

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held **October 1,** **2018**

Vice Chair Angelou called the Meeting to order at 9:00 a.m. with Trustee Cavener and Township Administrator Nancy White present.

Also present were:

Fred Kauser	Fire Chief
William Price	Police Chief
Melissa Rapp	Public Information Officer
Becky Kadel	Human Resources Director
Rick Duff	Assistant to the Fiscal Officer

Mr. Angelou excused the absence of Chair Stewart and Service Director DJ Tharp, who were on scheduled vacations. Administrator White announced that Mr. Spanovich would be arriving late.

RES169-18 Approve the Consent Agenda of Meeting Minutes of September 18, 2018.

Mr. Cavener moved to approve the Consent Agenda of Meeting Minutes of September 18, 2018. Mr. Cavener seconded. All voted yea. Motion carried.

TRUSTEES COMMENTS:

Mr. Cavener said he attended the softball game between the Gahanna Division of Police and Mifflin Fire on September 30, 2018. Mifflin Fire lost by 1 run, with the final score being 24 to 23. Mr. Cavener said it was mentioned to him at the game that Gahanna Police and Mifflin Fire should challenge Whitehall Police and Fire. Administrator White said that Mark Thomas, Gahanna's Safety Director, suggested having a basketball challenge between the Gahanna Police and Mifflin Fire during half-time at a Gahanna Lincoln basketball game.

Chief Kauser said he would inquire with his firefighters.

CORRESPONDENCE:

Administrator White presented a letter (see referral file) related to the following:

Franklin Co. Public Health Department:

- 3280 Westerville Road Samir Alkhasawneh

FISCAL OFFICER'S REPORT:

No report.

Fiscal Officer Spanovich arrived at the meeting.

TOWNSHIP ADMINISTRATOR'S REPORT:

Administrator White recommended the Rumpke trash and recycling collection three (3) year service agreement that includes weekly recycling collection; a change from bi-weekly collection of past agreements. She said within the next three years, Mifflin will have the opportunity to purchase recycle bins, with the township logo, for the unincorporated areas.

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RES170-18 Approve the three (3) year service agreement with Rumpke Waste & Recycling for trash and weekly recycling collection.

Mr. Cavener moved to approve the three (3) year service agreement for trash and weekly recycling with Rumpke Waste and Recycling. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File.)

HR:

No report.

PIO:

Ms. Rapp reminded everyone of the Fire Prevention Week Open House – October 7, 1 p.m. – 4 p.m., at Fire Station 131, on Rocky Fork Blvd. A Medflight helicopter will be on display.

Ms. Rapp said that 100 homes in the unincorporated areas were canvassed by firefighters in which forty (40) Red Cross smoke detectors were distributed.

SERVICE:

No report.

Administrator White said the community clean-up is October 24 – 26, 2018, 8:00 a.m. – 2:00 p.m. A tire clean-up will also occur on October 26th at the Police department.

CODE:

No report.

POLICE:

Chief Price requested the renewal of the 2018-2019 DUI Task Force contract. There are no out-of-pocket costs to the police department.

Administrator White said that this contract reimburses the department for employees' time, retirement, and Medicare for hours worked at DUI monitor sites. She said the reimbursement for healthcare is no longer included.

RES171-18 Approve the 2018-2019 DUI task force contract renewal.

Mr. Angelou moved to approve the 2018-2019 DUI task force contract renewal. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File.)

Chief Price commented that the bulletproof vest issue discussed at the Trustees meeting on September 18th has been resolved. He said Vance Outdoors, Inc. agreed to return his vest and replace it with the correct model.

Chief Price said the "Pumpkins with Police" event will take place on October 27th, 12 p.m. – 2:00 p.m.; the festivities are still being planned. Chief Price said Trick-or-Treat Night is Wednesday, October 31st.

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FIRE:

Chief Kauser stated that later in today's meeting, he would like to go into Executive Session to discuss a disciplinary matter.

Chief Kauser requested that the agenda item "Surplus items on Govdeals.com for disposal" be voted on separately from the Fire consent agenda.

Fire Consent Agenda

Chief Kauser requested the approval of the consent agenda for the following items in the amount of \$27,360.67.

- 2nd RTF (Rescue Task Force) Training in the amount of \$10,349.67
- SCBA Facepiece Replacement in the amount of \$7,031.00
- Four (4) Glide Functional Strength trainer machines in the amount of \$ 9,980.00

RES172-18 Approve the Fire consent agenda in the amount totaling \$27,360.67.

Mr. Cavener moved to approve the Fire consent agenda in the amount totaling \$27,360.67. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File.)

Chief Kauser requested the approval of the disposal of surplus items on Govdeals.com.

RES173-18 Approve the disposal of surplus items on Govdeals.com.

Mr. Cavener moved to approve the disposal of surplus item on Govdeals.com. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File.)

MECC/MECC IT:

Chief Kauser requested the approval of the consent agenda for the following items in the amount of \$20,316.92.

- Storage Craft Backup Software in the amount of \$11,268.92
- Tellus (FATPOT) Software Renewal in the amount of \$9,048.00

RES174-18 Approve the MECC/MECC IT consent agenda in the amount totaling \$20,316.92.

Mr. Cavener moved to approval the MECC/MECC IT consent agenda in the amount totaling \$20,316.92. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File.)

Chief Kauser said the new Rescue should arrive next week. It is scheduled to be formally received at the October 16th Trustees meeting.

Chief Kauser said he is planning a trip to Pierce Manufacturing for the final inspection of the Ladder at the end of the month. Trustees are invited to attend also.

IT: No Report

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VISITORS COMMENTS:

No visitors.

At 9:30 a.m., Mr. Cavener moved to adjourn into Execution Session to discuss the discipline of an employee. Mr. Angelou seconded. All voted yea. Motion carried.

At 10:08 a.m., the Trustees returned from Execution Session.

RES175-18 Approve the disciplinary action as proposed by Chief Kauser.

Mr. Cavener moved to accept the disciplinary action as proposed by Chief Kauser. Mr. Angelou seconded. All voted yea. Motion carried.

There being no further business, Mr. Cavener moved to adjourn. Mr. Angelou seconded. All voted yea. Motion carried. Meeting adjourned.

Lynn M. Stewart, Chair

Richard J. Angelou, Vice Chairman

Kevin J. Cavener, Trustee

Joseph F. Spanovich, Fiscal Officer