



# MIFFLIN TOWNSHIP BOARD OF TRUSTEES

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Lynn M. Stewart – Chairman

Richard J. Angelou – Trustee

Kevin J. Cavener – Vice-Chairman

Rick Duff – Fiscal Officer

Nancy M. White, Township Administrator

## TRUSTEES MEETING AGENDA TUESDAY, APRIL 20, 2021, 3:30 p.m. 400 W. Johnstown Road Conference Room A, 2<sup>nd</sup> Floor

Public may attend virtually via Microsoft Teams (COVID19 restrictions)  
Department heads are to attend in-person

1. Call Meeting to Order
2. Prayer and Pledge
3. Roll Call

#### 4. Trustees Comments

#### 5. Minutes

- April 5, 2021 Meeting Minutes

#### 6. Correspondence

- Letter from Franklin County Commissioner Kevin Boyce about construction on Earl Ave. sent to all Trustees as well as Township Administrator White.

#### 7. Fiscal Officer's Report

- A resolution to move money and accounts for the operations center from the fire fund to the general funds. Moving account codes 2191-250-522000 through 291-250-548304 to 1000-250-522000 through 1000-250-548304. We will also add a revenue account 1000-250-440000 for rents and other income at the operating center.
- Authorization to open Visa credit card accounts with Heartland Bank
- Authorization to add a Roth 457 option to our Ohio Deferred Comp offering
- Proposed step and pay schedule for Administration for information only, no action

#### 8. Township Administrator's Report

- Microsoft 365 Support, eMazzanti Technologies/Netmail \$5,214.00
- Building Security Policy Update
- Lobby Furniture Update
- Trustees Meeting Dates – Mondays, July 5<sup>th</sup> & September 6<sup>th</sup> are holidays

#### 9. Proposed Resolutions – (New Business):

##### HR

- Updates

**PIO**

- Final Branding Package
- BrandLogic /Web Developer Retainer
- Police Levy Resident Informational Packet

**SERVICE**

- Updates

**CODE**

- Updates

**POLICE**

- Updates

**FIRE DIVISION**

- Declare Reserve Engine 131 Surplus & Transfer to WLJFD for \$25,000
- Repair of HVAC at Fire Station 134 \$5,636.00
- Replacement of Five Station/Staff Vehicles \$249,000.00
- Declare Staff Vehicles as Surplus

**OPERATIONS CENTER**

- Annual HVAC Preventative Maintenance, Speer Mechanical \$9,075.00
- Purchase Furniture for the Collaboration Area, Continental Office \$25,064.40
- Purchase Furniture for the Shared Services Suite, Continental Office \$28,000.14

**MIFFLIN DISPATCH (and 911/CAD System Partners)**

- No requests

**MIFFLIN TECHNOLOGY:**

- Sophisticated Systems Final Contract for Managed Services \$72,450.00

**10. Old Business**

**11. Visitors Comments**

**12. Next Meeting** Monday, May 3, 2021 at 9:00 a.m.

**13. Adjourn**