

# RECORD OF PROCEEDINGS

Minutes of

**MIFFLIN TOWNSHIP BOARD OF TRUSTEES**

Meeting

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Held

**November 21,**

**2017**

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Chairman Spanovich called the Regular Meeting to order at 3:30 p.m. with Mr. Angelou and Mrs. Stewart and Fiscal Officer Nancy White present.

Also Present were:

Brian Dunlevy	Fire Chief
William Price	Police Chief
D.J. Tharp	Service Director
Becky Kadel	HR Director
Melissa Rapp	Public Information Officer
Rich Duff	Gahanna Resident
Brad Southard	
George Parker	
Greta Duraj	Neighborhood Bridges

### **RES 219-17 Approve Minutes of November 6, 2017**

Mrs. Stewart moved to approve the meeting minutes of November 6, 2017. Mr. Angelou seconded. All voted yea. Motion carried.

### **RES 220-17 Approve the December Warrants**

Mrs. Stewart moved to approve the warrants of December 2017. Mr. Angelou seconded. All voted yea. Motion carried.

### **VISITORS COMMENTS:**

Ms. Greta Duraj of Neighborhood Bridges presented an overview of the Gahanna Bridges, a 501(c)(3) charitable non-profit organization which serves as a conduit, connecting those in need with those whom can provide the requested tangible or intangible resource. Needs are posted on the Gahannabridges.org website by advocates such as teachers, counselors, administrators, clergy, and mental health agencies. Needs are fulfilled by individuals, churches and businesses within the community by utilizing social media. Chief Dunlevy said he confirmed with Ron Smith, Director of Gahanna Bridges, that the unincorporated areas of Mifflin Township will be served. Mr. Angelou requested that Gahanna Bridges business cards be distributed to panhandlers to receive direct assistance.

### **RES 221-17 Approve the Mifflin Township fire stations as drop-off sites for the Gahanna Bridges charity program**

Mrs. Stewart moved to approve the fire stations as official donation drop-off sites for the Gahanna Bridges program. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Mr. George Parker, local architect, presented a development proposal for property adjacent to the Mifflin cemetery on Ridenour Road. Mr. Parker said he has not yet obtained site plan approval from the City of Gahanna. He said he has met with the City Engineer and Mayor who are supportive, however. He now has a buyer for the property. Mr. Parker said he wants to ensure that his plan still has the support of the Mifflin Township trustees. Mr. Angelou stated that Mr. Parker should first obtain the approval Gahanna Planning Commission prior to seeking the trustees' approval to trade properties.

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## **CORRESPONDENCE:**

Fiscal Officer presented the board with the following correspondence for various violations:

Letters were received from the Franklin County Economic Development and Planning Department concerning the following properties:

Yanina Kalyanova                      2143 Genessee Avenue  
Patty Cunningham, Barbara Riley, Betty Lunsford, 2870 Drake Road

Letters were received from Franklin County Public Health concerning the following properties:

2461 Melrose Avenue  
3801 Sunbury Road  
3014 Allwine Road  
2146 Genessee Avenue  
2293 Agler Road

A letter was received from the Department of Commerce, Division of Liquor Control, with directions as to how to object to the upcoming renewal applications for liquor permits. The trustees had no any objections. (See Referral File)

## **FISCAL OFFICER:**

Fiscal Officer reviewed a hand-out about medical marijuana dispensaries, authored by Matthew J. DeTemple, OTA Executive Director, as the township has received several telephone calls about this subject. The Fiscal Officer provided the Final Analysis of Sub. House Bill 525 pertaining to the Medical Marijuana Control Program. Fiscal Officer also provided an sample moratorium resolution from another Township prohibiting medical marijuana cultivators, processors or retail dispensaries. Fiscal Officer advised that this information be reviewed in consideration of the recent actions at the state and local level.

Fiscal Officer requested the department heads provide their departmental budgets to the trustees at the next Trustees Meeting on December 4, 2017.

Fiscal Officer requested that December 1, 2017 be the spending cut-off date.

## **SERVICE:**

Mr. Tharp said that he has been working with Central Ohio Community Improvement Corporation (COCIC). Fourteen houses, year-to-date, have been torn down with two more planned before the end of the year.

Mr. Tharp said that the road mower needs to be repaired and plans are to repair it in house at a cost of approximately \$900 for parts.

Mr. Tharp said he would like to post "No Trespassing/No Hunting" signs and remove a tree stand he found on the township's six acres. The trustees agreed that he should do so.

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Mr. Tharp said that road salt will cost \$51 per ton. Last year, the salt cost was approximately \$60/ton, he said.

Fiscal Officer reminded the trustees that the Franklin County Engineer's Office will be hosting the Franklin County Township Association meeting on December 14, 2017 at 5:30 p.m. She requested their RSVP.

### **HR:**

Ms. Kadel said she sent out a meeting request regarding the insurance update meeting with John Hastings during the next Trustees Meeting on Monday, December 4, 2017.

**IT:** No report.

### **PIO:**

Ms. Rapp reported she posted on social media that as of November 15<sup>th</sup>, artificial flowers may be placed on graves.

Ms. Rapp is assisting firefighter Chuck Wilhelm on the community CPR program.

Mr. Angelou said that as a follow-up to a commitment made to Laura Jadwin of the Gahanna Convention and Visitors Bureau (GCVB), he moved to approve a \$1,000 donation to the GCVB towards the fireworks display at the Holiday Lights event held November 19, 2017.

### **RES 222-17 Approve a \$1,000 donation to the GCVB for the fireworks display at the Gahanna Holiday Lights event held November 19, 2017.**

Mr. Angelou moved to approve a \$1,000 donation to the GCVB for the fireworks display at the Holiday Lights event held November 19, 2017. Mr. Spanovich seconded. All voted yea. Motion carried.

Ms. Rapp said Mifflin Township received positive media exposure from the event.

**CODE ENFORCEMENT:** No report

### **POLICE:**

Chief Price requested the approval of the resignation of Officer Graham Federer effective November 6, 2017.

### **RES 223-17 Approve the resignation of Officer Graham Federer effective November 6, 2017.**

Mr. Angelou moved to approve the resignation of Officer Graham Federer. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Price requested the transfer of funds in the amount of \$28,400 from the Personnel Appropriations to Other Expenses Appropriations in the Police Fund.

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**RES 224-17 Approve the transfer of \$28,400 from the Police Personnel Appropriations to the Police Other Appropriations Accounts.**

Mr. Angelou move to approve the transfer of \$28,400 from the Police Personnel Appropriation Accounts to the Police Other Expenses Accounts. Mrs. Stewart seconded. All voted yea. Motion carried. (See Referral File)

Chief Price said he was contacted about the property at 1700 Stelzer Road as a possible medical marijuana dispensary. He requested that the trustees educate themselves to determine their stance on dispensaries and cultivation sites within the township. Mrs. Stewart inquired about tax revenue, police staffing requirements, and other considerations.

**FIRE:**

Chief Dunlevy requested the approval of the second-half 2017 Sick Leave Incentive Pay-Out in the amount of \$54,800 for Fire and MECC employees. Dunlevy said 46 staff members used no sick days and 22 staff members used less than two days for the six-month period. Mr. Spanovich said that it appears that the sick leave incentive is effective in reducing absenteeism.

**RES 225-17 Approve the pay-out of \$54,800 for the Second-half 2017 Sick Leave Incentive for Fire and MECC employees.**

Mrs. Stewart moved to approve the pay-out of \$54,800 for the second-half 2017 Sick Leave Incentive. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Dunlevy requested the approval to declare items listed on attachment B as surplus so they may be auctioned off as surplus on the Govdeals.com website. Any funds earned will go back to the Fire Fund.

**RES 226-17 Approve the declaration of items listed on attachment B as surplus.**

Mrs. Stewart moved to declare the items listed on attachment B as surplus. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

Chief Dunlevy requested the approval to donate the decommissioned workout equipment on attachment C to the Franklin Township Firefighters. This list of equipment is over 20 years old and has been replaced.

**RES 227-17 Approve the donation of workout equipment on attachment C to the Franklin Township Firefighters Local 1441.**

Mr. Angelou moved to approve the donation of the workout equipment on attachment C to the Franklin Township Firefighters Local 1441. Mr. Spanovich seconded. All voted yea. Motion carried. (See Referral File)

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**TRUSTEES COMMENTS:**

Mrs. Stewart said that the trustees have been considering the need for a township administrator position for quite some time. Considering the staffing and budget growth, Mrs. Stewart said it may be time to create a township administrator position. Mr. Angelou agreed that it should be considered and would like to have more discussion about it at the next meeting. Mrs. Stewart requested the Fiscal Officer and Becky Kadel prepare information containing a job description and pay schedule for discussion at the next meeting on December 4, 2017.

Mrs. Stewart recognized Joe Spanovich for his leadership and thanked him for his service as trustee for so many years. Mr. Angelou congratulated Mrs. Stewart on her election win as Trustee and said he looks forward to continuing to work with her. Mr. Angelou made comments about Mr. Spanovich's outstanding leadership, dedication and integrity.

Mr. Spanovich thanked the trustees for their kind words. He also thanked the township staff and citizens for the honor to serve them.

There being no other business, Mrs. Stewart moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried. The meeting adjourned at 4:30 p.m.

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Joseph F. Spanovich, Chairman

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Lynn M. Stewart, Vice Chairman

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Richard J. Angelou, Trustee

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Nancy M. White, Fiscal Officer