

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO
CASH BASIS FINANCIAL STATEMENTS**

*FOR THE YEAR ENDED
DECEMBER 31, 2016*

NANCY WHITE, FISCAL OFFICER

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

**BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016**

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Accountant's Compilation Report

To the Board of Trustees
Mifflin Township, Ohio

Management is responsible for the accompanying basic financial statements of Mifflin Township, which comprise the statements listed in the table of contents as of December 31, 2016 and for the year then ended, and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed the compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any assurance on the financial statements.

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, on pages 3 through 13 is presented for purposes of additional analysis. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board which considers it to be an essential part of financial reporting and for placing the basic financial statements in an appropriate operational, economic, or historical context. This information is the representation of management. The information was subject to our compilation engagement, however, we have not audited or reviewed the information and, accordingly, do not express an opinion, conclusion, nor provide any assurance on such information.

Julian & Grube, Inc.

Westerville, Ohio
February 27, 2017

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

The management's discussion and analysis of Mifflin Township's (the "Township") financial performance provides an overall review of the Township's financial activities for the year ended December 31, 2016 within the limitations of the Township's cash basis of accounting. The intent of this discussion and analysis is to look at the Township's financial performance as a whole; readers should also review the cash-basis basic financial statements and the notes to the financial statements to enhance their understanding of the Township's financial performance.

Financial Highlights

Key financial highlights for 2016 are as follows:

- For 2016, the total net position of the Township increased \$1,942,786 or 23.04%.
- For 2016, general cash receipts accounted for \$15,168,328 or 81.47% of total governmental activities cash receipts, program specific cash receipts accounted for \$3,449,234 or 18.53% of total governmental activities.
- For 2016, the Township had \$16,674,776 in cash disbursements related to governmental activities; \$3,449,234 of these cash disbursements were offset by program specific charges for services, grants or contributions. General cash receipts (primarily taxes) of \$12,615,309 were adequate to provide for these programs.
- The Township's major funds are the general fund, the fire fund, the ambulance and emergency fund and the MECC Center fund. The general fund, one of the Township's major funds, had cash receipts of \$821,908 in 2016. The cash disbursements and other financing disbursements of the general fund, totaled \$953,688 in 2016. The general fund's fund balance decreased \$131,780 from 2015 to 2016.
- The fire fund, a Township major fund, had cash receipts of \$12,500,061 in 2016. The fire fund had cash disbursements of \$12,260,037 in 2016. The fire fund balance increased \$240,024 from 2015 to 2016.
- The ambulance and emergency fund, a Township major fund, had cash receipts of \$1,372,430 in 2016. The ambulance and emergency fund had cash disbursements of \$524,527 in 2016. The ambulance and emergency fund balance increased \$1,465,349 from 2015 to 2016.
- The Metropolitan Emergency Communication Center ("MECC") fund, a Township major fund, had cash receipts of \$1,727,181 in 2016. The MECC Center fund had cash disbursements of \$1,583,180 in 2016. The MECC Center fund balance increased \$144,001 from 2015 to 2016.

Using this Cash Basis Basic Financial Statements (BFS)

This cash basis annual report is presented in a format consistent with the presentation requirements of the Governmental Accounting Standards Board (GASB) Statement No. 34, as applicable to the Township's cash basis of accounting. The statement of net position - cash basis and statement of activities - cash basis provide information about the activities of the whole Township, presenting an aggregate view of the Township's cash basis finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the Township's most significant funds with all other nonmajor funds presented in total in one column. In the case of the Township, there are four major governmental funds. The general fund, the fire fund, the ambulance and emergency fund and the MECC Center fund are the Township's major funds.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

Reporting the Township as a Whole

Statement of Net Position - Cash Basis and the Statement of Activities - Cash Basis

The statement of net position - cash basis and the statement of activities - cash basis answer the question, "How did we do financially during 2016?" These statements include only net position using the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. This basis of accounting takes into account only the current year's receipts and disbursements if the cash is actually received or paid.

These two statements report the Township's net position and changes in that position on a cash basis. This change in net position is important because it tells the reader that, for the Township as a whole, the cash basis financial position of the Township has improved or diminished. The causes of this change may be the result of many factors, some financial, some not. Non-financial factors include the Township's property tax base, current property tax laws in Ohio, availability of Federal and State funding, facility conditions, mandated Federal and State programs and other factors.

As a result of the use of the cash basis of accounting, certain assets, deferred outflows of resources and their related revenues (such as accounts receivable and revenue for billed or provided services not collected) and liabilities, deferred inflows of resources and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

In the statement of net position- cash basis and the statement of activities - cash basis, the governmental activities include the Township's programs and services, including fire protection, road and bridge maintenance and repair, dispatch services, police services and ambulance services. The statement of net position - cash basis and the statement of activities - cash basis can be found on pages 15 and 16 of this report.

Reporting the Township's Most Significant Funds

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Township, like other State and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Township are classified as governmental or fiduciary funds.

Fund financial reports provide detailed information about the Township's major funds. The Township uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the Township's most significant funds. The general fund, the fire fund, the ambulance and emergency fund and the MECC Center fund are the Township's major funds. The analysis of the Township's major governmental funds begins on page 10.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

Governmental Funds

All of the Township's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future periods. These funds are reported using the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The governmental fund statements provide a detailed view of the Township's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer cash basis financial resources that can be readily spent to finance various Township programs. Since the Township is reporting on the cash basis of accounting, there are no differences in the net position and fund cash balances or changes in net position and changes in fund balances. Therefore, no reconciliation is necessary between such financial statements. However, differences will be apparent when comparing gross receipts and disbursements on the fund financial statements to the statement of activities - cash basis due to transfers between governmental funds being eliminated for reporting in the statement of activities - cash basis. The governmental fund statements can be found on pages 17 and 18 of this report.

The Township's budgetary process accounts for transactions on the budgetary basis of accounting. The difference between the budgetary basis of accounting and the cash basis of accounting is that encumbrances at year-end are recorded as a disbursement on the budgetary basis of accounting whereas on the cash basis, the disbursement is only recorded when cash is paid. The budgetary statements for the general fund, the fire fund, the ambulance and emergency fund, and the MECC Center fund are presented to demonstrate the Township's compliance with annually adopted budgets. The budgetary statements can be found on pages 19-22 of this report.

Fiduciary Funds

Fiduciary funds are used to account for resources held for the benefit of parties outside the Township. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Township's own programs. A private-purpose trust fund is the Township's only fiduciary fund type. The fiduciary fund financial statements can be found on pages 23 and 24 of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to gain a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 25-48 of this report.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

Government-Wide Financial Analysis

Recall that the statement of net position - cash basis provides the perspective of the Township as a whole. The table below provides a summary of the Township's net position at December 31, 2016 and 2015.

	Net Position	
	<u>Governmental Activities</u>	
	<u>2016</u>	<u>2015</u>
<u>Assets</u>		
Equity in pooled cash and investments	\$ 10,376,609	\$ 8,433,823
Total assets	<u>10,376,609</u>	<u>8,433,823</u>
<u>Net cash position</u>		
Restricted	8,788,064	6,713,498
Unrestricted	<u>1,588,545</u>	<u>1,720,325</u>
Total net cash position	<u>\$ 10,376,609</u>	<u>\$ 8,433,823</u>

For 2016, net position of the Township increased \$1,942,786 or 23.04%. The balance of government-wide unrestricted net cash position of \$1,588,545 at December 31, 2016 may be used to meet the government's ongoing obligations to citizens and creditors.

**MIFFLIN TOWNSHIP
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MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

The table below shows the change in net position for fiscal year 2016 and 2015.

	Governmental Activities <u>2016</u>	Governmental Activities <u>2015</u>
Cash Receipts:		
Program cash receipts:		
Charges for services and sales	\$ 3,339,872	\$ 3,144,638
Operating grants and contributions	<u>109,362</u>	<u>142,626</u>
Total program cash receipts	<u>3,449,234</u>	<u>3,287,264</u>
General cash receipts:		
Property and other taxes	12,615,309	12,337,137
Unrestricted grants	1,755,329	1,809,952
Loan proceeds	648,769	-
Investment receipts	19,381	6,775
Sales of asset	-	27,950
Miscellaneous	<u>129,540</u>	<u>53,942</u>
Total general cash receipts	<u>15,168,328</u>	<u>14,235,756</u>
Total cash receipts	<u>18,617,562</u>	<u>17,523,020</u>
Cash Disbursements:		
Current:		
General government	586,038	563,749
Public safety	14,985,206	14,423,633
Public works	143,131	219,030
Health	225,648	249,463
Miscellaneous	74,980	68,956
Capital outlay	133,155	641,236
Debt service:		
Principal retirement	456,444	570,915
Interest and fiscal charges	<u>70,174</u>	<u>69,963</u>
Total cash disbursements	<u>16,674,776</u>	<u>16,806,945</u>
Change in net position	1,942,786	716,075
Net position at beginning of year	<u>8,433,823</u>	<u>7,717,748</u>
Net position at end of year	<u>\$ 10,376,609</u>	<u>\$ 8,433,823</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

Governmental Activities

Governmental cash assets increased by \$1,942,786 in 2016 from 2015.

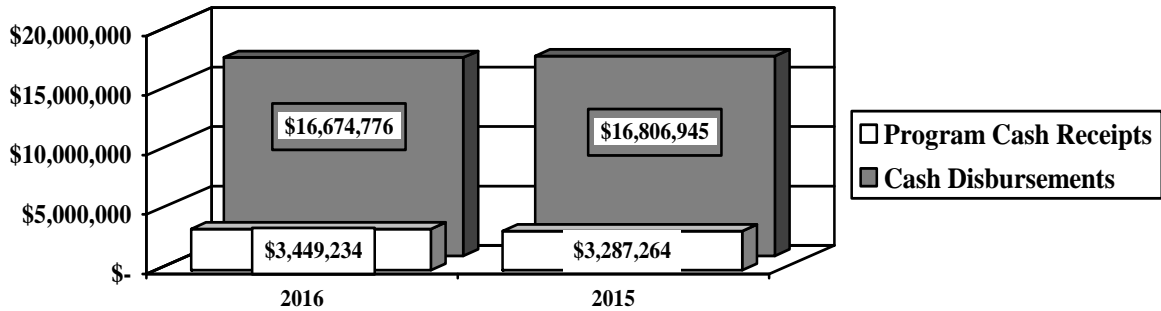
General government represents activities related to the governing body as well as activities that directly support Township programs. In 2016, general government cash disbursements totaled \$586,038 or 3.51% of total governmental cash disbursements. General government programs were supported by \$23,048 in direct charges to users for services.

Charges for services increased \$195,234 due to an increase in license, permits and fees receipts. Property and other taxes increased \$278,172 due in part to increased property tax collections. In 2016, loan proceeds increased \$648,769, this was a result of the Township entering into loan agreements with Park National Bank to purchase police and EMS vehicles.

In 2016, the public safety programs accounted for \$14,985,206 or 89.87% of total governmental cash disbursements. These operations are primarily supported through taxes and charges for services. Public safety disbursements increased by \$561,573 due to increases fire safety services. Capital outlay decreased \$508,081 due to decreases in various projects throughout the township.

The statement of activities - cash basis shows the cost of program services and the charges for services and grants offsetting those services. The following graph shows, for governmental activities, the total cost of services and the net cost of services for 2016 and 2015. That is, it identifies the cost of these services supported by tax receipts and unrestricted State grants and entitlements.

Governmental Activities - Program Cash Receipts vs. Total Cash Disbursements



**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

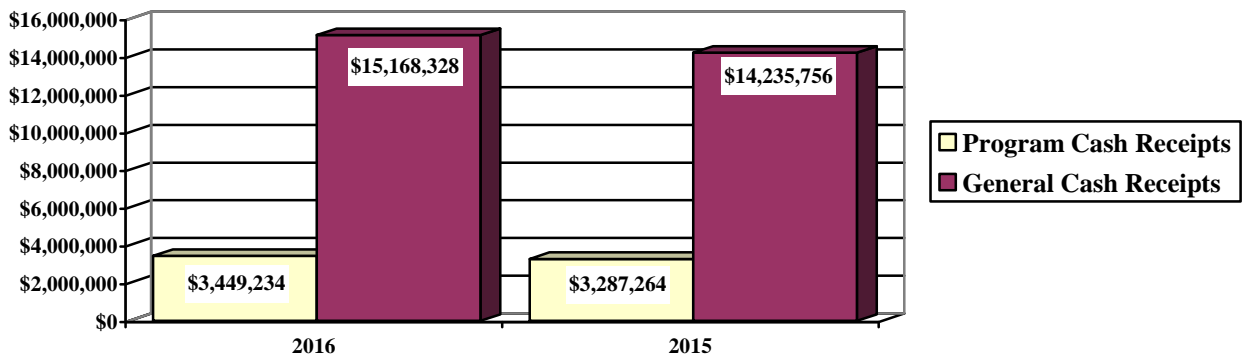
The following table shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted State grants and entitlements.

	Governmental Activities			
	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
	<u>2016</u>	<u>2016</u>	<u>2015</u>	<u>2015</u>
Cash disbursements:				
Current:				
General government	\$ 586,038	\$ 562,990	\$ 563,749	\$ 538,135
Public safety	14,985,206	12,160,723	14,423,633	12,153,108
Public works	143,131	33,769	219,030	117,804
Health	225,648	3,454	249,463	(14,484)
Miscellaneous	74,980	74,980	68,956	68,956
Capital outlay	133,155	(136,992)	641,236	15,284
Debt service:				
Principal retirement	456,444	456,444	570,915	570,915
Interest and fiscal charges	<u>70,174</u>	<u>70,174</u>	<u>69,963</u>	<u>69,963</u>
Total	<u>\$ 16,674,776</u>	<u>\$ 13,225,542</u>	<u>\$ 16,806,945</u>	<u>\$ 13,519,681</u>

The dependence upon general cash receipts for governmental activities is apparent with 79.31% of cash disbursements supported through taxes and other general cash receipts during 2016.

The graph below presents the Township's governmental receipts for 2016 and 2015.

Governmental Activities - General and Program Cash Receipts



**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

Financial Analysis of the Government's Funds

As noted earlier, the Township uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The Township's governmental funds are accounted for using the cash basis of accounting.

At December 31, 2016, the Township's governmental funds reported a combined fund balance of \$10,376,309, which is \$1,942,786 more than the 2015 total of \$8,433,823. The schedule below indicates the fund balance and the total change in fund balance as of December 31, 2016 and 2015 for all major and nonmajor governmental funds.

	<u>Fund Balance</u> <u>December 31, 2016</u>	<u>Fund Balance</u> <u>December 31, 2015</u>	<u>Change</u>
Major Funds:			
General	\$ 1,588,545	\$ 1,720,325	\$ (131,780)
Fire District	4,410,218	4,170,194	240,024
Ambulance and Emergency	2,608,988	1,143,639	1,465,349
MECC Center	702,708	558,707	144,001
Nonmajor funds	<u>1,066,150</u>	<u>840,958</u>	<u>225,192</u>
Total	<u>\$ 10,376,609</u>	<u>\$ 8,433,823</u>	<u>\$ 1,942,786</u>

General Fund

The general fund, one of the Township's major funds, had cash receipts of \$821,908 in 2016. The cash disbursements and other financing disbursements of the general fund, totaled \$953,688 in 2016. The general fund's fund balance decreased \$131,780 from 2015 to 2016.

The table that follows assists in illustrating the cash receipts of the general fund.

	<u>2016</u> <u>Amount</u>	<u>2015</u> <u>Amount</u>	<u>Change</u>
Cash Receipts:			
Taxes	\$ 599,786	\$ 582,604	\$ 17,182
Intergovernmental	146,300	147,241	(941)
License, permits and fees	23,048	25,614	(2,566)
Interest	19,302	6,775	12,527
Miscellaneous	<u>33,472</u>	<u>31,614</u>	<u>1,858</u>
Total	<u>\$ 821,908</u>	<u>\$ 793,848</u>	<u>\$ 28,060</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

The table that follows assists in illustrating the expenditures of the general fund.

	<u>2016</u>	<u>2015</u>	<u>Change</u>
	<u>Amount</u>	<u>Amount</u>	
<u>Cash Disbursements</u>			
General government	\$ 586,038	\$ 563,749	\$ 22,289
Public safety	34,551	-	34,551
Health	9,380	9,653	(273)
Debt service	58,955	58,710	245
Miscellaneous	74,980	68,956	6,024
Capital outlay	<u>29,908</u>	<u>13,369</u>	<u>16,539</u>
Total	<u>\$ 793,812</u>	<u>\$ 714,437</u>	<u>\$ 79,375</u>

Fire Fund

The fire fund, a Township major fund, had cash receipts of \$12,500,061 in 2016. The fire fund had cash disbursements of \$12,260,037 in 2016. The fire fund balance increased \$240,024 from 2015 to 2016.

Ambulance and Emergency Fund

The ambulance and emergency fund, a Township major fund, had cash receipts of \$1,372,430 in 2016. The ambulance and emergency fund had cash disbursements of \$524,527 in 2016. The ambulance and emergency fund balance increased \$1,465,349 from 2015 to 2016.

MECC Center Fund

The MECC Center fund, a Township major fund, had cash receipts of \$1,727,181 in 2016. The MECC Center fund had cash disbursements of \$1,583,180 in 2016. The MECC Center fund balance increased \$144,001 from 2015 to 2016.

Budgeting Highlights - General Fund

The Township's budget is prepared according to Ohio law and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the general fund.

For 2016, the original and final budget basis receipts were \$790,311. Actual cash receipts of \$821,908 were \$31,597 greater than final budget basis receipts. The final budgetary basis disbursements and other financing disbursements of \$1,213,554 were \$114,802 more than original budget disbursements and other financing disbursements of \$1,098,752. Actual budgetary basis disbursements and other financing disbursements of \$954,452 were less than final budget estimates by \$259,102.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

Capital Assets and Debt Administration

Capital Assets

The Township does not record capital assets in the accompanying cash basis basic financial statements, but records payments for capital assets as disbursements. The Township had capital outlay disbursements of \$133,155 and \$641,236 during 2016 and 2015, respectively.

Debt Administration

The Township had the following debt outstanding at December 31, 2016 and 2015:

	Governmental Activities <u>2016</u>	Governmental Activities <u>2015</u>
Fire Station Improvement and Equipment Bonds	825,000	975,000
Horton EMS Vehicles Loan	457,780	-
Police Vehicles Lease Purchase	30,542	45,214
Leonard Park Water Distribution System	112,308	167,089
Ford Fusion Lease Purchase	-	5,668
Police Vehicle Ford Fusion Loan	23,774	-
Ford 550 Lease Purchase	17,939	35,475
Pumped Truck Fire Engine Loan	347,339	394,918
Police Radio Equipment Loan	<u>13,648</u>	<u>20,190</u>
Total long-term obligations	<u>\$ 1,828,330</u>	<u>\$ 1,666,591</u>

See Note 5 for more information on the Township's debt.

Current Financial Related Activities

The following economic factors were taken into consideration in preparing the budget for 2017:

Mifflin Township is located in Franklin County in central Ohio. Unemployment in Franklin County typically is slightly below the State and national levels.

State funding fluctuates yearly based on action by the State legislature. For 2017, local government funding was increased under House Bill 64. Sales and property tax revenues are expected to remain consistent as well as expenditures for 2017. We monitor the real estate tax delinquency information provided by Franklin County for potential revenue shortfall.

These economic factors were considered in preparing the Township's budget for 2017. The Township has continued to practice conservative budgetary practices in order to preserve a positive financial position in future years.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

Contacting the Township's Financial Management

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the Township's finances and to show the Township's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Nancy White, Fiscal Officer, Mifflin Township, 155 Olde Ridenour Rd. Gahanna, Ohio 43230.

**CASH BASIS BASIC
FINANCIAL STATEMENTS**

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF NET POSITION - CASH BASIS
DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

	Governmental Activities
Assets:	
Equity in pooled cash and investments	\$ 10,376,609
Total assets.	10,376,609
Net cash position:	
Restricted for:	
Public safety.	7,799,449
Cemetery.	269,014
Street maintenance and construction	593,627
Debt service.	125,974
Unrestricted	1,588,545
Total net cash position	\$ 10,376,609

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF ACTIVITIES - CASH BASIS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

	Cash Disbursements	Program Cash Receipts		Net (Cash Disbursements) Cash Receipts and Changes in Net Position
		Charges for Services	Operating Grants Grants and Contributions	
Governmental activities:				
General government	\$ 586,038	\$ 23,048	\$ -	\$ (562,990)
Public safety	14,985,206	2,824,483	-	(12,160,723)
Public works	143,131	-	109,362	(33,769)
Health	225,648	222,194	-	(3,454)
Miscellaneous	74,980	-	-	(74,980)
Capital outlay	133,155	270,147	-	136,992
Debt service:				
Principal retirement	456,444	-	-	(456,444)
Interest and fiscal charges.	70,174	-	-	(70,174)
Total governmental activities	<u>\$ 16,674,776</u>	<u>\$ 3,339,872</u>	<u>\$ 109,362</u>	<u>(13,225,542)</u>

General receipts:

Property and other taxes levied for:

General purposes	599,786
Public safety - Fire Fund.	10,914,822
Public safety - Police district	510,852
Debt service	470,840
Street construction and repair.	119,009
Grants and entitlements not restricted to specific programs	1,755,329
Loan proceeds.	648,769
Investment receipts.	19,381
Miscellaneous	129,540
Total general receipts.	<u>15,168,328</u>
Change in net position.	1,942,786
Net cash position at beginning of year	<u>8,433,823</u>
Net cash position at end of year	<u>\$ 10,376,609</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF CASH BASIS ASSETS AND FUND BALANCES
GOVERNMENTAL FUNDS
DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

	<u>General</u>	<u>Fire District</u>	<u>Ambulance and Emergency</u>	<u>MECC Center</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Assets:						
Equity in pooled cash and investments . . .	\$ 1,588,545	\$ 4,410,218	\$ 2,608,988	\$ 702,708	\$ 1,066,150	\$ 10,376,609
Total assets	<u>\$ 1,588,545</u>	<u>\$ 4,410,218</u>	<u>\$ 2,608,988</u>	<u>\$ 702,708</u>	<u>\$ 1,066,150</u>	<u>\$ 10,376,609</u>
Fund balances:						
Restricted:						
Public safety.	-	4,410,218	2,608,988	702,708	77,535	7,799,449
Cemetery.	-	-	-	-	269,014	269,014
Street maintenance and construction. . . .	-	-	-	-	593,627	593,627
Debt service.	-	-	-	-	125,974	125,974
Assigned:						
General government.	764	-	-	-	-	764
Unassigned	<u>1,587,781</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,587,781</u>
Total fund balances	<u>\$ 1,588,545</u>	<u>\$ 4,410,218</u>	<u>\$ 2,608,988</u>	<u>\$ 702,708</u>	<u>\$ 1,066,150</u>	<u>\$ 10,376,609</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND
CHANGES IN CASH BASIS FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

	General	Fire District	Ambulance and Emergency	MECC Center	Other Governmental Funds	Total Governmental Funds
Cash receipts:						
Taxes	\$ 599,786	\$ 10,914,822	\$ -	\$ -	\$ 1,100,701	\$ 12,615,309
Intergovernmental	146,300	1,532,344	-	-	185,770	1,864,414
Charges for services	-	9,487	1,372,406	1,698,060	81,675	3,161,628
License, permits and fees	23,048	-	-	-	154,377	177,425
Fines and forfeitures	-	-	-	-	795	795
Interest	19,302	-	-	-	356	19,658
Miscellaneous	33,472	43,408	24	29,121	23,539	129,564
Total cash receipts	<u>821,908</u>	<u>12,500,061</u>	<u>1,372,430</u>	<u>1,727,181</u>	<u>1,547,213</u>	<u>17,968,793</u>
Cash disbursements:						
Current:						
General government	586,038	-	-	-	-	586,038
Public safety	34,551	12,260,037	421,280	1,583,180	686,158	14,985,206
Public works	-	-	-	-	143,131	143,131
Health	9,380	-	-	-	216,268	225,648
Miscellaneous	74,980	-	-	-	-	74,980
Capital outlay	29,908	-	103,247	-	-	133,155
Debt service:						
Principal retirement	54,781	-	-	-	401,663	456,444
Interest and fiscal charges	4,174	-	-	-	66,000	70,174
Total cash disbursements	<u>793,812</u>	<u>12,260,037</u>	<u>524,527</u>	<u>1,583,180</u>	<u>1,513,220</u>	<u>16,674,776</u>
Excess of cash receipts over cash disbursements	<u>28,096</u>	<u>240,024</u>	<u>847,903</u>	<u>144,001</u>	<u>33,993</u>	<u>1,294,017</u>
Other financing receipts (disbursements):						
Proceeds from loan	-	-	617,446	-	31,323	648,769
Transfers in	-	-	-	-	159,876	159,876
Transfers out	(159,876)	-	-	-	-	(159,876)
Total other financing receipts (disbursements)	<u>(159,876)</u>	<u>-</u>	<u>617,446</u>	<u>-</u>	<u>191,199</u>	<u>648,769</u>
Net change in fund balances	(131,780)	240,024	1,465,349	144,001	225,192	1,942,786
Fund balances						
at beginning of year	1,720,325	4,170,194	1,143,639	558,707	840,958	8,433,823
Fund balances at end of year	<u>\$ 1,588,545</u>	<u>\$ 4,410,218</u>	<u>\$ 2,608,988</u>	<u>\$ 702,708</u>	<u>\$ 1,066,150</u>	<u>\$ 10,376,609</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)

GENERAL FUND

FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts:				
Taxes	\$ 576,728	\$ 576,728	\$ 599,786	\$ 23,058
Intergovernmental	140,676	140,676	146,300	5,624
License, permits and fees	22,162	22,162	23,048	886
Interest	18,560	18,560	19,302	742
Miscellaneous	32,185	32,185	33,472	1,287
Total receipts	<u>790,311</u>	<u>790,311</u>	<u>821,908</u>	<u>31,597</u>
Disbursements:				
Current:				
General government	675,518	746,099	586,802	159,297
Health	10,798	11,926	9,380	2,546
Miscellaneous	86,316	95,335	74,980	20,355
Capital outlay	34,430	38,027	29,908	8,119
Debt service:				
Principal retirement	63,353	69,973	54,781	14,940
Interest and fiscal charges	4,515	4,987	4,174	1,065
Total disbursements	<u>914,705</u>	<u>1,010,277</u>	<u>794,576</u>	<u>215,701</u>
Excess (deficiency) of receipts over (under) disbursements	<u>(124,394)</u>	<u>(219,966)</u>	<u>27,332</u>	<u>247,298</u>
Other financing disbursements:				
Transfers out	<u>(184,047)</u>	<u>(203,277)</u>	<u>(159,876)</u>	<u>43,401</u>
Total other financing disbursements	<u>(184,047)</u>	<u>(203,277)</u>	<u>(159,876)</u>	<u>43,401</u>
Net change in fund balance	(308,441)	(423,243)	(132,544)	290,699
Fund balance at beginning of year	1,693,979	1,693,979	1,693,979	-
Prior year encumbrances appropriated	<u>26,346</u>	<u>26,346</u>	<u>26,346</u>	<u>-</u>
Fund balance at end of year	<u>\$ 1,411,884</u>	<u>\$ 1,297,082</u>	<u>\$ 1,587,781</u>	<u>\$ 290,699</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
FIRE DISTRICT FUND
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		
Receipts:				
Taxes	\$ 11,218,805	\$ 11,218,805	\$ 10,914,822	\$ (303,983)
Intergovernmental	1,575,020	1,575,020	1,532,344	(42,676)
Charges for services	9,751	9,751	9,487	(264)
Miscellaneous	44,617	44,617	43,408	(1,209)
Total receipts	<u>12,848,193</u>	<u>12,848,193</u>	<u>12,500,061</u>	<u>(348,132)</u>
Disbursements:				
Current:				
Public safety	12,431,365	12,556,185	12,319,358	236,827
Total disbursements.	<u>12,431,365</u>	<u>12,556,185</u>	<u>12,319,358</u>	<u>236,827</u>
Net change in fund balance.	416,828	292,008	180,703	(111,305)
Fund balance at beginning of year.	4,117,068	4,117,068	4,117,068	-
Prior year encumbrances appropriated . . .	53,126	53,126	53,126	-
Fund balance at end of year.	<u>\$ 4,587,022</u>	<u>\$ 4,462,202</u>	<u>\$ 4,350,897</u>	<u>\$ (111,305)</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
AMBULANCE AND EMERGENCY FUND
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts:				
Charges for services	\$ 852,760	\$ 852,760	\$ 1,372,406	519,646
Miscellaneous	15	15	24	9
Total receipts	<u>852,775</u>	<u>852,775</u>	<u>1,372,430</u>	<u>519,655</u>
Disbursements:				
Current:				
Public safety	741,112	796,691	442,527	354,164
Capital outlay	181,631	195,253	103,247	92,006
Total disbursements.	<u>922,743</u>	<u>991,944</u>	<u>545,774</u>	<u>446,170</u>
Excess (deficiency) of receipts over (under) disbursements.	<u>(69,968)</u>	<u>(139,169)</u>	<u>826,656</u>	<u>965,825</u>
Other financing receipts:				
Proceeds of loans.	<u>383,657</u>	<u>383,657</u>	<u>617,446</u>	<u>233,789</u>
Total other financing receipts.	<u>383,657</u>	<u>383,657</u>	<u>617,446</u>	<u>233,789</u>
Net change in fund balance.	313,689	244,488	1,444,102	1,199,614
Fund balance at beginning of year.	1,126,259	1,126,259	1,126,259	-
Prior year encumbrances appropriated	<u>17,380</u>	<u>17,380</u>	<u>17,380</u>	<u>-</u>
Fund balance at end of year.	<u>\$ 1,457,328</u>	<u>\$ 1,388,127</u>	<u>\$ 2,587,741</u>	<u>\$ 1,199,614</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN FUND
BALANCE - BUDGET AND ACTUAL (BUDGETARY BASIS)
MECC CENTER FUND
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
Receipts:				
Charges for services	\$ 1,669,430	\$ 1,669,430	\$ 1,698,060	\$ 28,630
Miscellaneous	28,630	28,630	29,121	491
Total receipts	<u>1,698,060</u>	<u>1,698,060</u>	<u>1,727,181</u>	<u>29,121</u>
Disbursements:				
Current:				
Public safety	1,666,579	1,666,579	1,661,302	5,277
Total disbursements.	<u>1,666,579</u>	<u>1,666,579</u>	<u>1,661,302</u>	<u>5,277</u>
Net change in fund balance.	31,481	31,481	65,879	34,398
Fund deficit at beginning of year.	534,854	534,854	534,854	-
Prior year encumbrances appropriated	<u>23,853</u>	<u>23,853</u>	<u>23,853</u>	<u>-</u>
Fund balance at end of year.	<u>\$ 590,188</u>	<u>\$ 590,188</u>	<u>\$ 624,586</u>	<u>\$ 34,398</u>

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF FIDUCIARY NET POSITION - CASH BASIS
FIDUCIARY FUND
DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

	Private-Purpose Trust
Assets:	
Equity in pooled cash and investments.	\$ 5,081
Total assets.	5,081
Net cash position:	
Held in trust for other purposes	5,081
Total net cash position	\$ 5,081

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION - CASH BASIS
FIDUCIARY FUND
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

	Private-Purpose Trust
Additions:	
Interest	\$ 8
Change in net position	8
Net cash position at beginning of year . . .	\$ 5,073
Net cash position at end of year	\$ 5,081

SEE ACCOMPANYING NOTES TO THE BASIC FINANCIAL STATEMENTS

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

NOTE 1 - DESCRIPTION OF THE TOWNSHIP

Mifflin Township, Franklin County, Ohio (the "Township") is a body politic and corporate established for the purpose of exercising the rights and privileges conveyed to it by the constitution and laws of the State of Ohio. The Township is directed by a publicly elected three-member Board of Trustees.

The Township provides the following services: fire protection, road and bridge maintenance, cemetery maintenance and emergency medical services as well as general governmental services.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

As discussed further in Note 2.D., these financial statements are presented on a cash basis of accounting. This cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements, which have been applied to the extent they are applicable to the cash basis of accounting. In cases where these cash basis statements contain items that are the same as, or similar to, those items in the financial statements prepared in conformity with GAAP, similar informative disclosures are provided. Following are the more significant of the Township's accounting policies:

A. Reporting Entity

For financial reporting purposes, the Township's Basic Financial Statements (BFS) include all funds, agencies, boards, commissions, and departments for which the Township is financially accountable. Financial accountability, as defined by the GASB, exists if the Township appoints a voting majority of an organization's Governing Board and is either able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or impose specific burdens on, the Township. The Township may also be financially accountable for governmental organizations with a separately elected Governing Board, a Governing Board appointed by another government, or a jointly appointed Board that is fiscally dependent on the Township. The Township also took into consideration other organizations for which the nature and significance of their relationship with the Township are such that exclusion would cause the Township's basic financial statements to be misleading or incomplete. The Township has no component units.

The following organizations are described due to their significant relationship to the Township:

JOINTLY GOVERNED ORGANIZATIONS

Mid-Ohio Regional Planning Commission

The Township is a participant in the Mid-Ohio Regional Planning Commission (MORPC), a jointly governed organization. MORPC is composed of 74 representatives appointed by member governments who make up the Commission, the policy-making body of MORPC, and the oversight board. MORPC is a voluntary association of local governments in central and south central Ohio and a regional planning agency whose membership includes 42 political subdivisions in and around Franklin, Ross, Fayette, Delaware, Pickaway, Madison, Licking and Fairfield Counties, Ohio. The purpose of the organization is to improve the quality of life for member communities by improving housing conditions, to promote and support livability/sustainability measures as a means of addressing regional growth challenges, and to administer and facilitate the availability of regional environment infrastructure program funding to the full advantage of MORPC's members.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Metropolitan Emergency Communications Consortium Regional Council of Governments

The Township is a participant in the Metropolitan Emergency Communications Consortium Regional Council of Governments (MECC RCOG), a jointly governed organization. MECC RCOG is composed of representatives from Mifflin, Truro, Violet, Jefferson and Plain Townships. The purpose of the organization is to provide cost savings to the entities involved through their collective buying power.

PUBLIC ENTITY RISK POOL

Ohio Township Association Risk Management Authority

The Township participates in the Ohio Township Association Risk Management Authority (OTARMA), a public entity risk pool. OTARMA provides property and casualty coverage for its members. OTARMA is a member of the American Public Entity Excess Pool (APEEP). Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements, and other expenses resulting from covered claims that exceed the members' deductible. This organization is discussed in Note 8.

B. Basis of Presentation

The Township's basic financial statements consist of government-wide financial statements, including a statement of net position and a statement of activities, and a fund financial statement which provide a more detailed level of financial information.

Government-wide Financial Statements - The statement of net position and the statement of activities display information about the Township as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. Governmental activities generally are financed through taxes, intergovernmental receipts or other nonexchange transactions.

The statement of net position presents the cash balance of the governmental activities of the Township at year end. The statement of activities compares disbursements with program receipts for each of the Township's governmental activities. Disbursements are reported by function. A function is a group of related activities designed to accomplish a major service or regulatory program for which the Township is responsible. Program receipts include charges paid by the recipient of the program's goods or services, grants and contributions restricted to meeting the operational or capital requirements of a particular program and receipts of interest earned on grants that is required to be used to support a particular program. General receipts are all receipts not classified as program receipts, with certain limited exceptions. The comparison of direct disbursements with program receipts identifies the extent to which each governmental function is self-financing on a cash basis or draws from the Township's general receipts.

Fund Financial Statements - During the year, the Township segregates transactions related to certain Township functions or activities in separate funds to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the Township at this more detailed level. The focus of governmental fund financial statements is on major funds. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

C. Fund Accounting

The Township uses fund accounting to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. Funds are used to segregate resources that are restricted as to use. The funds of the Township are divided into three categories, governmental, proprietary and fiduciary. The Township has no proprietary funds.

Governmental Funds - The Township classifies funds financed primarily from taxes, intergovernmental receipts (e.g. grants) and other nonexchange transactions as governmental funds. The following are the Township's major governmental funds:

General fund - This fund is used to account for all financial activities of the Township except those required to be accounted for in another fund. The general fund balance is available to the Township for any purpose provided it is expended or transferred according to the general laws of Ohio.

Fire fund - This fund is used to account for all financial activities of the fire operations.

Ambulance and emergency fund - This fund is used to account for all financial activities related to emergency management services (EMS).

MECC Center fund - This fund is used to account for all financial activities related to the Ohio Metropolitan Emergency Communications Center (MECC) for emergency services dispatching.

Other governmental funds of the Township are used to account for (a) financial resources that are restricted, committed, or assigned to expenditures for capital outlays including the acquisition or construction of capital facilities and other capital assets, (b) specific revenue sources that are restricted or committed to an expenditure for specified purposes other than debt service or capital projects and (c) financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

Fiduciary Funds - Fiduciary funds include pension trust funds, investment trust funds, private purpose trust funds, and agency funds. Trust funds are used to account for assets held under a trust agreement for individuals, private organizations, or other governments which are not available to support the Township's own programs. The Township has one private-purpose trust fund used for grave site maintenance in the Township cemetery. Agency funds are purely custodial in nature and are used to hold resources for individuals, organizations or other governments. The Township does not maintain any agency funds.

These statements include adequate disclosure of material matters, in accordance with the basis of accounting described in the preceding paragraphs.

D. Basis of Accounting

The Township's financial statements are prepared using the cash basis of accounting. Receipts are recorded in the Township's financial records and reported in the financial statements when cash is received rather than when earned and disbursements are recorded when cash is paid rather than when a liability is incurred.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

As a result of the use of this cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received, but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

E. Budgetary Process

All funds are legally required to be budgeted and appropriated. The major documents prepared are the tax budget, the amended certificate of estimated resources, and the appropriations ordinance, all of which are prepared on the budgetary basis of accounting. The tax budget demonstrates a need for existing or increased tax rates. The amended certificate of estimated resources establishes a limit on the amount the Township may appropriate.

The appropriations ordinance is the Township's authorization to spend resources and sets limits on disbursements plus encumbrances at the level of control selected by the Township. The legal level of control has been established at the object level for all funds. Budgetary presentations report budgetary expenditures when a commitment is made (i.e. when an encumbrance is approved).

The amended certificate of estimated resources may be amended during the year if projected increases or decreases in receipts are identified by the Township Fiscal Officer. The amounts reported as the original budgeted amounts on the budgetary statements reflect the amounts on the amended certificate of estimated resources when the original appropriations were adopted. The amounts reported as the final budgeted amounts on the budgetary statements reflect the amounts on the amended certificate of estimated resources in effect at the time final appropriations were passed by the Township.

The appropriations ordinance is subject to amendment throughout the year with the restriction that appropriations cannot exceed estimated resources. The amounts reported as the original budgeted amounts reflect the first appropriation ordinance for that fund that covered the entire year, including amounts automatically carried forward from prior years. The amounts reported as the final budgeted amounts represent the final appropriation amounts passed by the Township during the year.

F. Cash and Investments

To improve cash management, cash received by the Township is pooled and invested. Individual fund integrity is maintained through Township records. Interest in the pool is presented as "equity in pooled cash and investments".

Investments of the cash management pool and investments with an original maturity of three months or less at the time of purchase are presented on the financial statements as cash equivalents. Investments with an initial maturity of more than three months that were not purchased from the pool are reported as investments. Investments are reported as assets. Accordingly, purchases of investments are not recorded as disbursements, and sales of investments are not recorded as receipts. Gains or losses at the time of sale are recorded as receipts or negative receipts (contra revenue), respectively.

During 2016, investments were limited to negotiable certificates of deposit, non-negotiable certificates of deposit and a U.S. Government money market fund.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

Interest earnings are allocated to Township funds according to State statutes, grant requirements, or debt related restrictions. Interest receipts credited to the general fund during 2016 were \$19,302 which includes \$15,846 assigned from other Township funds.

G. Inventory and Prepaid Items

The Township reports disbursements for inventories and prepaid items when paid. These items are not reflected as assets in the accompanying financial statements.

H. Capital Assets

Acquisitions of property, plant, and equipment purchased are recorded as disbursements when paid. These items are not reflected as assets on the accompanying financial statements.

I. Accumulated Leave

In certain circumstances, such as upon leaving employment or retirement, employees are entitled to cash payments for unused leave. Unpaid leave is not reflected as a liability under the Township's cash basis of accounting.

J. Employer Contributions to Cost-Sharing Pension Plans

The Township recognizes the disbursement for employer contributions to cost-sharing pension plans when they are paid. In addition to these disbursements the Township also contributes the entire employee share. As described in Notes 6 and 7, the employer contributions include portions for pension benefits and for postretirement health care benefits; these amounts are the required amounts and are not necessarily the amounts that are paid.

K. Long-term Obligations

The Township's cash basis financial statements do not report liabilities for bonds or other long-term obligations. Proceeds of debt are reported when the cash is received and principal and interest payments are reported when paid. Since recording a capital asset when entering into a capital lease is not the result of a cash transaction, neither an other financing source nor a capital outlay disbursement is reported at inception. Lease payments are reported when paid.

L. Net Cash Position

Net cash position is reported as restricted when there are limitations imposed on their use either through enabling legislation or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

The Township first applies restricted resources when an obligation is incurred for purposes for which both restricted and unrestricted net position is available.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

M. Fund Balance

Fund balance is divided into five classifications based primarily on the extent to which the Township is bound to observe constraints imposed upon the use of the resources in the governmental funds. The classifications are as follows:

Nonspendable - The nonspendable fund balance classification includes amounts that cannot be spent because they are not in spendable form or legally required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash.

Restricted - Fund balance is reported as restricted when constraints are placed on the use of resources that are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

Committed - The committed fund balance classification includes amounts that can be used only for the specific purposes imposed by a formal action (resolution) of the Township Board of Trustees (the highest level of decision making authority). Those committed amounts cannot be used for any other purpose unless the Township Board of Trustees removes or changes the specified use by taking the same type of action (resolution) it employed to previously commit those amounts. Committed fund balance also incorporates contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned - Amounts in the assigned fund balance classification are intended to be used by the Township for specific purposes but do not meet the criteria to be classified as restricted nor committed. In governmental funds other than the general fund, assigned fund balance represents the remaining amount that is not restricted or committed. In the general fund, assigned amounts represent intended uses established by policies of the Township Board of Trustees, which includes giving the Fiscal Officer the authority to constrain monies for intended purposes.

Unassigned - Unassigned fund balance is the residual classification for the general fund and includes all spendable amounts not contained in the other classifications. In other governmental funds, the unassigned classification is only used to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted, committed, or assigned.

The Township applies restricted resources first when expenditures are incurred for purposes for which restricted and unrestricted (committed, assigned, and unassigned) fund balance is available. Similarly, within unrestricted fund balance, committed amounts are reduced first followed by assigned, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Continued)

N. Interfund Activity

Exchange transactions between funds are reported as receipts in the seller funds and as disbursements in the purchaser funds. Subsidies from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing receipt (disbursement) in governmental funds. Repayments from funds responsible for particular disbursements to the funds that initially paid for them are not presented in the financial statements. Interfund transfers between government funds are eliminated for reporting in the statement of activities.

O. Extraordinary and Special Items

Extraordinary items are transactions or events that are both unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of management and are either unusual in nature or infrequent in occurrence. Neither type of transaction occurred during 2016.

NOTE 3 - DEPOSITS AND INVESTMENTS

State statutes classify monies held by the Township into three categories.

Active deposits are public deposits necessary to meet current demands on the treasury. Such monies must be maintained either as cash in the Township treasury, in commercial accounts payable or withdrawable on demand, including negotiable order of withdrawal (NOW) accounts, or in money market deposit accounts.

Inactive deposits are public deposits that the Township has identified as not required for use within the current five year period of designation of depositories. Inactive deposits must either be evidenced by certificates of deposit maturing not later than the end of the current period of designation of depositories, or by savings or deposit accounts including, but not limited to, passbook accounts.

Interim deposits are deposits of interim monies. Interim monies are those monies which are not needed for immediate use, but which will be needed before the end of the current period of designation of depositories. Interim deposits must be evidenced by time certificates of deposit maturing not more than one year from the date of deposit or by savings or deposit accounts including passbook accounts.

Interim monies may be deposited or invested in the following securities:

1. United States Treasury Notes, Bills, Bonds, or any other obligation or security issued by the United States Treasury or any other obligation guaranteed as to principal and interest by the United States;
2. Bonds, notes, debentures, or any other obligations or securities issued by any federal government agency or instrumentality, including, but not limited to, the Federal National Mortgage Association, Federal Home Loan Bank, Federal Farm Credit Bank, Federal Home Loan Mortgage Corporation, Government National Mortgage Association, and Student Loan Marketing Association. All federal agency securities shall be direct issuances of federal government agencies or instrumentalities;

**MIFFLIN TOWNSHIP
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NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016
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NOTE 3 - DEPOSITS AND INVESTMENTS - (Continued)

3. Written repurchase agreements in the securities listed above provided that the market value of the securities subject to the repurchase agreement must exceed the principal value of the agreement by at least two percent and be marked to market daily, and that the term of the agreement must not exceed thirty days;
4. Bonds and other obligations of the State of Ohio;
5. No-load money market mutual funds consisting exclusively of obligations described in items 1 and 2 above, and repurchase agreements secured by such obligations, provided that investments in securities described in this division are made only through eligible institutions;
6. The State Treasurer's investment pool State Treasury Asset Reserve of Ohio (STAR Ohio);
7. Certain banker's acceptance and commercial paper notes for a period not to exceed one hundred eighty days from the purchase date in an amount not to exceed twenty-five percent of the interim monies available for investment at any one time; and,
8. Under limited circumstances, corporate debt interests rated in either of the two highest classifications by at least two nationally recognized rating agencies.

Protection of the Township's deposits is provided by the Federal Deposit Insurance Corporation (FDIC), by eligible securities pledged by the financial institution as security for repayment, by surety company bonds deposited with the Township by the financial institution or by a single collateral pool established by the financial institution to secure the repayment of all public monies deposited with the institution.

Investments in stripped principal or interest obligations, reverse repurchase agreements and derivatives are prohibited. The issuance of taxable notes for the purpose of arbitrage, the use of leverage and short selling are also prohibited. An investment must mature within five years from the date of purchase unless matched to a specific obligation or debt of the Township, and must be purchased with the expectation that it will be held to maturity. Investments may only be made through specified dealers and institutions. Payment for investments may be made only upon delivery of the securities representing the investments to the Fiscal Officer or, if the securities are not represented by a certificate, upon receipt of confirmation of transfer from the custodian.

A. Deposits with Financial Institutions

At December 31, 2016, the carrying amount of all Township deposits was \$7,657,996. Based on the criteria described in GASB Statement No. 40, "Deposits and Investments Risk Disclosures", as of December 31, 2016, \$6,874,649 of the Township's bank balance of \$7,735,652 was exposed to custodial risk as discussed below, while \$861,003 was covered by FDIC.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016
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NOTE 3 - DEPOSITS AND INVESTMENTS - (Continued)

Custodial credit risk is the risk that in the event of bank failure, the Township deposits may not be returned. All deposits are collateralized with eligible securities in amounts equal to at least 105% of the carrying value of the deposits. Such collateral, as permitted by the Ohio Revised Code, is held in single financial institution collateral pools at Federal Reserve Banks, or at member banks of the federal reserve system, in the name of the respective depository bank and pledged as a pool of collateral against all of the public deposits it holds or as specific collateral held at the Federal Reserve Bank in the name of the Township. The Township has no deposit policy for custodial credit risk beyond the requirements of State statute. Although the securities were held by the pledging institutions' trust department and all statutory requirements for the deposit of money had been followed, noncompliance with federal requirements could potentially subject the Township to a successful claim by the FDIC.

B. Investments

As of December 31, 2016, the Township had the following investments and maturities:

<u>Investment type</u>	<u>Carrying Value</u>	<u>Fair Value</u>	<u>Investment Maturities</u>		
			<u>6 months or less</u>	<u>7 to 12 months</u>	<u>13 to 18 months</u>
Negotiable CD's	\$ 2,712,200	\$ 2,712,200	\$ 991,064	\$ 1,500,128	\$ 221,008
U.S. Government money market	11,494	11,494	11,494	-	-
Total	<u>\$ 2,723,694</u>	<u>\$ 2,723,694</u>	<u>\$ 1,002,558</u>	<u>\$ 1,500,128</u>	<u>\$ 221,008</u>

The weighted average maturity of investments is 0.65 years.

Interest Rate Risk: As a means of limiting its exposure to fair value losses arising from rising interest rates and according to State law, the Township's investment policy limits investment portfolio maturities to five years or less.

Credit Risk: The U.S. Government money market fund carries a rating of AAAM by Standard & Poor's.

Concentration of Credit Risk: The Township places no limit on the amount that may be invested in any one issuer. The following table includes the percentage of each investment type held by the Township at December 31, 2016:

<u>Investment type</u>	<u>Fair Value</u>	<u>% of Total</u>
Negotiable CD's	\$ 2,712,200	99.58
U.S. Government money market	11,494	0.42
Total	<u>\$ 2,723,694</u>	<u>100.00</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

NOTE 3 - DEPOSITS AND INVESTMENTS - (Continued)

C. Reconciliation of Cash and Investments to the Statement of Net Position

The following is a reconciliation of cash and investments as reported in the note above to cash and investments as reported on the statement of net position - cash basis as of December 31, 2016:

<u>Cash and investments per note</u>	
Carrying amount of deposits	\$ 7,657,996
Investments	<u>2,723,694</u>
Total	<u>\$ 10,381,690</u>
 <u>Cash and investments per statement of net position</u>	
Governmental activities	\$ 10,376,609
Private purpose trust	<u>5,081</u>
Total	<u>\$ 10,381,690</u>

NOTE 4 - PROPERTY TAX

Property taxes include amounts levied against all real and public utility property located in the Township. Taxes collected from real property taxes (other than public utility) in one calendar year are levied in the preceding calendar year on the assessed value as of January 1 of that preceding year, the lien date. Assessed values are established by the County Auditor at 35 percent of appraised market value. All property is required to be revaluated every six years. Real property taxes are payable annually or semi-annually. If paid annually, payment is due December 31; if paid semi-annually, the first payment is due December 31, with the remainder payable by June 20. Under certain circumstances, State statute permits later payment dates to be established.

Public utility real and tangible personal property taxes collected in one calendar year are levied in the preceding calendar year on assessed values determined as of December 31 of the second year preceding the tax collection year, the lien date. Public utility tangible personal property is assessed at varying percentages of true value; public utility real property is assessed at 35 percent of true value. 2016 public utility property taxes became a lien December 31, 2015, are levied after October 1, 2016, and are collected in 2017 with real property taxes. Public utility property taxes are payable on the same dates as real property taxes described previously.

Beginning in calendar year 2009, tangible personal property tax on business inventory, manufacturing machinery and equipment, and furniture and fixtures is no longer levied and collected. The October 2008 tangible personal property tax settlement was the last property tax settlement for general personal property taxes. Tangible personal property tax collections in calendar year 2016 represent delinquent collections.

House Bill No. 66 was signed into law on June 30, 2005. House Bill No. 66 phases out the tax on tangible personal property of general businesses, telephone and telecommunications companies, and railroads. The tax on general business and railroad property was eliminated by calendar year 2009, and the tax on telephone and telecommunications property was eliminated by calendar year 2011. The tax is phased out by reducing the assessment rate on the property each year. The bill replaces the revenue lost by the Township due to the phasing out of the tax. In calendar year 2012, the Township was fully reimbursed for the lost revenue. In calendar years 2013-2017, the reimbursements will be phased out.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016
(SEE ACCOUNTANT'S COMPILATION REPORT)

NOTE 4 - PROPERTY TAX - (Continued)

The County Treasurer collects property taxes on behalf of all taxing districts in the County, including the Township. The County Auditor periodically remits to the Township its portion of the taxes collected.

The assessed values of real and tangible personal property upon which 2016 property tax receipts were based are as follows:

	2016
Real property tax	\$936,021,990
Public utility tangible personal property	23,016,590
Total assessed valuation	\$959,038,580

NOTE 5 - DEBT OBLIGATIONS

Transactions for the year ended December 31, 2016 are summarized as follows:

<u>Description</u>	<u>Interest Rate</u>	<u>Balance December 31, 2015</u>	<u>Proceeds</u>	<u>Payments</u>	<u>Balance December 31, 2016</u>
Bonds and Bond Anticipation Notes:					
2008 Fire State Improvement and Equipment Bonds	3.00-5.25%	975,000	-	(150,000)	825,000
Total Bond and Bond Anticipation Notes		975,000	-	(150,000)	825,000
Lease Purchase Agreements:					
2013 Police Vehicles Lease Purchase	2.70%	45,214	-	(14,672)	30,542
2014 Ford Fusion	2.30%	5,668	-	(5,668)	-
2014 Ford 550 Lease Purchase	2.30%	35,475	-	(17,536)	17,939
Total Lease Purchase Agreements		86,357	-	(37,876)	48,481
Loans:					
2014 Pumper Truck Fire Engine	3.40%	394,918	-	(47,579)	347,339
2016 Horton EMS Vehicle Loan	2.95%	-	617,446	(159,666)	457,780
2013 Leonard Park Water Distribution Loan	2.17%	167,089	-	(54,781)	112,308
2013 Police Radio Equipment Loan	2.85%	20,190	-	(6,542)	13,648
2016 Ford Fusion Loan	2.45%	-	31,323	-	31,323
Total Loans		582,197	648,769	(268,568)	962,398
Total Outstanding Debt		\$ 1,643,554	\$ 648,769	\$ (456,444)	\$ 1,835,879

The Township issued 2004 Fire State Acquisition Bond Anticipation Notes for the purpose of acquiring real estate for Township purposes of a fire station. The Township's taxing authority collateralized the bonds.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016
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NOTE 5 - DEBT OBLIGATIONS - (Continued)

The Township issued acquisition bonds, Series 2008, in October 2008 to purchase two Fire Department vehicles totaling \$1,020,000 and Fire Station Improvement Bonds, Series 2008 in the amount of \$815,000 to finance the acquisition of an additional fire department building to be used for administrative offices. The Township's taxing authority collateralized the bonds.

The Township entered into a Ohio Public Works Commission (OPWC) Grant/Loan agreement in March 2009 for the purpose of financing road improvement projects. The loan portion of this agreement totaled \$74,372.

In 2013, the Township entered into loan agreement for the purchase of police radio equipment. This loan is collateralized by the equipment.

In 2013, the Township entered into a loan agreement with Franklin County for the engineering and design of the Leonard Park Water Distribution System. The County obtained a loan from the Ohio Water Development Authority ("OWDA") and invoices the Township for the cost of the loan payments. The loan amount is for a five year period ending December 31, 2019 in the amount of \$274,035 at an interest rate of 2.17%.

In 2014, the Township entered into a loan with Deutsche Bank to finance a new fire engine. The fire engine was purchased from Pierce Manufacturing on January 23, 2014. The loan amount is for a 10 year period ending December 31, 2023 in the amount of \$496,620 at an interest rate of 3.40%.

In 2016, the Township entered in to a loan with Park National Bank to finance a police vehicle. The vehicle was not received or paid for in 2016. The loan amount is for a 4 year period ending December 31, 2020 in the amount of \$31,323 at an interest rate of 2.45%.

In 2016 the Township entered in to a loan with Park National Bank for the purchase of EMS Vehicles. The loan amount is for a 4 year period ending June 1, 2019 in the amount of \$617,446 at an interest rate of 2.95%.

The Township entered into a new lease purchase agreement and continued to pay lease purchase agreements used to purchase computer equipment, fire equipment and various vehicles. The lease purchase agreements are collateralized by the equipment or vehicles purchased.

The principal and interest requirements to retire the bonds outstanding at December 31, 2016, are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2017	\$ 155,000	41,920	\$ 196,920
2018	165,000	34,170	199,170
2019	40,000	25,920	65,920
2020	40,000	23,920	63,920
2021	45,000	21,920	66,920
2022 - 2026	255,000	73,490	328,490
2027 - 2028	<u>125,000</u>	<u>9,880</u>	<u>134,880</u>
Total	<u>\$ 825,000</u>	<u>\$ 231,220</u>	<u>\$ 1,056,220</u>

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
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NOTE 5 - DEBT OBLIGATIONS - (Continued)

The principal and interest requirements to retire the lease purchase agreements outstanding at December 31, 2016, are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2017	\$ 33,007	\$ 1,238	\$ 34,245
2018	<u>15,474</u>	<u>418</u>	<u>15,892</u>
Total	<u>\$ 48,481</u>	<u>\$ 1,656</u>	<u>\$ 50,137</u>

The principal and interest requirements to retire the loans outstanding at December 31, 2016, are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2017	\$ 268,593	\$ 26,560	\$ 295,153
2018	274,416	19,853	294,269
2019	216,598	13,553	230,151
2020	62,504	7,982	70,486
2021	56,237	5,933	62,170
2022 - 2025	<u>84,050</u>	<u>6,065</u>	<u>90,115</u>
Total	<u>\$ 962,398</u>	<u>\$ 79,946</u>	<u>\$1,042,344</u>

NOTE 6 - DEFINED BENEFIT PENSION PLANS

Net Pension Liability/Asset

The net pension liability/asset reported on the statement of net position represents a liability or asset to employees for pensions. Pensions are a component of exchange transactions—between an employer and its employees—of salaries and benefits for employee services. Pensions are provided to an employee—on a deferred-payment basis—as part of the total compensation package offered by an employer for employee services each financial period. The obligation to sacrifice resources for pensions is a present obligation because it was created as a result of employment exchanges that already have occurred.

The net pension liability/asset represents the Township's proportionate share of each pension plan's collective actuarial present value of projected benefit payments attributable to past periods of service, net of each pension plan's fiduciary net position. The net pension liability/asset calculation is dependent on critical long-term variables, including estimated average life expectancies, earnings on investments, cost of living adjustments and others. While these estimates use the best information available, unknowable future events require adjusting this estimate annually.

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FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
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NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

The Ohio Revised Code limits the Township's obligation for this liability to annually required payments. The Township cannot control benefit terms or the manner in which pensions are financed; however, the Township does receive the benefit of employees' services in exchange for compensation including pension.

GASB 68 assumes any net pension liability is solely the obligation of the employer, because (1) they benefit from employee services; and (2) State statute requires all funding to come from these employers. All contributions to date have come solely from these employers (which also includes costs paid in the form of withholdings from employees). State statute requires the pension plans to amortize unfunded liabilities within 30 years. If the amortization period exceeds 30 years, each pension plan's board must propose corrective action to the State legislature. Any resulting legislative change to benefits or funding could significantly affect the net pension liability. Resulting adjustments to the net pension liability would be effective when the changes are legally enforceable.

Plan Description – Ohio Public Employees Retirement System (OPERS)

Plan Description - Township employees, other than full-time police and firefighters, participate in the Ohio Public Employees Retirement System (OPERS). OPERS administers three separate pension plans. The Traditional Pension Plan is a cost-sharing, multiple-employer defined benefit pension plan. The Member-Directed Plan is a defined contribution plan and the Combined Plan is a cost-sharing, multiple-employer defined benefit pension plan with defined contribution features. While members (e.g. Township employees) may elect the Member-Directed Plan and the Combined Plan, substantially all employee members are in OPERS' Traditional Pension Plan.

OPERS provides retirement, disability, survivor and death benefits, and annual cost of living adjustments to members of the Traditional Pension Plan. Authority to establish and amend benefits is provided by Chapter 145 of the Ohio Revised Code. OPERS issues a stand-alone financial report that includes financial statements, required supplementary information and detailed information about OPERS' fiduciary net position that may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, by writing to the Ohio Public Employees Retirement System, 277 East Town Street, Columbus, Ohio 43215-4642, or by calling 800-222-7377.

**MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

NOTES TO THE BASIC FINANCIAL STATEMENTS
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NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

Senate Bill (SB) 343 was enacted into law with an effective date of January 7, 2013. In the legislation, members were categorized into three groups with varying provisions of the law applicable to each group. The following table provides age and service requirements for retirement and the retirement formula applied to final average salary (FAS) for the three member groups under the Traditional Pension Plan as per the reduced benefits adopted by SB 343 (see OPERS CAFR referenced above for additional information):

Group A	Group B	Group C
Eligible to retire prior to January 7, 2013 or five years after January 7, 2013	20 years of service credit prior to January 7, 2013 or eligible to retire ten years after January 7, 2013	Members not in other Groups and members hired on or after January 7, 2013
State and Local	State and Local	State and Local
Age and Service Requirements: Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age and Service Requirements: Age 60 with 60 months of service credit or Age 55 with 25 years of service credit	Age and Service Requirements: Age 57 with 25 years of service credit or Age 62 with 5 years of service credit
Formula: 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	Formula: 2.2% of FAS multiplied by years of service for the first 30 years and 2.5% for service years in excess of 30	Formula: 2.2% of FAS multiplied by years of service for the first 35 years and 2.5% for service years in excess of 35
Public Safety	Public Safety	Public Safety
Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	Age and Service Requirements: Age 52 with 25 years of service credit or Age 56 with 15 years of service credit
Law Enforcement	Law Enforcement	Law Enforcement
Age and Service Requirements: Age 52 with 15 years of service credit	Age and Service Requirements: Age 48 with 25 years of service credit or Age 52 with 15 years of service credit	Age and Service Requirements: Age 48 with 25 years of service credit or Age 56 with 15 years of service credit
Public Safety and Law Enforcement	Public Safety and Law Enforcement	Public Safety and Law Enforcement
Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25	Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25	Formula: 2.5% of FAS multiplied by years of service for the first 25 years and 2.1% for service years in excess of 25

Final average Salary (FAS) represents the average of the three highest years of earnings over a member's career for Groups A and B. Group C is based on the average of the five highest years of earnings over a member's career.

Members who retire before meeting the age and years of service credit requirement for unreduced benefits receive a percentage reduction in the benefit amount.

When a benefit recipient has received benefits for 12 months, an annual cost of living adjustment (COLA) is provided. This COLA is calculated on the base retirement benefit at the date of retirement and is not compounded. For those retiring prior to January 7, 2013, the COLA will continue to be a 3 percent simple annual COLA. For those retiring subsequent to January 7, 2013, beginning in calendar year 2019, the COLA will be based on the average percentage increase in the Consumer Price Index, capped at 3 percent.

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NOTES TO THE BASIC FINANCIAL STATEMENTS
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NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

Benefits in the Combined Plan consist of both an age-and-service formula benefit (defined benefit) and a defined contribution element. The defined benefit element is calculated on the basis of age, FAS, and years of service. Eligibility regarding age and years of service in the Combined Plan is the same as the Traditional Pension Plan. The benefit formula for the defined benefit component of the plan for State and Local members in transition Groups A and B applies a factor of 1.0% to the member's FAS for the first 30 years of service.

A factor of 1.25% is applied to years of service in excess of 30. The benefit formula for transition Group C applies a factor of 1.0% to the member's FAS and the first 35 years of service and a factor of 1.25% is applied to years in excess of 35. Persons retiring before age 65 with less than 30 years of service credit receive a percentage reduction in benefit. The defined contribution portion of the benefit is based on accumulated member contributions plus or minus any investment gains or losses on those contributions. Members retiring under the Combined Plan receive a 3% COLA adjustment on the defined benefit portion of their benefit.

Defined contribution plan benefits are established in the plan documents, which may be amended by the OPERS's Board of Trustees. Member-Directed Plan and Combined Plan members who have met the retirement eligibility requirements may apply for retirement benefits. The amount available for defined contribution benefits in the Combined Plan consists of the member's contributions plus or minus the investment gains or losses resulting from the member's investment selections. The amount available for defined contribution benefits in the Member-Directed Plan consists of the members' contributions, vested employer contributions and investment gains or losses resulting from the members' investment selections. Employer contributions and associated investment earnings vest over a five-year period, at a rate of 20% each year. For additional information, see the Plan Statement in the OPERS CAFR.

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	<u>State and Local</u>	<u>Public Safety</u>	<u>Law Enforcement</u>
2016 Statutory Maximum Contribution Rates			
Employer	14.0 %	18.1 %	18.1 %
Employee	10.0 %	*	**
2016 Actual Contribution Rates			
Employer:			
Pension	12.0 %	16.1 %	16.1 %
Post-employment Health Care Benefits	<u>2.0 %</u>	<u>2.0</u>	<u>2.0</u>
Total Employer	<u>14.0 %</u>	<u>18.1 %</u>	<u>18.1 %</u>
Employee	<u>10.0 %</u>	<u>12.0 %</u>	<u>13.0 %</u>

Employer contribution rates are actuarially determined and are expressed as a percentage of covered payroll.

**MIFFLIN TOWNSHIP
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NOTES TO THE BASIC FINANCIAL STATEMENTS
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NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

The Township's contractually required contribution for the Traditional Pension Plan, the Combined Plan and Member-Directed Plan was \$370,841 for 2016.

Plan Description – Ohio Police & Fire Pension Fund (OP&F)

Plan Description - Township full-time firefighters participate in Ohio Police and Fire Pension Fund (OP&F), a cost-sharing, multiple-employer defined benefit pension plan administered by OP&F. OP&F provides retirement and disability pension benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by the Ohio State Legislature and are codified in Chapter 742 of the Ohio Revised Code. OP&F issues a publicly available financial report that includes financial information and required supplementary information and detailed information about OP&F fiduciary net position. The report that may be obtained by visiting the OPF website at www.op-f.org or by writing to the Ohio Police and Fire Pension Fund, 140 East Town Street, Columbus, Ohio 43215-5164.

Upon attaining a qualifying age with sufficient years of service, a member of OP&F may retire and receive a lifetime monthly pension. OP&F offers four types of service retirement: normal, service commuted, age/service commuted and actuarially reduced. Each type has different eligibility guidelines and is calculated using the member's average annual salary. The following discussion of the pension formula relates to normal service retirement.

For members hired after July 1, 2013, the minimum retirement age is 52 for normal service retirement with at least 25 years of service credit. For members hired on or before after July 1, 2013, the minimum retirement age is 48 for normal service retirement with at least 25 years of service credit.

The annual pension benefit for normal service retirement is equal to a percentage of the allowable average annual salary. The percentage equals 2.5 percent for each of the first 20 years of service credit, 2.0 percent for each of the next five years of service credit and 1.5 percent for each year of service credit in excess of 25 years. The maximum pension of 72 percent of the allowable average annual salary is paid after 33 years of service credit.

Under normal service retirement, retired members who are at least 55 years old and have been receiving OPF benefits for at least one year may be eligible for a cost-of-living allowance adjustment. The age 55 provision for receiving a COLA does not apply to those who are receiving a permanent and total disability benefit and statutory survivors.

Members retiring under normal service retirement, with less than 15 years of service credit on July 1, 2013, will receive a COLA equal to either three percent or the percent increase, if any, in the consumer price index (CPI) over the 12-month period ending on September 30 of the immediately preceding year, whichever is less. The COLA amount for members with at least 15 years of service credit as of July 1, 2013 is equal to three percent of their base pension or disability benefit.

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NOTES TO THE BASIC FINANCIAL STATEMENTS
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NOTE 6 - DEFINED BENEFIT PENSION PLANS - (Continued)

Funding Policy - The Ohio Revised Code (ORC) provides statutory authority for member and employer contributions as follows:

	<u>Firefighters</u>
2016 Statutory Maximum Contribution Rates	
Employer	24.00 %
Employee	12.25 %
2016 Actual Contribution Rates	
Employer:	
Pension	23.50 %
Post-employment Health Care Benefits	0.50 %
Total Employer	24.00 %
Employee	12.25 %

Employer contribution rates are expressed as a percentage of covered payroll. The Township's contractually required contribution to OP&F was \$2,251,933 for 2016.

NOTE 7 - POSTRETIREMENT BENEFIT PLANS

A. Ohio Public Employees Retirement System

Plan Description - OPERS maintains a cost-sharing multiple employer defined benefit post-employment healthcare plan, which includes a medical plan, prescription drug program and Medicare Part B premium reimbursement, to qualifying members of both the Traditional Pension Plan and the Combined Plan. Members of the Member-Directed Plan do not qualify for ancillary benefits, including post-employment health care coverage.

To qualify for post-employment health care coverage, age-and-service retirees under the Traditional Pension and Combined Plans must have ten years or more of qualifying Ohio service credit. The Ohio Revised Code permits, but does not mandate, OPERS to provide OPEB benefits to its eligible members and beneficiaries. Authority to establish and amend benefits is provided in Chapter 145 of the Ohio Revised Code.

Disclosures for the healthcare plan are presented separately in the OPERS financial report which may be obtained by visiting <https://www.opers.org/financial/reports.shtml>, writing to OPERS, 277 East Town Street, Columbus, OH 43215-4642 or by calling (800) 222-7377.

Funding Policy - The post-employment healthcare plan was established under, and is administered in accordance with, Internal Revenue Code Section 401(h). State statute requires that public employers fund post-employment healthcare through contributions to OPERS. A portion of each employer's contribution to the Traditional or Combined Plans is set aside for the funding of post-employment health care.

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NOTE 7 - POSTRETIREMENT BENEFIT PLANS - (Continued)

Employer contribution rates are expressed as a percentage of the covered payroll of active employees. In 2016, local government employers contributed 14.00% of covered payroll. Each year the OPERS' Retirement Board determines the portion of the employer contribution rate that will be set aside for the funding of the postemployment health care benefits. The portion of employer contributions allocated to fund post-employment healthcare for members in the Traditional Plan and Combined Plan for 2016 was 2.00%.

The OPERS Retirement Board is also authorized to establish rules for the payment of a portion of the health care benefits provided, by the retiree or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected. Active members do not make contributions to the post-employment healthcare plan.

The Township's contributions allocated to fund post-employment health care benefits for the years ended December 31, 2016, 2015, and 2014 were \$59,736, \$32,001, and \$37,399, respectively.

Changes to the health care plan were adopted by the OPERS Board of Trustees on September 19, 2012, with a transition plan commencing January 1, 2014. With the recent passage of pension legislation under State Bill 343 and the approved health care changes, OPERS expects to be able to consistently allocate 4.00% of the employer contributions toward the health care fund after the end of the transition period.

B. Ohio Police and Fire Pension Fund

Plan Description - The Township contributes to the OP&F Pension Fund sponsored health care program, a cost-sharing multiple-employer defined postemployment health care plan administered by OP&F. OP&F provides healthcare benefits including coverage for medical, prescription drugs, dental, vision, Medicare Part B Premium and long term care to retirees, qualifying benefit recipients and their eligible dependents.

OP&F provides access to post-employment health care coverage to any person who receives or is eligible to receive a monthly service, disability or survivor benefit check or is a spouse or eligible dependent child of such person. The health care coverage provided by OP&F meets the definition of an Other Post Employment Benefit (OPEB) as described in GASB Statement 45.

The Ohio Revised Code allows, but does not mandate OP&F to provide OPEB benefits. Authority for the OP&F Board of Trustees to provide health care coverage to eligible participants and to establish and amend benefits is codified in Chapter 742 of the Ohio Revised Code.

OP&F issues a publicly available financial report that includes financial statements and required supplementary information for the plan. That report may be obtained by writing to the OP&F, 140 East Town Street, Columbus, Ohio 43215-5164 or by visiting the website at www.op-f.org.

Funding Policy - The Ohio Revised Code provides for contribution requirements of the participating employers and of plan members to the OP&F (defined benefit pension plan). Participating employers are required to contribute to the pension plan at rates expressed as percentages of the payroll of active pension plan members, currently, 24.00% of covered payroll for fire employers. The Ohio Revised Code states that the employer contribution may not exceed 24.00% of covered payroll for fire employer units. Active members do not make contributions to the OPEB Plan.

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NOTES TO THE BASIC FINANCIAL STATEMENTS
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NOTE 7 - POSTRETIREMENT BENEFIT PLANS - (Continued)

OP&F maintains funds for health care in two separate accounts, one account is for health care benefits under an Internal Revenue Code Section 115 trust and the other account is for Medicare Part B reimbursements administered as an Internal Revenue Code Section 401(h) account, both of which are within the defined benefit pension plan, under the authority granted by the Ohio Revised Code to the OP&F Board of Trustees.

The Board of Trustees is authorized to allocate a portion of the total employer contributions made into the pension plan into the Section 115 trust and the Section 401(h) account as the employer contribution for retiree health care benefits. The portion of employer contributions allocated to health care was .5% of covered payroll from January 1, 2016 thru December 31, 2016. The amount of employer contributions allocated to the health care plan each year is subject to the Trustees' primary responsibility to ensure that the pension benefits are adequately funded and is limited by the provisions of Sections 115 and 401(h).

The OP&F Board of Trustees also is authorized to establish requirements for contributions to the health care plan by retirees and their eligible dependents, or their surviving beneficiaries. Payment amounts vary depending on the number of covered dependents and the coverage selected.

The Township's contributions to OP&F which were allocated to fund post-employment healthcare benefits for firefighters was \$47,913 for the year ended December 31, 2016, \$45,852 for the year ended December 31, 2015, and \$32,115, for the year ended December 31, 2014.

NOTE 8 - RISK MANAGEMENT

A. Risk Pool Membership

The Township is exposed to various risks of property and casualty losses, and injuries to employees.

The Township insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

The Township belongs to the Ohio Township Association Risk Management Authority (OTARMA), a risk-sharing pool available to Ohio townships. OTARMA provides property and casualty coverage for its members. York Risk Pooling Services, Inc. (formally known as American Risk Pooling Consultants, Inc.), functions as the administrator of the Pool and provides underwriting claims, loss control, risk management, and reinsurance services for the Pool. Member governments pay annual contributions to fund OTARMA. OTARMA pays judgments, settlements and other expenses resulting from covered claims that exceed the members' deductibles.

Casualty and Property Coverage

The Pool is a member of American Public Entity Excess Pool (APEEP), which is also administered by York. APEEP provides the Pool with an excess risk-sharing program. Under this arrangement, OTARMA retains insured risks up to an amount specified in the contracts. At December 31, 2015, OTARMA retained \$350,000 for casualty claims and \$250,000 for property claims.

The aforementioned casualty and property reinsurance agreement does not discharge OTARMA's primary liability for claims payments on covered losses. Claims exceeding coverage limits are the obligation of the respective government.

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NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016
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NOTE 8 - RISK MANAGEMENT - (Continued)

Financial Position

OTARMA's financial statements (audited by other accountants) conform with generally accepted accounting principles, and reported the following assets, liabilities and net position at December 31, 2015 and 2014 (the latest information available):

	2014	2015
Assets	\$ 35,970,263	\$ 37,313,311
Liabilities	(8,912,432)	(8,418,518)
Net Position	\$ 27,057,831	\$ 28,894,793

At December 31, 2015 and 2014, respectively, the liabilities above include approximately \$7.8 and \$8.2 million of estimated incurred claims payable. The assets above also include approximately \$7.7 and \$7.2 million of unpaid claims to be billed to approximately 989 member governments in the future, as of December 31, 2015, and December 31, 2014, respectively. These amounts will be included in future contributions from members when the related claims are due for payment. As of December 31, 2015 (the latest information available), the Township's share of these unpaid claims collectible in future years is approximately \$61,000.

Based on discussions with OTARMA, the expected rates OTARMA charges to compute member contributions, which are used to pay claims as they become due, are not expected to change significantly from those used to determine the historical contributions detailed below. By contract, the annual liability of each member is limited to the amount of financial contributions required to be made to OTARMA for each year of membership.

<u>Contributions to OTARMA</u>	
2016	\$112,752
2015	\$114,214

After one year of membership, a member may withdraw on the anniversary of the date of joining OTARMA, if the member notifies OTARMA in writing 60 days prior to the anniversary date. Upon withdrawal, members are eligible for a full or partial refund of their capital contributions, minus the subsequent year's contribution. Withdrawing members have no other future obligation to the pool. Also upon withdrawal, payments for all casualty claims and claim expenses become the sole responsibility of the withdrawing member, regardless of whether a claim occurred or was reported prior to the withdrawal.

B. Worker's Compensation

The Township insures against injuries to employees through the Ohio Bureau of Worker's Compensation.

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NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016
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NOTE 9 - CONTINGENCIES

A. Litigation

The Township is currently not party to any pending litigation.

B. Grants

The Township receives significant financial assistance from numerous Federal, State and local agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material effect on any of the financial statements of the individual funds included herein or on the overall financial position of the Township at December 31, 2016.

NOTE 10 - INTERFUND TRANSACTIONS

Interfund transfers for the year ended December 31, 2016, consisted of the following, as reported on the fund financial statements:

<u>Transfers from general fund to:</u>	
Nonmajor governmental funds	\$ 159,876

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations. All transfers were made in accordance with Ohio Revised Code Sections 5705.14, 5705.15 and 5705.16.

Interfund transfers between governmental funds are eliminated for reporting in the statement of activities.

NOTE 11 - OTHER COMMITMENTS

The Township utilizes encumbrance accounting as part of its budgetary controls. Encumbrances outstanding at year end may be reported as part of restricted, committed, or assigned classifications of fund balance. At year end, the Township's commitments for encumbrances in the governmental funds were as follows:

<u>Fund</u>	<u>Year-End Encumbrances</u>
General	\$ 764
Fire District	59,321
Ambulance and Emergency	21,247
MECC Center	78,122
Other Nonmajor Governmental	39,314
Total	\$ 198,768

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NOTES TO THE BASIC FINANCIAL STATEMENTS
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NOTE 12 - BUDGETARY BASIS OF ACCOUNTING

The budgetary basis as provided by law is based upon accounting for certain transactions on the basis of cash receipts, disbursements, and encumbrances. The statement of cash receipts, cash disbursements and changes in fund cash balance - budget and actual (budgetary basis) presented for the general fund and fire fund is prepared on the budgetary basis to provide a meaningful comparison of actual results with the budget. The difference between the budgetary basis and the cash basis is outstanding year end encumbrances are treated as disbursements on the budgetary basis but are not on a cash basis. At December 31, 2016, the encumbrances outstanding at year end (budgetary basis) amounted to \$764 for the general fund, \$59,321 for the fire fund, \$21,247 for the ambulance and emergency fund and \$78,122 for the MECC Center fund.

NOTE 13 - CHANGE IN ACCOUNTING PRINCIPLES

For 2016, the Township has implemented GASB Statement No. 72, "Fair Value Measurement and Application", GASB Statement No. 73 "Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68", GASB Statement No. 76, "The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments", GASB Statement No. 77, "Tax Abatement Disclosures", GASB Statement No. 78, "Pensions Provided Through Certain Multiple-Employer Defined Benefit Pension Plans" and GASB Statement No. 79, "Certain External Investment Pools and Pool Participants".

GASB Statement No. 72 addresses accounting and financial reporting issues related to fair value measurement. This Statement also provides guidance for applying fair value to certain investments and disclosures related to all fair value measurements. The implementation of GASB Statement No. 72 did not have an effect on the financial statements of the Township.

GASB Statement No. 73 improves the usefulness of information about pensions included in the general purposes external financial reports of state and local governments for making decisions and assessing accountability. The implementation of GASB Statement No. 73 did not have an effect on the financial statements of the Township.

GASB Statement No. 76 identifies - in the context of the current governmental financial reporting environment - the hierarchy of generally accepted accounting principles (GAAP). This Statement reduces the GAAP hierarchy to two categories of authoritative GAAP and addresses the use of authoritative and nonauthoritative literature in the event that the accounting treatment for a transaction or other event is not specified within a source of authoritative GAAP. The implementation of GASB Statement No. 76 did not have an effect on the financial statements of the Township.

GASB Statement No. 77 requires governments that enter into tax abatement agreements to disclose certain information about the agreement. GASB Statement No. 77 also requires disclosures related to tax abatement agreements that have been entered into by other governments that reduce the reporting government's tax revenues. The implementation of GASB Statement No. 77 did not have an effect on the financial statements of the Township.

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NOTE 13 - CHANGE IN ACCOUNTING PRINCIPLES – (Continued)

GASB Statement No. 78 establishes accounting and financial reporting standards for defined benefit pensions provided to the employees of state or local governmental employers through a cost-sharing multiple-employer defined benefit pension plan (cost-sharing pension plan) that meets the criteria in paragraph 4 of Statement 68 and that (a) is not a state or local governmental pension plan, (b) is used to provide defined benefit pensions both to employees of state or local governmental employers and to employees of employers that are not state or local governmental employers, and (c) has no predominant state or local governmental employer (either individually or collectively with other state or local governmental employers that provide pensions through the pension plan). The implementation of GASB Statement No. 78 did not have an effect on the financial statements of the Township.

GASB Statement No. 79 establishes accounting and financial reporting standards for qualifying external investment pools that elect to measure for financial reporting purposes all of their investments at amortized cost. This Statement provides accounting and financial reporting guidance also establishes additional note disclosure requirements for governments that participate in those pools. GASB Statement No. 79 did not have an effect on the financial statements of the Township.

NOTE 14 - TAX ABATEMENT AGREEMENTS ENTERED INTO BY OTHER GOVERNMENTS

The City of Gahanna entered into property tax abatement agreements with property owners under Tax Incremental Financing ("TIF") agreements on properties within the Township. The TIF agreements are directive incentive tax exemption programs benefiting property owners who renovate or construct new buildings. Under this program, the other governments designated areas to encourage revitalization of the existing housing stock and the development of new structures. Under these agreements, the Township's property taxes were reduced by approximately \$200,000. The Township received \$175,351 from the City of Gahanna in association with the forgone property tax revenue.