

RECORD OF PROCEEDINGS

Minutes of

MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Meeting

Held

SEPTEMBER 17,

2013

Chairman Spanovich called the Regular Meeting to order at 3:30 P.M. with Mr. Angelou and the Fiscal Officer, Nancy White, present. Mrs. Stewart was absent.

Also present were:

Marie Doklovic	Franklin County Sanitary Engineers
Tim Taylor	Fire Chief
William Price	Acting Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Lynn Bruno	Public Information Officer
Government Students from Gahanna Lincoln High School	

Mr. Spanovich turned the meeting over to Marie Doklovic, Project Manager, from the Franklin County Sanitary Engineer's Office regarding the Leonard Park Water Distribution System Project. Ms. Doklovic distributed a map regarding Alignment and Proposed Easements listing the affected properties. She said they are working with the Consulting Firm DLZ to create this plan. They have been out there doing surveys of the area and have developed a preliminary design and are working on the final copy right now. Ms. Doklovic said she talked with Director Renner with some questions about an alignment that she would like to get our feedback on based on our knowledge of the residents in that area. She said the map she distributed shows the proposed easement for looping the water distribution system for better water quality. It comes in to connect to the master meter on Stelzer Rd. at Genessee Ave. so the water flow would go back around to the side streets. She explained the proposal as shown on the map that listed the pros and cons of the easements and said she is here at this meeting to get the feedback of this plan from the Trustees. We would need to approach the property owners that would be affected by the easements to let them know how this would affect their property and the process involved. Chief Taylor said from his standpoint, dead ends are detrimental to Fire Protection and he could see water pressure problems. Ms. Doklovic said DLZ should be done with the surveying in the next few weeks and it is planned to complete this project by the end of next year, if there are no delays with the easements, so we can get into the final design plan. The Trustees agreed to a residents meeting on Monday, September 30, 2013 at 7:00 p.m. at the Township Hall regarding the proposed easements. D.J. Tharp and Acting Chief Price said they will work together to hand deliver the notifications to the residents. (See Referral File for Copy of Proposed Easements Map)

The Trustees excused the absence of Mrs. Stewart.

CONSENT AGENDA

Res. 235-13: Approve Minutes of September 3, 2013 and Warrants for October, 2013

Mr. Spanovich moved to approve the minutes of the September 3, 2013 meeting and the October, 2013 warrants for payroll and bills. Mr. Angelou seconded. All voted yea. Motion carried.

TRUSTEES' COMMENTS – Mr. Angelou welcomed the senior students from the Gahanna Lincoln government classes and explained how Township government operates.

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CORRESPONDENCE

The Fiscal Officer presented the following correspondence to the Board:

1. A message from the Health Commissioner was received regarding the future of Franklin County Public Health due to budget restraints and other forces that will affect public health services. Officials are being invited to attend a meeting on September 30, 2013 at the State Library of Ohio from 2:30-4:00 p.m. to discuss how this will affect our residents and discuss options. Those attending must RSVP by September 26, 2013.
2. A copy of the 1st Notice of Violation was received from the Franklin County Public Health for 2103 Genessee Ave. The property owner was given until October 3, 2013 to correct the violations or charges may be filed.
3. A copy of the 1st Notice of Violation was received from the Franklin County Public Health for 2038 Hudson Street. The property owner was given until October 7, 2013 to correct the violations or charges may be filed.
4. A copy of an article was received that will be published in the OTARMA Newsletter that features Mifflin Township as an Ohio Township Association Risk Management Authority (OTARMA) member.

PROPOSED RESOLUTIONS-CONSENT AGENDA (NEW BUSINESS):

ADMIN - The Fiscal Officer recommended that the Resolution Accepting the Amounts and Rates Authorizing the Necessary Tax Levies be approved as discussed at the last meeting.

Res. 236-13: Approve Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor

Mr. Spanovich moved to approve the Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

The HR Director, Becky Kadel, presented the following to the Trustees for approval:

Res. 237-13: Approve Job Descriptions for Township Positions as Presented by the HR Director, Becky Kadel

Mr. Spanovich moved to approve the job descriptions for Township positions as presented by the HR Director, Becky Kadel. Mr. Angelou seconded. All voted yea. Motion carried.

The Trustees agreed that this was a job well done.

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Becky Kadel said that after just finalizing the interviews for the Administrative Assistant position, she would like to recommend the hiring of Christy Williamson contingent on the new hire guidelines which includes a background check.

Res. 238-13: Approve Hiring Christy Williamson for the Full-time Administrative Assistant Position Contingent on the Successful Completion of a Background Check on a Six Month Probation Period at \$18.00/Hour

Mr. Angelou moved to hire Christy Williamson for the Full-time Administrative Assistant position contingent on the successful completion of a background check on a six month probation period at \$18.00/hour. Mr. Spanovich seconded. All voted yea. Motion carried.

IT – No report at this time.

SERVICE – D.J. Tharp said that at the last meeting he indicated that he would like to have a Township clean-up and has set a tentative date of October 14-17, 2013. He said he would like to hit each neighborhood one by one during this time period and saving the 17th for picking up tires and making a clean sweep of the alleys. Mr. Tharp said he is estimating the cost to be up to \$2500.00.

Res. 239-13: Approve a Township Clean-up Tentatively Set for October 14-17, 2013 at a Cost of Up To \$2500.00

Mr. Spanovich moved to approve a Township Clean-up tentatively set for October 14-17, 2013 at a cost of up to \$2500.00. Mr. Angelou seconded. All voted yea. Motion carried.

POLICE – Acting Chief Price presented the Trustees with the following for approval:

Res. 240-13: Approve the City of Columbus Public Safety Radio Communications (800 MHZ Radio) Users Agreement Effective Second Quarter Billing of 2013

Mr. Angelou moved to approve the City of Columbus Public Safety Radio Communications (800 MHZ Radio) Users Agreement Effective Second Quarter Billing of 2013. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Res. 241-13: Approve Paying for Emergency Cruiser #12 Repair for \$2,550.00

Mr. Angelou moved to approve paying for the emergency cruiser #12 repair for \$2,550.00. Mr. Spanovich seconded. All voted yea. Motion carried.

Acting Chief Price gave the Trustees a copy of the August, 2013 stats for the monthly totals by Officers. (See Referral File)

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FIRE – Chief Taylor presented the following for approval and discussion:

Res. 242-13: Approve Roof Repairs as Estimated by Division 7 Roofing at 485 Rocky Fork Blvd. for \$2,640.00 and 475 Rocky Fork Blvd. for \$10,905.00

Mr. Spanovich moved to approve Requisitions for roof repairs as estimated by Division 7 Roofing at 485 Rocky Fork Blvd.(Annex) for \$2,640.00 and 475 Rocky Fork Blvd. (Sta. 131) for \$10,905.00. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Taylor presented the Trustees with an update on the LGIF and Matching Funds that they requested. He said that to date \$153,000.00 was budgeted and out of that \$14,600.00 has been paid out in legal services. (See Referral File)

Chief Taylor presented the Trustees with a copy of the Out of District Training report for August, 2013 showing 64 CE credit hours for a cost total cost of \$295.00. (See Referral File)

MECC - Chief Taylor presented the Trustees with a copy of the Tiburon Dispatching CAD Software and Services Contract. They were awarded the bid for the MECC/Licking County CAD Grant Project at the last meeting. Chief Taylor is recommending approval of the Tiburon Contract contingent on legal review and reduction of costs due to reduction in quantities of some items. He said there will be an addition of approximately \$180,000 for various vendors but we should come in under the original budget.

Res. 243-13: Approve Tiburon CAD Project Contract as Presented for \$666,551 with Contingencies as Discussed Above by Chief Taylor

Mr. Angelou moved to approve the Tiburon CAD Project Contract as presented for \$666,551 with contingencies as discussed above by Chief Taylor. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

The Trustees explained that being a part of the Metropolitan Emergency Communications Consortium (MECC) has saved all the member entities a lot of money over the years.

Res. 244-13: Move Into Executive Session

Mr. Spanovich moved to go into executive session at the request of Acting Chief Price for the purpose of a disciplinary matter at 4:36 p.m. Mr. Angelou seconded. All voted yea. Motion carried.

The Trustees came out of executive session and approved the following.

Res. 245-13: Approve Hiring Part-time Officer Colin Marquard as a Full-time Police Officer at \$20.50/Hour

Mr. Angelou moved to approve hiring Part-time Officer Colin Marquard as a Full-time Police Officer at \$20.50/Hour as recommended by Acting Chief Price. Mr. Spanovich seconded. All voted yea. Motion carried.

