

# RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

**SEPTEMBER 15,**

**2009**

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White, present.

Also present were:

Ann Osborn	350 Baroness Way
Emily Horn	592 Bonnington Way
Andrea Nichols	487 Sutterton Dr.
Robert Bagley	871 Stygler Rd.
Dolly Hanning	2354 Agler Rd.
Dan Bender	Rocky Fork Enterprise
Mitchell Rush	Sunbury Drive
Kris Haley	Keytel
Jim DeConnick	Fire Chief
Michael Pocock	Police Chief
William Price	Police Lieutenant
Todd Ekleberry	Police Officer

Mrs. Stewart led the Pledge of Allegiance to the Flag and Mr. Angelou offered a Prayer.

## **CONSENT AGENDA**

### **Res. 242-09: Approve Minutes of August 17, 2009**

Mrs. Stewart moved to approve the minutes of the August 17, 2009 meeting. Mr. Angelou seconded. All voted yea. Motion carried.

### **Res. 243-09: Approve October 2009 Warrants**

Mr. Angelou moved to approve the October 2009 warrants for payroll and bills. Mr. Spanovich seconded. All voted yea. Motion carried.

## **TRUSTEES' COMMENTS**

Mrs. Stewart said that Steve Blake has designed a door hanging flyer to pass out to residents regarding a free self defense program presented by the Franklin County Sheriff Department. The program is designed to teach people how to protect themselves and their family against crime. Dolly Hanning said she has talked with several people who would like to attend. It was agreed to hold the program on Monday, September 21, 2009 from 6:00 p.m. to 9:00 p.m.

## **CORRESPONDENCE**

The Fiscal Officer presented the following correspondence to the Board:

1. The Franklin County Planning Commission Staff Report was received regarding the request of the property owner of 3505 Westerville Road to rezone the property from the Rural District to the Limited Industrial District to allow the property to be used for the office of a transportation business. The Staff recommends a conditional approval with six conditions to be met. This will be going to the Zoning Commission.
2. An update on the H1N1 flu was received from the Franklin County Board of Health stating that they are working with the Columbus Public Health to urge residents to plan and prepare to protect themselves and families. Several recommendations were given to help prevent H1N1 and seasonal influenza.
3. OPERS Employer Notice was received regarding the local contribution rates for 2010. The change will be in Law Enforcement which is increasing to 11.10% for the employee and 17.87% for the employer. The Township does pick up the total contribution for the full-time employees. (See Referral File)
4. Ohio Police & Fire Pension Fund News was received stating their funding recommendations were approved and were presented to O.R.S. on September 9, 2009. (See Referral File).
5. The OTARMA 2008 Annual Report was received for review. The Fiscal Officer said she is on the Board and our liability, property and vehicles are insured under this program.

# RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

**SEPTEMBER 15,**

**2009**

## **FISCAL OFFICER'S REPORT**

Nancy White said that Eastman & Smith sent us two copies of the executed Rumpke Waste Collection Contract to be signed by Mr. Spanovich and one copy returned to them. The Trustees approved this contract on July 6, 2009.

We received the 2010 Official Certificate of Estimated Resources and the Resolution Accepting the Amounts and Rates Authorizing the Necessary Tax Levies which must be approved and returned to the County by October 1, 2009.

### **Res. 244-09: Approve Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor**

Mrs. Stewart moved to approve the Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor as presented by the Fiscal Officer. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

## **PROPOSED RESOLUTIONS (NEW BUSINESS):**

### **Res. 245-09: Approve Meeting Hall Rental Request of the AARP Tax-Aide Program for a Meeting and Instructor Training on October 26-27, 2009 and November 30 – December 1, 2009 from 9:00 a.m. to 4:00 p.m. Under Non-Profit Guidelines**

Mr. Angelou moved to approve the Meeting Hall rental request of the AARP Tax-Aide Program for a meeting and instructor training on October 26-27, 2009 and November 30-December 1, 2009 from 9:00 a.m. to 4:00 p.m. under the non-profit guidelines as they have done for several years. Mrs. Stewart seconded. All voted yea. Motion carried.

### **Res. 246-09: Approve Renewal of Employee Assistance Program with Mt. Carmel Behavioral Healthcare from September 1, 2009 to August 31, 2009 for a Total of \$3,993.60**

Mrs. Stewart moved to approve the renewal of the Employee Assistance Program with Mt. Carmel Behavioral Healthcare from September 1, 2009 to August 31, 2009 for a total of \$3,993.60. Mr. Angelou seconded. All voted yea. Motion carried.

### **Res. 247-09: Approve Financials & Payroll Records Microfilming by Information Management Services Including Duplicate Rolls and Pickup and Delivery for a Total of \$4,079.73**

Mr. Angelou moved to approve financials and payroll records microfilming by Information Management Services including duplicate rolls and pickup and delivery for a total of \$4,079.73 as recommended by the Fiscal Officer. Mrs. Stewart seconded. All voted yea. Motion carried.

Mr. Spanovich said that upon the recommendations of the Architect and Fire Chief, he would like to award the Mifflin Township Fire Station Improvements Project bid to Robertson Construction as the lowest and best bidder. The bid opening was held on July 17, 2009 with ten contractors turning in bids. The station renovations will be done at Sta. 131 and Sta. 134 (See Referral File)

### **Res. 248-09: Award the Bid for the General Contractor for the Fire Station 131 and 134 Improvements Project to Robertson Construction for the Total Amount of \$485,200 Including Alternate 1 & 2 as the Lowest and Best Bidder**

Mr. Spanovich moved to award the bid for the General Contractor for the Fire Station Improvements Project to Robertson Construction for the total amount of \$485,200 including Alternate 1 & 2 as the lowest and best bidder as recommended by the Architect and Fire Chief. Mrs. Stewart seconded. All voted yea. Motion carried.

## RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

SEPTEMBER 15,

2009

Chief DeConnick said that in addition to the above, a contingency fund which may never be utilized should be established in the amount of \$35,000 for unexpected issues. Also, funding in the amount of \$2,000 needs to be established for H.C. Nutting to be the consultant for the engineering documentation required by the Building Code for masonry, concrete and driveway issues. He said that account 10-A-06 has already been established for the Fire Station Improvements Project.

**Res. 249-09: Approve Establishing a Contingency Fund of \$35,000 Which May Never be Used But Necessary for Unexpected Issues**

Mr. Spanovich moved to approve establishing a contingency fund of \$35,000 which may never be used but necessary for unexpected issues as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

**Res. 250-09: Approve Establishing Funding of \$2,000 for H.C. Nutting to be a Consultant for Engineering Documentation Required by the Building Code for Masonry, Concrete and Driveway Issues**

Mr. Spanovich moved to approve establishing funding of \$2,000 for H.C. Nutting to be consultant for engineering documentation required by the Building Code for masonry, concrete and driveway issues as recommended by Chief DeConnick. All voted yea. Motion carried.

**IT** – Mrs. Stewart said that Paul Adkins prepared a surplus declaration list of items stored at the Township and no longer in use along with a list of items stored at the Service Garage no longer in use. After the Board declare the items as surplus they can be sold to the public and placed and gov.deals.com.

**Res. 251-09: Declare Items as Surplus That Are No Longer in Use and Can be Disposed of as Listed**

Mrs. Stewart moved to declare the items as surplus that are no longer in use and can be disposed of as listed. Mr. Spanovich seconded. All voted yea. Motion carried.  
(See Referral File)

**POLICE/CODE ENFORCEMENT** – Chief Pocock presented the Board with the following requests for approval:

**Res. 252-09: Approve Officially Accepting the 2002 Cadillac Which was Seized by the Police Department so it can be Titled to the Township and Sold**

Mr. Angelou moved to officially accept the 2002 Cadillac which was seized by the Police Department so it can be titled to the Township and sold. Mrs. Stewart seconded. All voted yea. Motion carried.

**Res. 253-09: Approve Training Request of Officer Ekleberry to Attend a 4-Day Course at the Columbus Police Academy Including Reviews of Policy Development and Civil/Criminal Liabilities Which will Train Him to Train Other Officers for a Total of \$895.00 less a Voucher Received for \$300.00 through Safariland, LLC**

Mrs. Stewart moved to approve the training request of Officer Ekleberry to attend a 4-day course at the Columbus Police Academy including reviews of Policy Development and Civil/Criminal Liabilities which will train him to train other Officers for a total of \$895.00 less a voucher received for \$300.00 through Safariland, LLC. Mr. Spanovich seconded. All voted yea. Motion carried.

Chief Pocock said that Steve Blake is unable to be at the meeting at this time but has a Resolution before the Board to recognize the volunteers for their hard work in their clean up efforts in Mifflin Township during Columbus Pride Week. After the Resolution is approved, he will present them with copies at the next meeting.

## RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

**SEPTEMBER 15,**

**2009**

**Res. 254-09: Approve Resolution to Recognize Charlene Johnson, Curtis Johnson, James "Chad" Porter, Gregory McCormick, Jr., Jessica McCormick, Alan Jarrell, Freddie Shaffer, Jamie Shaffer, Evelyn "May" Robins and James Perkins for Volunteer Service During Columbus Pride Week**

Mrs. Stewart moved to approve a Resolution to recognize Charlene Johnson, Curtis Johnson, James "Chad" Porter, Gregory McCormick, Jr., Jessica McCormick, Alan Jarrell, Freddie Shaffer, Jamie Shaffer, Evelyn "May" Robins and James Perkins for volunteer service during Columbus Pride Week. Mr. Angelou seconded. All voted yea. Motion carried.  
(See Referral File)

Chief Pocock said that regarding outside meetings, he attended the FEMA FBI Sexual Abuse County Group meeting and some Homeland Security meetings.

**FIRE** – Mr. Spanovich said there are several items before the Board from the Fire Department for approval as follows:

**Res. 255-09: Approve 2009 Budget Adjustments in the 10-A Fire Department Accounts and 14-C MECC Accounts as Presented in the August 21, 2009 Memorandum**

Mr. Spanovich moved to approve the 2009 Budget adjustments in the 10-A Fire Department accounts and the 14-C MECC accounts as presented in the August 21, 2009 memorandum as recommended by Chief DeConnick and Deputy Chief Kauser. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

**Res. 256-09: Approve Hiring Brant W. Reynolds as a Full-time Career Firefighter Technician at the Probationary Hourly Rate of \$9.87 Effective Upon Completion of Paperwork**

Mr. Spanovich moved to approve hiring Brant W. Reynolds as a Full-time Career Firefighter Technician as the probationary hourly rate of \$9.87 effective upon completion of the proper paperwork as recommended by Chief DeConnick. Mrs. Stewart seconded. All voted yea. Motion carried.

Mr. Spanovich signed off on the following training requests:

One-day Aerial Ladder Operations Training Seminar on 9/12/09 for Mark Hendricks and Michael Mauger for a total of \$100.00

On-line CSCC Customer Service Training Course for Scott A. Davis for \$247.00 from 11/2/09 – 12/12/00.

CSCC Fire 210, Construction/Collapse for Fire/Rescue Course for Brad A. Crosson for \$316.00 from 9/23/09 – 12/14/09.

Request to attend the Greater Cincinnati Arson School training program from 10/22-23/09 in Evendale, Ohio for David Brizius and Charles Wilhelm for a total of \$753.00.

**Res. 257-09: Approve Defibrillator Pads for LP-12 Heart Monitor & Cables from Physio-Control for a Total of \$1567.75**

Mrs. Stewart moved to approve Purchase Request No. 09-01-09 for 20 Defibrillator pads for LP-12 heart monitor, adult size and 3 Quik-Combo cables from Physio-Control for a total of \$1,567.75 as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

Mr. Spanovich said there is a request before the Board for approval to create a MECC Senior Manager position. Chief DeConnick said that he and Deputy Chief Kauser are in favor of this along with the MECC Executive Chiefs. He said that the MEC Center has expanded to the point of requiring dedicated, permanent and on-site senior level management as stated in the memo to the Trustees dated September 10, 2009.

## RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

**SEPTEMBER 15,**

**2009**

The Fiscal Officer said that she requested a written opinion on this position and all indications are that it would be under the Public Employees Retirement System (OPERS). The Trustees agreed that at this point we are only approving the creation of the MECC Senior Manager position and hopefully hire someone from within.

**Res. 258-09: Approve Creating a MECC Senior Manager Position as Outlined in Memo Dated September 10, 2009**

Mrs. Stewart moved to approve creating a MECC Senior Manager Position as outlined in Memo Dated September 10, 2009 as recommended by Chief DeConnick and Deputy Chief Kauser and supported by the MECC Executive Chiefs. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Mrs. Stewart said there is a request before the Board for approval to proceed with the domain repairs and improvements as outlined by Kris Haley of Keytel. The MECC agencies have agreed to fund their portion of the \$6500.00 cost. Mrs. Stewart suggested that the invoice be billed to Mifflin and we will bill the agencies.

**Res. 259-09: Approve Domain Repairs and Improvements Proposal from Keytel for \$6500.00 to be Shared with the MECC Agencies**

Mrs. Stewart moved to approve the proposal from Kris Haley of Keytel in the amount of \$6500.00 for domain repairs and improvements and invoice the MECC agencies for their portion of the bill. Mr. Angelou seconded. All voted yea. Motion carried.

**Res. 260-09: Approve Roofing and Siding Repairs to the Annex Building by Naylor Roofing & Siding for a Total Proposal of \$24,802.00 from the 10-A-06 Account**

Mrs. Stewart moved to approve Purchase Request No. 09.02.09 for roofing and siding repairs the Annex Building at 485 Rocky Fork Blvd. as quoted for a total of \$24,892.00 as recommended by Chief DeConnick and Calvin McKnight. Mr. Angelou seconded. All voted yea. Motion carried.

**Res. 261-09: Approve Plaques for Recognition and Awards Ceremony Being Held 9/20/09 from Ohio Engraving Company for a Total Amount of \$2,068.54**

Mrs. Stewart moved to approve Purchase Request No. 09.03.09 for plaques for the Recognition and Awards Ceremony being held 9/20/09 from Ohio Engraving Company for a total of \$2,068.54 as recommended by Chief DeConnick. Mr. Angelou seconded. All voted yea. Motion carried.

**Res. 262-09: Approve Contract with Sports Conditioning Specialists for Firefighter Fitness, Coaching and Support per Proposal at \$975/Month or for an Annualized Cost Not to Exceed \$12,700.00**

Mr. Angelou moved to approve the contract with Sports Conditioning Specialists for Firefighter fitness, coaching and support per proposal at \$975/month or for an annualized cost not to exceed \$12,700.00 as recommended by Chief DeConnick and Deputy Chief Kauser in their memo dated September 10, 2009. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief DeConnick reported on the following:

1. A "thank you" letter was received from the Gahanna Community Congregational Church for the emergency response work the Fire Department does for the entire community and also for the use of the Ladder to assist them to hang their flags.
2. A "thank you" letter was received from the Union County Sheriff's Office for participating in the escort to Rickenbacker Airport for the 585<sup>th</sup> National Guard Unit from Marysville, Ohio on Sunday, August 16, 2009.
3. The City of Whitehall was notified that they were awarded the 2009 FEMA Fire Grant Funds of \$772,000 for MECC. Our portion would be \$151,000. Mr. Spanovich said that we have received over \$3,000,000.00 to date in funding for the MEC Center which we host.

# RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

**SEPTEMBER 15,**

**2009**

Chief DeConnick said that Purchase Request No. 09.04.09 is not on the agenda but he just received the quote today for office furnishings for the Annex Building from Urban Office for a total of \$23,141.50. He said it takes 4 weeks for delivery after placing the order. Mr. Spanovich asked that it be placed on the agenda for the next meeting.

Mrs. Stewart discussed a realignment of IT functions proposal as follows:

Affiliated Planning Management  
Keytel Manage Network  
Paul Adkins End User

She said she will also be meeting with the MECC Chiefs next week and will present a final recommendation to the Board for approval.

## **VISITOR COMMENT**

Mitchell Rush of Sunbury Drive said that he has had a flooding problem for years in his area but was told by the Service Director that until a Road Levy was passed there was not enough money to take care of the problem. He said now that the Road Levy has passed hopefully something can be done. Mr. Rush said that someone was dumping in the right of way in front of his house and when he tried to push their truck away with his truck, he was arrested by our Police. He said he was the one who spent time in jail and has spent thousands of dollars trying to get himself out of this mess but he realizes all he can do now is let off some steam. Lt. Price said that the court case is over and Mr. Rush was found guilty of negligent assault. Mr. Rush also complained that Code Enforcement has cited him for different issues which he complied with but doesn't do anything about neighbors in his area who have a lot of issues.

Dolly Hanning of Agler Road commended Lt. Price for a house call he made and the way he handled the situation. She said she hopes he trains other Officers on handling these types of situations. Mrs. Hanning said there is still a problem of not having a Medic at Sta. 132. She said it took twenty minutes for a Medic to come to her house when she fell and she knows of another incident of a Medic not coming for a long time resulting in the patient being near death.

A resident said that there is a lot of speeding on Sunbury Dr. and feels a sign should be posted saying "Slow, Children Playing". Mr. Angelou said the Service Director is on vacation at this time and will be asked to look into this when he returns.

Mr. Spanovich welcomed the students from the government class of Lincoln High School and gave them some information regarding our Township. They were given pamphlets on the History and Functions of Townships. Mr. Angelou explained the differences between City and Township governments and said that Township government is the oldest form of government.

## **Res. 263-09: Move Into Executive Session**

Mr. Spanovich moved to go into executive session at the request of the Fire Department at 4:54 p.m. Mrs. Stewart seconded. All voted yea. Motion carried.

The Trustees moved out of executive session at 5:15 and resumed regular session.

## **Res. 264-09: Change Regular Meeting to First Monday of the Month at 3:30 P.M.**

Mr. Angelou moved to change the regular meeting to the first Monday of the month at 3:30 p.m. making the next meeting on October 5, 2009 and continuing this schedule until otherwise advised. Mr. Spanovich seconded. All voted yea. Motion carried.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

\_\_\_\_\_  
Joseph F. Spanovich, Chairman

\_\_\_\_\_  
Nancy M. White, Fiscal Officer