

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

September 11,

2020

Chair Stewart called the special meeting of the Mifflin Township Board of Trustees to order via an advertised conference call at 9:30 a.m. on Friday, September 11, 2020 with Trustee Richard Angelou, Trustee Kevin Cavener, Fiscal Officer Rick Duff, Township Administrator Nancy White present. Also, in attendance were Fire Chief Kauser and Service Director Roger Boggs.

TOWNSHIP ADMINISTRATOR'S REPORT:

There was discussion about resolving discovered issues with the cemetery grave donations to American Legion Post 182 that occurred in 1950 and their subsequent transfer or sale of said graves. The trustees directed Service Director Boggs to communicate the following to the veterans of American Legion Post 182:

- The donated grave plots cannot be transferred to other veterans' posts
- The township will honor the burials of remaining Post 182 veterans in the donated plots if he/she desires to be buried at Mifflin Cemetery
- Grave lots cannot be sold to others. The sale of grave lots is illegal; The deed is a right to a burial, not ownership of land.

The trustees emphasized that they want to honor the veterans, not penalize them for any confusion surrounding the cemetery plot donations of 1950.

Administrator White showed renderings of the furniture and chairs selected for the Township Administration and Fire Administration area. To allow for needed modifications and additions to the original furniture plan, Administrator White requested to purchase the furniture from Continental Office Supply in the amount not to exceed \$66,000.

Res. 145-20 Approve the furniture purchase for Township Administration and Fire Administration from Continental Office Supply in the amount not to exceed \$66,000.

Chair Stewart moved to approve the furniture purchase for Township Administration and Fire Administration from Continental Office Supply in the amount not to exceed \$66,000. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File.)

MIFFLIN DISPATCH (and 911/CAD System Partners):

Chief Kauser requested the annual renewal of the Radio IP software in the amount of \$6,333.68. Chief Kauser said this is a shared expense with MECC partners. He said this software is used to transmit bi-directional data between CAD and vehicle MDCs.

Res. 146-20 Approve the annual renewal of the Radio IP software in the amount of \$6,333.68.

Mr. Cavener moved to approve the annual renewal of the Radio IP software in the amount of \$6,333.68. Mr. Angelou seconded. All voted yea. (See Referral File.)

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

September 11,

2020

OPERATIONS CENTER:

Chief Kauser requested the purchase of the Imron Building Access Control System for the Operations Center from Sound Communications (SCI-Integrated) in the amount of \$30,638.79. Chief Kauser said the access control system will replace the current system within the Operations Center and is expandable and scalable to include all township buildings. Chief Kauser said the Imron system was selected as a result of the response to RFQs and RFPs from Sound Communications showcasing the cutting-edge Imron system.

Res. 147-20 Approve the purchase of the Imron Building Access Control System from Sound Communications (SCI-Integrated) in the amount of \$30,638.79.

Chair Stewart moved to approve the purchase of the Imron Building Access Control System from Sound Communications (SCI-Integrated) in the amount of \$30,638.79. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File.)

Chief Kauser requested the approval to purchase of 290 LED interior lighting fixtures for the second floor of the Operations Center from Wolff Brothers Supply Inc. in the amount of \$11,890.00. Chief Kauser said these LED lights will be installed as part of the construction program and includes only the second floor.

Res. 148-20 Approve the purchase of 290 LED interior lighting fixtures for the Operations Center from Wolff Brothers Supply Inc. in the amount of \$11,890.00.

Mr. Angelou moved to approve the purchase of 290 LED interior lighting fixtures for the Operations Center from Wolff Brothers Supply Inc. in the amount of \$11,890.00. Mr. Cavener seconded. All voted yea. Motion carried. (See Referral File.)

Chief Kauser requested the purchase of LED exterior pole lighting fixtures for the Operations Center from Absolute Lighting Maintenance in the amount not to exceed \$9,926.00. He said these lights will be installed as part of the exterior improvements and to reduce energy consumption. Chief Kauser said the Service department may install these fixtures which would reduce the overall investment.

Res. 149-20 Approve the purchase of LED exterior pole lighting fixtures for the Operations Center from Absolute Lighting Maintenance in the amount not to exceed \$9,926.00.

Mr. Cavener moved to approve the purchase of LED exterior pole lighting fixtures for the Operations Center from Absolute Lighting Maintenance in the amount not to exceed \$9,926.00. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File.)

Chief Kauser said AEP will be doing an energy audit and will advise on reducing energy consumption. He said with the Operations Center being a smart building, software will track consumption and indicate required maintenance.

Chief Kauser requested the approval to purchase a raised floor system for the Operations Center for the dispatch center from Thomas Shelby and Company in the amount of

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

September 11,

2020

\$55,540. Chief Kauser said the flooring system will be installed as part of the construction program.

Res. 150-20 Approve the purchase of a raised floor system for the Operations Center from Thomas Shelby and Company in the amount of \$55,540.65.

Chair Stewart moved to approve the purchase of a raised floor system for the Operations Center for the dispatch center from Thomas Shelby and Company in the amount of \$55,540.65. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File.)

Chief Kauser made an administrative request to amend the Mifflin Dispatching Appropriations (if necessary) and to purchase MECC Dispatcher Watson Consoles Workstations for the Operations Center from Thomas Shelby Company in the amount of \$121,829. Chief Kauser said these have been approved by the RCOG as part of the relocation and expansion budget. He said Gahanna Police will purchase seven identical workstations for their use. This is a shared expense with MECC partners.

Res. 151-20 Approval to purchase MECC Dispatcher Workstations (Watson Consoles) for the Operations Center from Thomas Shelby Company in the amount of \$121,829.

Mr. Cavener moved to approve the purchase MECC Dispatcher Workstations (Watson Consoles) for the Operations Center from Thomas Shelby Company in the amount of \$121,829. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File.)

Chair Stewart said Chief Kauser requested two Executive Sessions.

At 10:30 a.m., Stewart moved to enter into an Executive Session per ORC Section 121.22 (G) (1) Purpose: to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public meeting. Mr. Angelou seconded. All voted yea. Motion carried.

The trustees came out of Executive Session at 11:09 a.m.

Chair Stewart requested a motion to approve Firefighter Galen Troyer's separation agreement.

Res. 152-20 Approve Firefighter Galen Troyer's separation agreement.

Mr. Cavener moved to approve Firefighter Galen Troyer's separation agreement. Mr. Angelou seconded. All voted yea. Motion carried. (See Referral File.)

At 11:10 a.m., Mr. Cavener moved to enter an Executive Session per ORC Section 121.22 (G) (2) Purpose: to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code, if

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** *Meeting*

Held

September 11,

2020

premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Mr. Angelou seconded. All voted yea. Motion carried.

At 12:04 p.m., the trustees came out of Executive Session.

Mr. Cavener moved to adjourn the meeting. Mr. Angelou seconded. All voted yea. Motion carried.

Lynn M. Stewart, Chair

Richard J. Angelou, Vice Chairman

Kevin J. Cavener, Trustee

Rick Duff, Fiscal Officer