

RECORD OF PROCEEDINGS

Minutes of

MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Meeting

Held

September 8,

2015

Chairman Spanovich called the Regular Meeting to order at 10:00 A.M. with Mr. Angelou, Mrs. Stewart and the Fiscal Officer, Nancy White present.

Also Present were:

Fred Kauser
William Price
D.J. Tharp
Becky Kadel
Melissa Rapp

Interim Fire Chief
Police Chief
Service Director
HR Director
Public Information Officer

CONSENT AGENDA

The Trustees presented the Distinguished Service Awards to Officer Christopher Manning and Officer Charles Stonerock.

Res. 206-15: Approve Minutes of August 18, 2015

Mr. Angelou moved to approve Minutes of August 18, 2015. Mrs. Stewart seconded. All voted yea. Motion carried.

TRUSTEE COMMENTS

None

CORRESPONDENCE

Fiscal Officer presented the following correspondence to the Board.

1. Letters were received from Franklin County Economic Development and Planning Department for the properties at 3296 Westerville Road, 2365 Lindale Road, and 2346 Lindale Road for various violations.
2. Letters were received from Franklin County Public Health for 1st Observation Report Public Health Nuisance Program for the properties at 2565 S. Ferris Park Drive, 2584 N. Ferris Park Drive, and 1st Notice of Violation for property at 2686 Ferris Road for various violations.
3. A notice was received from Dean Ringle, Franklin County Engineer, regarding the Franklin County Township Association Fall Meeting on Thursday, November 12, 2015 at 6:00 p.m.

FISCAL OFFICER

Fiscal Officer reported that she received a letter from the Franklin County Budget Clerk informing us that they have requested an extension for the Official Certificate of Estimated Resources which usually has to be approved by October 1, 2015 and it is now extended to November 1, 2015. Fiscal Officer said that she has not received anything that relates to the estimated resources for next year. Therefore, she will not be able to give the department heads their anticipated resources for next year but suggested that maybe they could go ahead and start budgeting based on last year and get the process started. Fiscal Officer said that she and Becky Rousseau will be out of the office next Wednesday and Thursday attending the VIP Account Software SSI conference.

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ADMIN

HR

Becky Kadel said that she talked with Jon Hastings and he would like to meet and discuss our plan options for next year. He thought it would be better to meet sooner and give the Trustees more time to process the information. A meeting was scheduled for October 5, 2015 at 11:00 a.m.

PIO

Melissa Rapp just reminded the Trustees of the Leonard Park Water meeting on Thursday at 7:00 p.m. at the Township Building. She said that D.J. Tharp passed out flyers with information about the meeting to every resident and letters were sent to all property owners who do not live in Leonard Park. Melissa Rapp said she is coordinating with Steve Renner a list of potential questions that she has frequently received from the residents. Mr. Angelou said he will be attending the meeting.

Melissa Rapp informed the Trustees that she will be bringing the social media pages in draft form to the IT meeting for review and feedback before presenting the policy. The three social media pages are Facebook, Twitter and Instagram.

IT

IT meeting is scheduled for September 16 at 10:00 a.m.

SERVICE

DJ Tharp requested approval to file an assessment in the amount of \$300.00 for the clean-up done at 2338 Northglen Drive.

Res. 207-15: Approve to File Assessment on 2338 Northglen Drive for \$300.00

Mr. Angelou moved to approve to file assessment on 2338 Northglen Drive for \$300.00. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

DJ Tharp requested approval to purchase two graves from Phyllis Best for \$500.00 each.

Res. 208-15: Approve to Purchase Two Graves From Phyllis Best for \$500.00 each.

Mr. Angelou moved to approve to purchase two graves from Phyllis Best for \$500.00 each. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

DJ Tharp said that he met with Interim Fire Chief Kauser and looked at Landmark Way and they both came to the same conclusion that there should be no parking in the cul-de-sac.

Res. 209-15: Approve No Parking on The Landmark Way Cul De Sac

Mr. Angelou moved to approve no parking on the Landmark Way cul-de-sac. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

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POLICE

Chief Price requested approval to accept the resignation of Officer Angela Price effective immediately.

Res. 210-15: Approve to Accept the Resignation of Officer Angela Price Effective Immediately

Mrs. Stewart moved to approve to accept the resignation of Officer Angela Price effective immediately. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

FIRE

Interim Fire Chief Kauser requested to approve the replacement of rear axle brakes (4 wheels) for Ladder 131 for the amount up to \$7,500.00

Res. 211-15: Approve The Replacement of Rear Axle Brakes (4 Wheels) for Ladder 131 up to \$7,500.00

Mrs. Stewart moved to approve the replacement of rear axle brakes (4 wheels) for Ladder 131 up to \$7,500.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

MECC

Interim Fire Chief Kauser requested approval to purchase dispatcher uniforms for \$4,829.00. He said that these duty uniforms are to replace worn uniforms and also provide uniforms for new dispatchers.

Res. 212-15: Approve to Purchase Dispatcher Uniforms for \$4,829.00

Mrs. Stewart moved to approve to purchase dispatcher uniforms for \$4,829.00. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

REPORTS

Interim Fire Chief Kauser said that he attempted to attend the Safety Committee of Gahanna City Council on August 24th, however, the regular meeting ran over and he was unable to remain at the meeting. He presented to the Trustees his email that was sent to the Safety Committee which covered the bullet points that he intended to share.

Interim Chief Kauser reminded the Trustees that the Torres Trail is Sunday, September 13 at 1:00 p.m. at Creekside and it is a large event. He said that they are still looking for donations and that 100% of the proceeds are given to the recipient. Mrs. Stewart said that the Trustees have talked and they would like to pass a resolution to donate \$500 to the Torres Trail.

Res. 213-15: Approve to Donate \$500.00 to the Torres Trail

Mrs. Stewart moved to approve to donate \$500.00 to the Torres Trail. Mr. Angelou seconded. All voted yea. Motion carried.

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Interim Fire Chief Kauser said that last year during the month of October, cancer awareness month, we allowed our firefighters to wear a designed tee shirt in place of a duty uniform with a cancer support message. He said cancer is pervasive in the fire services due to the synthetic materials that firefighters are collecting in their gear when they are sweating and their pores open up and it enters their bodies. Fire Chief Kauser reported that 1 out of 5 firefighters are expected to have some kind of cancer event today based on that trend. He shared the design of the tee shirt with the Trustees and asked permission for the firefighters to wear this during the month of October on duty.

Res. 214-15: Approve to Purchase 135 Tee Shirts To Support Cancer Awareness

Mrs. Stewart moved to approve to purchase 135 tee shirts to support cancer awareness. Mr. Spanovich seconded. All voted yea. Motion carried.

Interim Fire Chief Kauser reported that the water main break on Ferris Road was caused by failure of a valve owned by the City of Columbus. He said that he is hoping to recover the money from the City of Columbus that we paid to fix the damages that were caused by the water main break.

Mr. Spanovich requested that the purchase of the medic vehicles be placed on the agenda for the meeting on October 5, 2015.

Mr. Spanovich said that the Trustees asked Interim Fire Chief Kauser to present them with a letter of his goals if he became fire chief. They received his letter on August 7, 2015 which defines his missions. Mr. Spanovich said that he focused on one mission from this letter that really stood out to him and that was “to focus on our core mission to serve and deliver EMS and Fire Protection to our residents”. Mr. Spanovich would like to promote Interim Fire Chief Kauser to full time Fire Chief effective 9/8/2015 and on probation for six months. Mrs. Stewart said that she feels very confident that this is the right decision and Fire Chief Kauser earned the promotion. On October 20, 2015, he will be sworn in as Fire Chief.

Res. 215-15: Approve the Promotion of Interim Fire Chief Kauser to Fire Chief Effective September 8, 2015 and on Probation for Six Months

Mr. Spanovich moved to approve the promotion of Interim Fire Chief Kauser to Fire Chief effective September 8, 2015 and on probation for six months. Mrs. Stewart seconded. All voted yea. Motion carried.

There being no further business, Mrs. Stewart moved to adjourn the meeting. Mr. Spanovich seconded. All voted yea. Motion carried.

Joseph F. Spanovich, Chairman

Richard J. Angelou, Vice Chairman

Lynn M. Stewart, Trustee

Nancy M. White, Fiscal Officer

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