

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **January 16,** **2018**

Chair Stewart called the meeting to order at 3:30 p.m. with Mr. Angelou, Mr. Cavener and Fiscal Officer Nancy White present.

Also Present were:

Fred Kauser	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer
Rick Duff	Gahanna Resident

RES 24-18 Approve Organizational Meeting Minutes of January 2, 2018

Mr. Angelou moved to approve the Organizational meeting minutes of January 2, 2018. Mr. Cavener seconded. All voted yea. Motion carried.

RES 25-18 Approve Regular Meeting Minutes of January 2, 2018

Mr. Angelou moved to approve the Regular meeting minutes of January 2, 2018. Mr. Cavener seconded. All voted yea. Motion carried.

TRUSTEES' COMMENTS:

Township Administrator position

Stewart – Fire

Angelou – Police Service

Two people applied for the Fiscal Officer position

ID badge for Trustee Cavener

VISITORS COMMENTS:

None

CORRESPONDENCE:

Fiscal Officer presented the board with correspondence for various violations.

Letters were received from the Franklin County Economic Development and Planning Department concerning the following properties:

Victor & Graciela S. Sustiatu	3053 Allwine Road
Jean M. Moore	2932 Perdue Avenue

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January 16,

2018

Fiscal Officer presented the board with a letter from property owner Brian A. Casto informing the township that he is selling his property at 3766 Georgia Avenue. (See Referral Files)
30 days - committee

FISCAL OFFICER'S REPORT:

Fiscal Officer requested the approval of the Permanent Budget Appropriation.

RES 26-18 Approval of Permanent Budget Appropriation

Mr. Angelou moved to approve the Permanent Budget Appropriation. Seconded by Mr. Cavener. All voted yea. Motion carried. (See Referral File)

Fiscal Officer requested the approval to proceed with the filing the levy question for replacement of existing 3.0 mills with an increase of 3.0 mills tax in excess of the 10 mills limitation for a continuing period of time.

RES 27-18 Approval to proceed with filing the levy question of a replacement of existing 3.0 mills with an increase of 3.0 mills tax in excess of the 10 mills limitation for a continuing period of time.

Mr. Angelou moved to approve to proceed with the filing of the levy question of a replacement of existing 3.0 mills with an increase of 3.0 mills tax in excess of the 10 mills limitation for a continuing period of time. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File)

HR:

Ms. Kadel reported that health insurance open enrollment sessions have been scheduled for January 23, 25, 30, and February 2 at 10:00 a.m. and 7:00 p.m. each day.

PIO:

Ms. Rapp reported that meeting minutes have been posted to the website and are up-to-date. She stated that she is archiving social media posts.

IT:

Chief Kauser reported that we will begin having a quarterly meeting.

SERVICE:

To rectify an administrative error in which four graves were sold twice, Mr. Tharp requested the approval to give the affected family of Valerie Hessler and Jessica Burton four graves described as Lot 13 Section E Graves 3-4-5 and Lot 14 Section E Grave 6.

RES 28-18 Approval to give Valerie Hessler and Jessica Burton four graves described as Lot 13 Section E Graves 3-4-5 and Lot 14 Section E Grave 6.

Chair Stewart moved to approve giving four grave lots described as Lot 13 Section E Graves 3-4-5 and Lot 14 Section E Grave 6 to Valerie Hessler and Jessica Burton. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File)

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Mr. Tharp presented the Annual Cemetery Report.

Mr. Tharp requested the pay increase from \$14 to \$15 per hour for his part-time Office Assistant Kris Krumm effective January 28, 2018.

RES 29-18 Approval of pay increase to \$15 per hour for Kris Kuhn Krumm effective January 28, 2018.

Mr. Angelou moved to approve the pay increase to \$15 per hour for Kris Kuhn Krumm effective January 28, 2018. Seconded by Mr. Cavener. All voted year. Motion carried.

CODE ENFORCEMENT:

No report.

POLICE:

The Chief reported that the Police Department received a grant from L Brands in the amount of \$2,000 to be used for law enforcement purposes.

FIRE:

Chief Kauser reported that the start date for the six full-time provisional firefighters will be February 26, 2018.

Chief Kauser requested the approval of the following promotional appointments on a probationary status effective January 28, 2018 for Jeff Wright as Deputy Chief, Michael Lowe as Battalion Chief, and John Kaltenbach as Captain.

RES 30 -18 Approval of Promotional Appointments of Jeff Wright as Deputy Chief, Michael Lowe as Battalion Chief, and John Kaltenbach as Captain on a probationary status effective January 28, 2018.

Chair Stewart moved to approve the request to the promotional appointments on Jeff Wright as Deputy Chief, Michael Lowe as Battalion Chief, and John Kaltenbach as Captain, on a probationary status effective January 28, 2018. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested to revise the 2018 hourly pay rate for the Deputy Chief from \$52.19 to \$54.32 effective January 28, 2018.

RES 31-18 Approval to Revise the 2018 hourly pay rate for the Deputy Chief from \$52.19 to \$54.32 effective January 28, 2018.

Mr. Angelou moved to approve the revised 2018 hourly pay rate for Deputy Chief to \$54.32 effective January 28, 2018. Mr. Cavener seconded. All voted yea. Motion carried.

Chief Kauser requested the approval to replace the Fire Station bunk mattresses in the amount of \$7,136.50.

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RES 32-18 Approval of the replacement of the Fire Station bunk mattresses in the amount of \$7,136.50.

Mr. Cavener moved to approve the replacement of the Fire Station bunk mattresses in the amount of \$7,136.50. Mr. Angelou seconded. (See Referral File)

Chief Kauser requested the approval to repair Engine 132 Foam System by Finley Fire Equipment in the amount of \$8,482.27.

RES 33-18 Approval to repair Engine 132's Foam System by Finley Fire Equipment in the amount of \$8,482.27.

Chair Stewart moved to approve the repair of Engine 132's Foam System by Finley Fire Equipment in the amount of \$8,482.27. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested the approval of the professional services contract with B & C Radio Communications in the amount of \$5,805.00 for the mobile and portable radios used by firefighters.

RES 34-18 Approval of professional services contract with B & C Radio Communications in the amount of \$5,805.00.

Chair Stewart moved to approve the professional services contract with B & C Radio Communications in the amount of \$5,805.00. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested the approval to amend appropriations for Moody and Nolan Architects for project planning and architectural services in the amount of \$100,000.

RES 35-18 Approval to amend appropriations for Moody and Nolan Architects for project planning and architectural services in the amount of \$100,000.

Mr. Cavener moved to approve amending appropriations for Moody and Nolan Architects in the amount of \$100,000. Chair Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested the approval of the renewal of the CPR Enrollment, a web-based enrollment program used for citizen CPR in the amount of \$2,689.20.

RES 36-18 Approval of the renewal of the CPR Enrollment program in the amount of \$2,689.20.

Chair Stewart moved to approve the renewal of CPR Enrollment program in the amount of \$2,689.20. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Chief Kauser requested the approval of the 1st Quarter EMS supplies in the amount of \$24,989.57.

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RES 37-18 Approval of the 1st Quarter EMS supplies in the amount of \$24,989.67.

Mr. Angelou moved to approve the 1st quarter EMS supplies in the amount of \$24,989.57. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File)

MECC:

Chief Kauser requested the approval of the payment to Jason Miller for mapping and technical services work in the amount of \$4,169.60.

RES 38-18 Approval of the payment to Jason Miller for MECC IT Services in the amount of \$4,169.60.

Mr. Cavener moved to approve the payment to Jason Miller for MECC IT Services in the amount of \$4,169.60. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File)

Visitor Rick Duff – number of lots in the cemetery. Circle K.

There being no other business, Mr. Angelou moved to adjourn the meeting. Mr. Cavener seconded. All voted yea. Motion carried.

Lynn M. Stewart, Chair

Richard J. Angelou, Vice Chairman

Kevin J. Cavener, Trustee

Nancy M. White, Fiscal Officer