

# RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

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Held

July 6,

2022

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Vice Chairman Richard Angelou called the meeting of the Mifflin Township Board of Trustees to order in the Joseph F. Spanovich Meeting Hall at 10:00 a.m. on Wednesday, July 6, 2022.

Fiscal Officer White performed the roll call: Vice Chair Richard Angelou, Trustee Kevin Cavener, Fire Chief Fred Kauser, Police Sgt. Hardway, Service Director Roger Boggs, HR Director Becky Kadel, BC Davis, A/C Dunlevy, Intern John Price, and IT Director Craig Main were present. Trustee Chair Lynn Stewart and PIO Melissa Rapp were absent due to illness. Police Chief David Briggs was on vacation.

### **TRUSTEES COMMENTS:**

Fiscal Officer White indicated that this meeting had been advertised in a publication of general circulation as required as the 2023 Budget hearing before submission to the Franklin County Auditor by July 20. There were no comments, and it was requested that the 2023 Budget be approved as presented.

### **Res. 137-22 Approve the 2023 Budget.**

Vice Chair Angelou moved to approve the 2023 Budget. Mr. Cavener seconded. All voted yea. Motion carried.

### **MINUTES:**

Vice Chair Angelou requested a motion to approve the meeting minutes of June 21, 2022.

### **Res. 138-22 Approve the Meeting Minutes of June 21, 2022.**

Mr. Cavener moved to approve the Meeting Minutes of June 21, 2022. Vice Chair Angelou seconded. All voted yea. Motion carried.

### **CORRESPONDENCE:**

None

### **FISCAL OFFICER'S REPORT:**

Fiscal Officer White requested the approval for a quote for carpet and installation for the OPS Center meeting room and hallway from Barry Gaston Flooring in the amount of \$19,628.00.

### **Res. 139-22 Approve the purchase of carpet and installation for the OPS Center meeting hall and hallway from Barry Gaston Flooring in the amount of \$19,628.00.**

Mr. Cavener moved to approve the purchase of carpet and installation for the OPS Center meeting hall and hallway from Barry Gaston Flooring in the amount of \$19,628.00. Vice Chair Angelou seconded. All voted yea. Motion carried.

Fiscal Officer requested the approval of the HR Audit proposal from Clemans-Nelson & Associates, Inc., not to exceed \$5,250.00.

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**Res. 140-22 Approve the HR Audit proposal from Clemans-Nelson & Associates, Inc., not to exceed \$5,250.00.**

Mr. Cavener moved to approve the HR Audit proposal from Clemans-Nelson & Associates, Inc., not to exceed \$5,250.00. Vice Chair Angelou seconded. All voted yea. Motion carried.

**HUMAN RESOURCES:**

Ms. Kadel provided updates. (See Referral File.)

**PUBLIC INFORMATION OFFICER:**

On Ms. Rapp's behalf, Intern John "JJ" Price reported that she posted on social media about the Cemetery closure, Cemetery cleanup/advertising, and Independence Day holiday safety. Mr. Price also reported that she has been working on the website project for the Online Fire Permit application; and updating the MECC/Dispatching Center information. He said Ms. Rapp will be on vacation the week of July 18<sup>th</sup> and will miss the July 19<sup>th</sup> trustees meeting.

**SERVICE:**

Mr. Boggs requested the approval for the Franklin Co. Engineer's Office to clean and reclaim the Ditch on the South side of Genessee Ave. in Leonard Park using \$12,000 of ARPA funds.

**Res. 141-22 Approval for the Franklin Co. Engineer's Office to clean and reclaim the Ditch on the South side of Genessee Ave. in Leonard Park using \$12,000 of ARPA funds.**

Vice Chair Angelou moved to approve the Franklin Co. Engineer's Office to clean and reclaim the Ditch on the South side of Genessee Ave. in Leonard Park using \$12,000 of ARPA funds. Mr. Cavener seconded. All voted yea. Motion carried.

Mr. Boggs requested the approval to purchase an equipment trailer from Buckeye Trailer World in the amount of \$6,735.00.

**Res. 142-22 Approve the purchase of an equipment trailer from Buckeye Trailer World in the amount of \$6,735.00.**

Vice Chair Angelou moved to approve the purchase of an equipment trailer from Buckeye Trailer World in the amount of \$6,735.00. Mr. Cavener seconded. All voted yea. Motion carried.

Mr. Boggs said foundations will be poured July 11 – July 22.

**CODE ENFORCEMENT:**

Mr. Boggs requested a code violation lien be placed on the tax duplicate per ORC §505.87(B)(2), totaling \$300.00 on 2080 Aberdeen Avenue for high grass and trash.

**Res. 143-22 Approval for code violations lien be placed on the tax duplicate per ORC §505.87(B)(2), totaling \$300.00 on 2080 Aberdeen Avenue for high grass and trash.**

Mr. Cavener moved to approve the code violation lien be placed on the tax duplicate per ORC §505.87(B)(2), totaling \$300.00 on 2080 Aberdeen Avenue for high grass and trash. Vice Chair Angelou seconded. All voted yea. Motion carried.

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## **POLICE:**

Sgt. Hardway said he had nothing to report.

## **FIRE:**

Chief Kauser requested that he be authorized to implement a Fleet Maintenance Program and to publicly advertise for one EVT/Diesel Mechanic.

### **Res. 144-22 Authorize Chief Kauser to implement a Fleet Maintenance Program and to publicly advertise for one EVT/Diesel Mechanic.**

Vice Chair Angelou moved to authorize Chief Kauser to implement a Fleet Maintenance Program and to publicly advertise for one EVT/Diesel Mechanic. Mr. Cavener seconded. All voted yea. Motion carried.

Chief Kauser requested approval of the pay rates for the balance of 2022 and 2023 for the non-uniformed Public Safety Technology Director and the Facilities Manager, effective July 10, 2022.

### **Res. 145-22 Approve the pay rates for the balance of 2022 and 2023 for the non-uniformed Public Safety Technology Director and the Facilities Manager, effective July 10, 2022.**

Mr. Cavener moved to approve the pay rates for the balance of 2022 and 2023 for the non-uniformed Public Safety Technology Director and the Facilities Manager, effective July 10, 2022. Vice Chair Angelou seconded. All voted yea. Motion carried.

Chief Kauser provided updates. (See Referral File.)

Chief Kauser requested a resolution thanking the Union President and the IAFF 2818 and the national IAFF for their support during the recent levy process.

### **Res. 146-22 Approval to thank the Union President and the IAFF 2818 and the national IAFF for their support.**

Mr. Cavener moved to approve thanking the Union President and the IAFF 2818 and the national IAFF for their support during the recent levy process. Vice Chair Angelou seconded. All voted yea. Motion carried.

## **INFORMATION TECHNOLOGY:**

Mr. Main requested the approval of the annual Maintenance and Service Agreement for the Uninterrupted Power Supply (UPS), Vertiv Corporation, in the amount of \$9,732.00.

### **Res. 147-22 Approve the annual Maintenance and Service Agreement for the Uninterrupted Power Supply (UPS), Vertiv Corporation, in the amount of \$9,732.00.**

Mr. Cavener moved to approve the annual Maintenance and Service Agreement for the Uninterrupted Power Supply (UPS), Vertiv Corporation, in the amount of \$9,732.00. Vice Chair Angelou seconded. All voted yea. Motion carried.

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Vice Chair Angelou said the next meeting is at 3:30 p.m. on Wednesday, July 19<sup>th</sup>. At 11:00 a.m., Vice Chair Angelou moved to adjourn the meeting. Mr. Cavener seconded. All voted yea. Motion carried.

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Lynn M. Stewart, Chair

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Richard J. Angelou, Vice Chairman

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Kevin J. Cavener, Trustee

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Nancy White, Fiscal Officer