

# RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

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Held

May 6,

2019

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Chair Stewart called the Meeting to order at 9:00 a.m. with Trustee Angelou, Trustee Cavener, Fiscal Officer Spanovich and Township Administrator White present.

Also present were:

Fred Kauser

Fire Chief

William Price

Police Chief

Becky Kadel

HR Director

Melissa Rapp

Public Information Officer

Rick Duff

Assistant to the Fiscal Officer

Mr. Tharp, Service Director, was absent due to illness.

Chair Stewart welcomed the guest speaker, Joe Mazolla, Public Health Commissioner. Mr. Mazolla said he was here to check in with the trustees and keep the lines of communication open. Mr. Mazolla presented his department's new strategic plan.

**Res. 80-19 Approve the Meeting Minutes of April 16, 2019.**

Mr. Angelou moved to approve the Meeting Minutes of April 16, 2019. Mr. Cavener seconded. All voted yea. Motion carried.

**Res. 81-19 Approve the Special Meeting Minutes of April 24, 2019.**

Mr. Angelou moved to approve the Special Meeting Minutes of April 24, 2019. Chair Stewart seconded. All voted yea. Motion carried.

**Res. 82-19 Approve the Warrants for June 2019.**

Chair Cavener moved to approve the Warrants of June 2019. Mr. Angelou seconded. All voted yea. Motion carried.

**CORRESPONDENCE:**

- Franklin Co. Economic Development & Planning:
  - 2154 Minnesota Avenue      Jonathan Zigler
  - 2065 Genessee Avenue      Kyle W. Moore
  - 2137 Agler Road              Theresa M. Dennis
  - 2408 Mecca Road             Jerald E. Eckelberry
  - 2547 S. Ferris Park Drive    Hamlin C. & Mary L. King
  - 2780 Drake Road             Tressie D. Sermon TR & Vivian Naomi Sermon TR
  - 2047 Republic Avenue      Douglas Bates
  - 2430 Parkwood Avenue      Brady E. & Delores M McMannis
  - 2528 Parkwood Avenue      Waklm-Parkwood LLC

There was discussion amongst the trustees and Administrator White as to what additionally can be done to enforce trash service.

The township received a notice from the Ohio Department of Liquor Control about the change in stock ownership for 2830 Johnstown Road, Centerfold Club. No hearing was requested.

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## **FISCAL OFFICER'S REPORT:**

Mr. Spanovich said the Franklin County 2020 tax budget is due in July.

## **TOWNSHIP ADMINISTRATOR'S REPORT:**

Administrator White provided a resolution to the trustees to move forward with the process of bonding for the Engine 132. Administrator White said it will be financed for ten years through a bond with an annual payment. Administrator White said this method of payment was selected over regular financing as the interest rate is superior; a savings of \$20,000-\$25,000.

### **Res. 83-19 Approve the bond financing for Engine 132 as presented by the Administrator White.**

Mr. Cavener moved to approve the bond council financing for Engine 132 as presented by the Administrator White. Chair Stewart seconded. All voted yea. Motion carried. (See Referral File.)

Administrator White said occurring officially on April 1, 2019, the assets of MECC will move to the Regional Council of Governments (RCOG). The appropriation of MECC funds is necessary as they were only certified in the past, not appropriated.

### **Res. 84-19 Appropriate \$489,603 of certified funds to the Mifflin MECC.**

Chair Stewart moved to appropriate \$489,603 of certified funds to the Mifflin MECC fund. Mr. Angelou seconded. All voted yea. Motion carried.

### **Res. 85-19 Transfer \$489,603 from Mifflin MECC to the MEC RCOG.**

Chair Stewart moved to transfer \$489,603 from Mifflin MECC to the MEC RCOG. Seconded by Mr. Cavener. All voted yea. Motion carried. (See Referral File.)

Administrator White recommended a pay increase to \$28.64 for Becky Kadel, HR Director, effective May 5, 2019.

### **Res. 86-19 Approve pay increase for Becky Kadel, HR Director, to \$28.64/hour, effective May 5, 2019.**

Mr. Cavener moved to approve a pay increase for Becky Kadel, HR Director, to \$28.64/hour, effective May 5, 2019. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File.)

Administrator White reminded the trustees of the upcoming Franklin Co. Township Association Meeting on May 16, 2019, at 6:00 p.m. at the Clinton Township Office at 3820 Cleveland Avenue, Columbus.

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### **HR:**

Ms. Kadel requested to suspend the transitional work policy and replace it with the new policy. Ms. Kadel explained that we are no longer eligible for group rating through the Bureau of Workers' Compensation due to our claims experience.

### **Res. 87-19 Suspend the current transitional work policy and replace it with the new policy.**

Mr. Angelou moved to suspend the current transitional work policy and replace it with the new policy. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File.)

Ms. Kadel requested approval of the new parental leave policy.

### **Res. 88-19 Approve the new parental leave policy.**

Mr. Cavener moved to approve the new parental leave policy. Chair Stewart seconded. All voted yea. Motion carried. (See Referral File.)

### **PIO:**

There was discussion as to whether the trustees would like to continue to receive Ms. Rapp's media packet hardcopy. It was decided that one hard-copy should reside in the trustees' office. Ms. Rapp agreed to e-mail the media packet to the trustees also.

### **SERVICE:**

In Mr. Tharp's absence, Administrator White requested the approval of a Service Department pay schedule.

### **Res. 89-19 Approve the Service Department Pay Schedule.**

Mr. Cavener moved to approve the Service Department Pay Schedule. Chair Stewart seconded. All voted yea. Motion carried. (See Referral File.)

### **CODE:**

No report

### **POLICE:**

Chief Price requested approval of the corrected Hourly Wage Schedule Revision. He said he had made mathematical errors on the previous wage schedule. He said the steps increment 2% at each step.

### **Res. 90-19 Approve the corrected Police Department Hourly Wage Schedule.**

Mr. Angelou moved to approve the corrected Police Department Hourly Wage Schedule. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File.)

Chief Price requested the approval of the Lexipol invoice in the amount of \$6,070.00.

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**Res. 91-19 Approve the Lexipol invoice in the amount of \$6,070.00.**

Mr. Angelou moved to approve the Lexipol invoice in the amount of \$6,070. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File.)

Chief Price requested the approval to hire Brooklyn Griffith as a part-time police officer at \$16/hour, effective May 5, 2019.

**Res. 92-19 Approve the hiring of Brooklyn Griffith as a part-time police officer at \$16/hour, effective May 5, 2019.**

Mr. Angelou moved to approve the hiring of Brooklyn Griffith as a part-time police officer at \$16/hour, effective May 5, 2019. Chair Stewart seconded. All voted yea. Motion carried.

Chief Price reported on the recent homicides which occurred within the township.

**FIRE:**

Chief Kauser requested the purchase of a UTV vehicle for special events in the amount of \$23,215.00. Chief Kauser said the vehicle will be utilized to respond to fire and medical emergencies during special events and off-road emergencies where normal apparatus cannot get access. Chief Kauser said in the past vehicles were borrowed, but they are no longer available for loan.

Chief Kauser also requested the approval to purchase a skid unit and equipment for the UTV in the amount of \$10,590.00. Chief Kauser said the equipment would include firefighting and off-road patient loading capabilities.

Upon further discussion with the trustees, Chair Stewart said the two requests should be tabled until the next meeting, giving the trustees more time for consideration.

Chief Kauser requested the appropriation of funds and approval of concrete repairs for station 131 ramp and station 134 ramp and bay area in the amount not to exceed \$140,000.00. Chief Kauser said this amount will cover all needed repairs for the season.

Administrator White said the repairs will require a formal bidding process, however funds can be appropriated now.

**Res. 93-19 Approve the appropriation of funds in the amount of \$140,000 for concrete repairs.**

Mr. Cavener moved to approve the appropriation of funds in the amount of \$140,000 for concrete repairs. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File.)

Chief Kauser said he will return to the trustees after the formal bidding process is completed to obtain approval for the concrete repairs.

Chief Kauser requested to purchase our currently leased 3 Ford Fusions in the amount of \$13,550.88. Chief Kauser said all three of the leases are expiring and the overall value of the

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vehicles are worth more than turning them back in as they have very low miles. Chief Kauser said another 3-5 year of service from these vehicles is anticipated.

**Res. 94-19 Approve the purchase of three (3) leased vehicles in the amount of \$13,550.88.**

Chair Stewart moved to approve the purchase of three (3) leased vehicles in the amount of \$13,550.88. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File.)

Chief Kauser requested the approval to replace three (3) front bay doors at station 131 in the amount not to exceed \$48,960.00.

**Res. 95-19 Approve the purchase of three (3) front bay doors at station 131 in the amount not to exceed \$48,960.00.**

Mr. Cavener moved to approve the purchase of three (3) front bay doors at station 131 in the amount not to exceed \$48,960.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File.)

**MECC/MECC IT:**

Chief Kauser moved to approve the renewal of Tellus (FATPOT) Software Agreement in the amount of \$9,048.00, Mifflin's portion of a shared expense.

Chief Kauser said the software is required for CAD-to-CAD communication and dispatching resources. Chief Kauser said Dublin, which dispatches for agencies on the west-side is currently connected to the system. It is expected that Westerville and Grove City will be the next cities to connect.

**Res. 96-19 Approve the renewal of Tellus (FATPOT) Software Agreement in the amount of \$9,048.00.**

Mr. Cavener moved to approve the renewal of Tellus (FATPOT) Software Agreement in the amount of \$9,048.00. Chair Stewart seconded. All voted yea. Motion carried. (See Referral File.)

Chair Stewart stated the software is no longer called FATPOT; it has been changed to Tellus.

Chief Kauser said the Jazz and Blues Festival is June 17 – 19, 2019. Chief Kauser said there will be a recognition of two fire companies involved in the Vistas apartment fires in 2018. The date will be either May 29<sup>th</sup> or May 30<sup>th</sup> at 6:30 p.m.

**IT:**

No report.

**VISITORS COMMENTS:**

None

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There being no further business, Mr. Cavener moved to adjourn. Mr. Angelou seconded. All voted yea. Motion carried. The meeting adjourned.

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Lynn M. Stewart, Chair

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Richard J. Angelou, Vice Chairman

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Kevin J. Cavener, Trustee

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Joseph F. Spanovich, Fiscal Officer