective September 15, 2016

Mrs. Stewart moved to approve the retirement of George Gulick effective September 15, 2016. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested approval to execute an MOU with FATPOT to allow MEC Consortium to install and operate regional computer-aided dispatch (CAD) interoperability software.

Res. 203-16: Approve Chief Kauser to Execute an MOU with FATPOT to Allow MEC Consortium to Install and Operate Regional Computer-aided Dispatch (CAD) Interoperability Software

Mrs. Stewart moved to approve Chief Kauser to execute an MOU with FATPOT to allow MEC Consortium to install and operate regional computer-aided dispatch (CAD)

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interoperability software. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser reported that the three new medics will be delivered this week. He also said that there will be a ribbon cutting ceremony on September 14th at 9:00 a.m. at Zulily.

VISITOR COMMENTS

Ibrahim Abdullah came before the Trustees to propose a request to change Albert Avenue to Yamyam Avenue. After much discussion, the Trustees requested that Mr. Abdullah submit a letter from Columbus and Clinton Township, through which Albert Avenue also intersects, acknowledging their support of this change. The Trustees said they will research the correct process of changing a name and the implications.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer

