



MIFFLIN TOWNSHIP BOARD OF TRUSTEES

Lynn M. Stewart – Chairman

Richard J. Angelou – Trustee

Kevin J. Cavener – Vice-Chairman

Rick Duff – Fiscal Officer

Nancy M. White, Township Administrator

TRUSTEES MEETING AGENDA

TUESDAY, MARCH 16, 2021

Township Meeting Hall

7:00 p.m.

In-person and via Microsoft Teams

Department heads are to attend via Microsoft Teams.

1. Call Meeting to Order
2. Prayer and Pledge
3. Roll Call

4. Badge Pinning for Police Chief Tammy L. Phillips

5. Trustees Comments

6. Minutes & Warrants

- February 9, 2021 Special Meeting Minutes
- February 11, 2021 Special Meeting Minutes
- February 16, 2021 Meeting Minutes
- March 1, 2021 Meeting Minutes
- April 2021 Warrants

7. Correspondence - None

8. Fiscal Officer's Report

- 6-month Credit Card Review
- Transfer 2009-2020 Interest Accumulated for Fire from account 1000-013-470200 to 2191-105-493100 (transfers in) in the amount of \$231,739.79
- Transfer 2009-2020 Interest Accumulated for Police from account 1000-013-470400 to 2081-093-493100 (transfers in) in the amount of \$2,283.50
- Approve new Travel Expense Form
- Approve final 2021 budget to be submitted to the county auditor
- Resolution authorizing line of credit for purchase of fire vehicles

9. Township Administrator's Report

- Performance Evaluation for Hollie Wonderly, Accounting Assistant. Requesting increase from \$18.29/hr. to \$18.84/hr., effective 3/21/2021

10. Proposed Resolutions – (New Business):

HR

- Updates

PIO

- Media Update
- Branding/Stationery Package Update

SERVICE

- Promote Markus Cobb to Service Specialist 1, Step 2, with a pay increase from \$17.71 to \$18.41/hr., effective 3/21/2021
- Remove John Jones from new hire probation and promote to Foreman, \$27.64/hr., effective 3/21/2021.
- TruGreen lawn service for fertilizing and weed control for Spring & Fall applications in the amount of \$5,454.00.

CODE

- Franklin County Tire Drive at 2459 Agler Rd. Police/Fire Station

POLICE

- Non-exempt status for patrolling Chief
- Updates

FIRE DIVISION

- 2021 annual medical, psychological, and physical therapy services \$117,000.00
- Legal services for Station 132/Police building project, not to exceed \$20,000.00
- Process \$7,158.00 payment from insurance claim from OTARMA to McKee Door Services

OPERATIONS CENTER

- Lockers for Ops Center for Fire Dept. & Twp. Staff, Patterson-Pope \$31,932.72
- Housekeeping Services for Ops Center, Master Clean \$38,000.00

MIFFLIN DISPATCH (and 911/CAD System Partners)

- Bi-annual Solacom 9-1-1 maintenance for 2021 \$14,371.00
- Hardware Maintenance & Support at WoW Data Ctr. \$6,641.95

MIFFLIN TECHNOLOGY:

- Approve Sophisticated Solutions Agreement

11. Old Business

12. Visitors Comments

13. Executive Session: Request for Executive Session per ORC Section 121.22 (G) (2) Purpose: to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.

14. Next Meeting Monday, April 5, 2021 at 10 a.m.

15. Adjourn