

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **SEPTEMBER 16,** **2014**

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White was not present.

Also Present were:

Tim Taylor	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer
Christy Williamson	Administrative Assistant
Gahanna Lincoln High School Students	
Donald Gales	506 Ginger Place

Mr. Spanovich welcomed the Gahanna Lincoln High School Students to the Mifflin Township Meeting.

Mr. Spanovich turned the meeting over to Michael Darling, Municipal/Public Sector Representative for Rumpke. Mr. Darling met with Fiscal Officer on Monday, September 5th as he received an email on September 12, 2014 that said Mifflin Township had chosen Option B and he was under the assumption that Mifflin Township was going status quo. Fiscal Officer conveyed to him that the Trustees had chosen Option B. Mr. Darling reported this to his management and they asked him to attend the meeting today and find out exactly what we want. The Trustees informed Mr. Darling that a resolution was passed on August 19, 2014 choosing Option B for our refuse collection. Mr. Darling is attending a meeting on September 17th and will report to his management that Mifflin Township's decision is to go with Option B. Mr. Spanovich requested that the Administrative Assistant send Mr. Darling a copy of our resolution choosing Option B for our refuse collection. Mr. Spanovich said that it is vital to get all the information to the property owners regarding all the aspects of refuse collection for the program to be successful.

CONSENT AGENDA

Res. 190-14: Approve Minutes of September 2, 2014

Mr. Angelou moved to approve the minutes of September 2, 2014. Mrs. Stewart seconded. All voted yea. Motion carried.

Res. 191-14: Approve Warrants for October 2014

Mrs. Stewart moved to approve the warrants of October 2014. Mr. Angelou seconded. All voted yea. Motion carried.

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TRUSTEES COMMENTS

None

CORRESPONDENCE

Administrative Assistant presented the following correspondence to the Board.

1. Letters were received from Franklin County Economic Development and Planning Department as it relates to various code enforcement issues for the following properties: 2123 Aberdeen, 3717 Emmons Avenue, and 3805 Emmons Avenue. The property at 1716 Stelzer Road was notified that a Certificate of Zoning Compliance has never been filed.
2. A letter was received from the Franklin County Public Health on a 1st Observation Report Public Health Nuisance Program for the property at 3752 Missouri Avenue
3. An e-mail was received from Stephen Renner informing Mifflin Township that the Franklin County Board of Commissioners will be voting on a resolution, Tuesday, Sept. 16, to approve and sign a contract with Precision Pipeline, LLC for the construction of the Leonard Park Water System Improvements project. The contract is for \$1,808,229.02 Via the contract, substantial completion is 150 days from the date of Notice to Proceed. Final completion is to be in 300 days of Notice to Proceed. Precision Pipeline has informed us that they intend to mobilize and begin work in early October.

FISCAL OFFICER

Administrative Assistant said that the Fiscal Officer made the changes that the Trustee's recommended and asked approval to accept the Land Bank Acquisition Properties guidelines.

Res. 192-14: Approve to Accept the Land Bank Acquisition Properties Guidelines.

Mr. Angelou moved to approve to accept the Land Bank Acquisition Properties guidelines. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Administrative Assistant reported that the Fiscal Officer spoke with Richard McGivern, Settlement Officer, for the Franklin County Auditor's office about the Board of Elections charges made in error in 2012 for the Police Levy. It has been determined that the manner in which the correction was made for the overcharges did not truly reflect a refund to the Police Fund. The credit was actually posted to the General Fund in the form of reduced Board of Election fees as part of the 2nd Half Settlement. Administrative Assistant requested approval for the General Fund to reimburse the Police fund for the over payment in the amount of \$19,981.31.

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Res. 193-14: Per Discussion the Trustees Approve the General Fund to Reimburse the Police Fund For The Over Payment in The Amount of \$19,981.31

Mr. Angelou moved to approve the General Fund to reimburse the Police Fund for the over payment in the amount of \$19,981.31. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

ADMIN

HR

HR Director wanted to remind the Trustees and Department Heads of the meeting scheduled with Dawson on October 6, 2014 at 11:30 a.m. with an update on insurance.

PIO

PIO informed the Board that she is in full swing planning for the Fire Department's Open House for the kick off of Fire Prevention Week. It will be on Sunday, October 5, 2014 from 1:00 p.m. to 4:00 p.m. The theme for this Open House is "Working Smoke Alarms Saves Lives". PIO said that signs will be going up in 5 locations in Gahanna on September 22nd.

IT

The next IT meeting has been rescheduled for Wednesday, September 24th at 1:00 p.m., but after discussion this time will not work and the IT meeting will have to be rescheduled.

SERVICE

DJ Tharp reported to the Trustees that the 20 houses on the list to be demolished, 1 of the houses has been rehabilitated and occupied, 17 houses have been demolished and they are currently working on the last 2 houses.

POLICE

Chief Price requested approval to amend the Res. 166-14 passed at the August 19, 2014 Board of Trustee Meeting. The resolution should read that he purchased 10-Glock model 22 (.40 caliber) handguns (\$357.00 each) totaling \$3,570.00 and 2-Mossberg 12 gauge shotguns (\$475 each) totaling \$950.00. Mifflin Police Department was given a \$1,000.00 trade in credit modifying the grand total to be paid to Vance's to \$3,520.00 instead of \$4,470.00.

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Res. 194-14: Approve to Amend Res. 166-14: to Approve to Purchase Ten (10) Glock Model 22 (.40 caliber) Semi-automatic Handgun for \$3,570.00 and Two (2) Mossberg 12-Gauge Shotguns for \$950.00 from Vances and a \$1,000 Trade-in Credit

Mr. Angelou moved to amend Res. 166-14: to Approve to Purchase Ten (10) Glock Model 22 (.40 caliber) Semi-automatic Handgun for \$3,570.00 and Two (2) Mossberg 12-Gauge Shotguns for \$950.00 from Vances and a \$1,000 Trade-in Credit. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Price informed the Trustees that there will be a procedure change in the Police Department. Chief Price has instructed Sgt. Roddy to control and handle all part-time officers payroll and entering this information into Telestaff. Mr. Angelou requested that the record reflect that Sgt. Roddy will be responsible for all part-time officers payroll.

Chief Price reported to the Trustees that in 2013 we had 6,749 calls in Mifflin Township.

FIRE

Chief Taylor requested approval to declare the 2005 Dodge Durango as surplus for final disposition through auction on Gov.deals.

Res. 195-14: Approve to Declare The 2005 Dodge Durango as Surplus for Final Disposition Through Auction on Gov.deals

Mr. Spanovich moved to approve to declare the 2005 Dodge Durango as surplus for final disposition through auction on Gov.deals. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval to purchase EMS supplies from Bound Tree Medical for \$5,253.45.

Res. 196-14: Approve to Purchase EMS Supplies From Bound Tree Medical for \$5,253.45.

Mr. Angelou moved to approve to purchase EMS supplies from Bound Tree Medical for \$5,253.45. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

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Chief Taylor requested permission to proceed with the formation of a Mifflin Township Fire Department Foundation. The cost is \$3,000.00 for filing fees with the Ohio Secretary of State. Chief Taylor stated that the rules and regulations and how the money is spent will be presented at a later date.

Res. 197-14: Approve to Pay \$3,000.00 For Filing Fees to Establish The Non-Profit Mifflin Township Fire Department Foundation

Mrs. Stewart moved to approve to pay \$3,000.00 for filing fees to establish the non-profit Mifflin Township Fire Department Foundation. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Taylor requested approval to proceed with the Fire Department Reorganization plan that was presented at the Monday, August 25, 2014 meeting regarding the implementation of the plan within the next 90 – 120 days.

Res. 198-14: Approve to Proceed With The Mifflin Fire Department Reorganization

Mr. Spanovich moved to approve to proceed with the Mifflin Fire Department reorganization. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

MECC

Chief Taylor requested approval to accept the resignation of MECC Dispatcher Bret Goldstein effective September 7, 2014.

Res. 199-14: Approve to Accept The Resignation of MECC Dispatcher Bret Goldstein Effective September 7, 2014

Mrs. Stewart moved to approve the resignation of MECC Dispatcher Bret Goldstein effective September 7, 2014. Mr. Angelou accepted. All voted yea. Motion carried. (See Referral File)

Chief Taylor requested approval for an executive session to discuss personnel matter.

Res. 200-14: Move Into Executive Session

Mrs. Stewart moved to go into executive session to discuss personnel matter at 4:16 p.m. Mr. Spanovich seconded. All voted yea. Motion carried.

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The Trustees came out of executive session at 5:39 p.m.

Chief Taylor requested approval to place Chuck Wilhelm on light duty due to his restrictions as a result of a workplace injury effective 9/22/2014.

Res. 201-14: Approve Placing Chuck Wilhelm on Light Duty Effective 9/22/2014

Mr. Spanovich moved to approve to place Chuck Wilhelm on light duty effective 9/22/2014. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Taylor requested approval to place Lt. Sheri Stickler on paid administrative leave until February 10, 2015 effective immediately.

Res. 202-14: Approve Placing Sheri Stickler on Paid Administrative Leave Until February 10, 2015 Effective Immediately

Mr. Spanovich moved to approve to place Sheri Stickler on paid administrative leave until February 10, 2015 effective immediately. Mrs. Stewart seconded. All voted yea. Motion carried.

Mr. Spanovich requested that the following be added as a matter of record: Separation of Employment Agreement and Release and Waiver, Letter of Resignation, and Comprehensive Release and Waiver. Mr. Spanovich stated that Lt. Stickler does not have a considerable sick leave balance, therefore, her payouts for accrued sick time will be relatively small in both 2014 and 2015. Chief Taylor and Deputy Chief Kauser will meet with Fiscal Officer to determine the actual amount.

There being no further business, Mr. Spanovich moved to adjourn the meeting. Mrs. Stewart seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer

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