

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **February 19,** **2019**

Chair Stewart called the Meeting to order at 3:30 p.m. with Trustee Angelou, Trustee Cavener, Fiscal Officer Spanovich, and Township Administrator White present.

Also present were:

Fred Kauser	Fire Chief
William Price	Police Chief
DJ Tharp	Services Director
Becky Kadel	HR Director
Rick Duff	Assistant to the Fiscal Officer

Ms. Rapp was absent due to a scheduled vacation.

Four high school students were in attendance.

Res. 34-19 Approve the Meeting Minutes of February 4, 2019.

Mr. Angelou moved to approve the Meeting Minutes of February 4, 2019. Mr. Cavener seconded. All voted yea. Motion carried.

Res. 35-19 Approve the Warrants for March 2019.

Mr. Angelou moved to approve the Warrants for March 2019. Chair Stewart seconded. All voted yea. Motion carried.

TRUSTEES COMMENTS:

None

CORRESPONDENCE:

- Franklin Co. Public Health:
 - 2151 N. Cassady Avenue Sunbury Urban Farm

FISCAL OFFICER'S REPORT:

Mr. Duff requested the approval of the annual software support contract for the VIP Accounting System in the amount of \$9,619.00.

Res. 36-19 Approve the annual software support contract for the VIP Accounting System in the amount of \$9,619.00.

Mr. Cavener moved to approve the annual software support contract for the VIP Accounting System in the amount of \$9,619.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File.)

TOWNSHIP ADMINISTRATOR'S REPORT:

Administrator White requested the renewal of the Ohio Township Association Risk Management Authority (OTARMA) property liability casualty insurance renewal in the amount of \$132,305.00.

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

February 19,

2019

Res. 37-19 Approve the OTARMA property liability casualty insurance renewal in the amount of \$132,305.00.

Mr. Angelou moved to approve the OTARMA property liability casualty insurance renewal in the amount of \$132,305.00. Mr. Cavener seconded. All voted yea. Motion carried.

Administrator White said she will be submitting a request at the next meeting to consider hiring a MORPC intern for work on the solid waste/code enforcement plan. She said she will provide a resume´ and additional information at the next meeting.

HR:

Ms. Kadel said the open enrollment sessions were well-attended. She plans to have a make-up session in the future. Ms. Kadel said employees and spouses not attending an open enrollment session or the make-up session will not earn wellness dollars. There was discussion about making the sessions mandatory next year. Ms. Kadel said she would discuss the idea with Jon Hastings, Assured Partners.

PIO:

No report.

SERVICE:

Mr. Tharp requested the approval of the Service Department's 2019 budget.

Res. 38-19 Approve the Service Department's 2019 Budget.

Chair Stewart moved to approve the Service Department's 2019 Budget. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral file.)

Mr. Tharp requested the approval to purchase a salt spreader from Buckeye Body Co. in the amount of \$5,495.00.

Res. 39-19 Approve the purchase of a salt spreader from Buckeye Body Co. in the amount of \$5,495.00.

Mr. Cavener moved to approve the purchase of a salt spreader from Buckeye Body Co. in the amount of \$5,495.00. Mr. Angelou seconded. All voted yea. Motion carried.

Mr. Tharp said he had a contractor observe the standing water in the Mifflin Cemetery. He would like to install dry wells to alleviate the issue. He is awaiting a quote to run tile to the Agler Road entrance.

Chair Stewart encouraged Mr. Tharp to continue to reach-out to Mr. George Parker about the small strip of land in the cemetery.

CODE:

Mr. Tharp said several properties were cleaned up and he is requesting the billing of five properties to the Franklin County Auditor's Office totaling \$3,080.00.

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

February 19,

2019

Res. 40-19 Approve the billing for the clean-up to the Franklin Co. Auditor's Office totaling \$3,080.00.

Chair Stewart moved to approve the billing for the clean-up of properties to the Franklin Co. Auditor's Office totaling \$3,080.00. Mr. Angelou seconded. All voted yea. Motion carried.

POLICE:

Chief Price requested the approval of the Police 2019 budget.

Res. 41-19 Approve the Police 2019 Budget.

Mr. Angelou moved to approve the Police 2019 budget. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File.)

FIRE:

Chief Kauser requested the annual renewal of the Community Paramedic Reporting Software from Image Trend in the amount of \$3,862.50.

Res. 42-19 Approve the annual renewal of the Community Paramedic Reporting Software from Image Trend in the amount of \$3,862.50

Chair Stewart moved to approve the annual renewal of the Community Paramedic Reporting Software from Image Trend in the amount of \$3,862.50. Mr. Angelou seconded. All voted yea. Motion carried.

MECC/MECC IT:

Chief Kauser requested approval to enter into a service agreement with the National Institute for Public Safety Technology (NIPST) in the amount of \$10,000. The cost would be shared amongst all 6 agencies equaling \$1,666.67 per MECC agency.

Res. 43-19 Approve entering into a service agreement with NIPST in the amount of \$10,000.

Mr. Angelou moved to approve entering into a service agreement with NIPST in the amount of \$10,000.00. Mr. Cavener seconded. All voted yea. Motion carried.

Chief Kauser explained the MECC to the visitors attending today's meeting.

Chief Kauser announced that the State of the City address is March 14th at the Gahanna Sanctuary. The Fire Department will have a table at the event.

Chief Kauser said City Council heard our petition to rezone the property on North Hamilton Road yesterday evening. One resident provided supportive comments.

Mr. Duff said it was the first reading of City Council; it will go up for a vote in two weeks. Mr. Duff said there has been positive response on social media about the rezoning.

IT:

No Report

