

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

November 21,

2022

Chair Lynn Stewart called the meeting of the Mifflin Township Board of Trustees to order in the Joseph F. Spanovich Meeting Hall at 3:30 p.m. on Monday, November 21, 2022. Chair Stewart led the Pledge of Allegiance.

Fiscal Officer Nancy White performed the roll call: Chair Lynn Stewart, Vice Chairman Richard Angelou, Service Director Roger Boggs, Human Resources Director Becky Kadel, Assistant Chief Brian Dunlevy, Fire Chief Frederick Kauser, Police Chief David Briggs, and Administrative Services Manager Melanie Barnette. Trustee Kevin Cavener was on vacation. IT Director Craig Main had to leave the meeting due to a family emergency.

TRUSTEES COMMENTS:

Mr. Angelou wished everyone a happy Thanksgiving.

GUEST SPEAKERS:

Curtiss Williams Sr., President/CEO, Hope Paxon, Vice-President of Programs and Housing, and Jake Hiestand, Real Estate Development Assistant Manager of the Central Ohio Community Improvement Corporation provided a presentation on the unincorporated area of the township community land trust. He presented proposed plans for building in the unincorporated area of the Township.

WARRANTS:

Chair Stewart requested a motion to approve the Warrants for December 2022.

Res. 222-22 Approve the Warrants for December 2022.

Mr. Angelou moved to approve the Warrants for December 2022. Chair Stewart seconded the motion. Both voted yea. Motion carried.

CORRESPONDENCE:

Fiscal Officer White provided a thank you note received from a person who broke down on the side of I-270 and received assistance from our firefighters. She said the township received annual TIF funds from the City of Gahanna in the amount of \$203,499.00.

FIRE:

Assistant Chief Dunlevy requested approval of conditional offers to Othmane Guendouz and Timothy Boyd for the Firefighter-EMT B apprenticeship program. The provisional appointments are contingent on the successful completion of their pre-employment physical and psychological assessments.

Res. 223-22 Approve the conditional offers to Othmane Guendouz and Timothy Boyd for the Firefighter-EMT B apprenticeship program upon the successful completion of their pre-employment and psychological assessments.

Chair Stewart moved to approve the conditional offers to Othmane Guendouz and Timothy Boyd for the Firefighter-EMT B apprenticeship program upon the successful completion of their pre-employment and psychological assessments. Mr. Angelou seconded the motion. Both voted yea. Motion carried.

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

November 21,

2022

Assistant Chief Dunlevy requested the approval of the Bi-Annual Sick Leave Incentive for the period of May 1, 2022, through October 31, 2022, in the amount of \$40,332.

Res. 224-22 Approve the Bi-Annual Sick Leave Incentive for the period of May 1, 2022, through October 31, 2022, in the amount of \$40,332.

Chair Stewart moved to approve the Bi-Annual Sick Leave Incentive for the period of May 1, 2022, through October 31, 2022, in the amount of \$40,332. Mr. Angelou seconded the motion. Both voted yea. Motion carried.

Assistant Chief Dunlevy requested the authorization of additional military leave benefits, if needed, for Firefighter Brandon Staneluis in 2023 as he intends to enroll in the Army National Guard and must complete basic and specialized training. The request was tabled and will be reconsidered upon his enlistment.

Assistant Chief Dunlevy provided updates. (See Referral File.) He said the official opening of Station 132 will be March 12, 2023. He said quotes are being obtained for snow removal for the Ops Center. Chief Kauser said he will review the library contract for snow removal stipulations.

POLICE:

Chief Briggs said he has a promising applicant for police officer. He is working on his budget.

FISCAL OFFICER'S REPORT:

Fiscal Officer White requested approval to purchase the VIP General Billing software module from Software Solutions in the amount of \$11,250.00. She said the after checking with Chief Kauser, the Fire Fund has agreed to fund half of the cost of the software.

Res. 225-22 Approve the purchase of the VIP General Billing software module from Software Solutions in the amount of \$11,250.00.

Mr. Angelou moved to approve the purchase of the VIP General Billing software module from Software Solutions in the amount of \$11,250.00. Chair Stewart seconded the motion. Both voted yea. Motion carried.

ADMINISTRATION OFFICE:

Ms. Barnette provided updates on the holiday food for township's unincorporated residents in need. She said Costco has provided a \$100 gift card and Target has offered a 20% discount off food items. She has learned of a grant program from Walmart/Sam's Club and plans to apply for a grant for next year. She said employees may donate monetarily to the holiday food fund. She will provide instructions to do so, as soon as the fund has been established.

Ms. Barnette said she is willing to take calls as needed around the clock from Assistant Chief Dunlevy regarding any fires that occur to post to social media. She will be provided with photos from photographer Walt Middleton or the Battalion Chiefs.

RECORD OF PROCEEDINGS

Minutes of *MIFFLIN TOWNSHIP BOARD OF TRUSTEES* Meeting

Held

November 21,

2022

HUMAN RESOURCES:

Ms. Kadel provided updates. (See Referral File.) She said the township received a reimbursement from the Bureau of Workers' Compensation in the amount of \$4,294. She said she was unsure as to parameters to which it could be spent.

SERVICE:

Mr. Boggs said the damage to the headstones caused by the drunk driver totaled \$15,233.80. He requested approval to accept the insurance check in the amount of \$16,485.

Res. 226-22 Accept the insurance check in the amount of \$16,485 for the damaged headstones.

Mr. Angelou moved to accept the insurance check in the amount of \$16,485 for the damaged headstones. Chair Stewart seconded the motion. Both voted yea. Motion carried.

Mr. Boggs provided updates. He said the road salt price is down \$10/ton. He said his budget has been submitted. He would like to use ARPA funds for the storm sewer project on Genessee Avenue. He will prepare a proposal for the trustees' consideration. He said he will be on vacation November 25th through December 1st.

CODE ENFORCEMENT:

Mr. Boggs said they are continuing to tag houses and are working closely with David Smith, Franklin Co. Code Enforcement Officer. Mr. Boggs said he has received no response from the prosecutor on the Lindale Road case.

Chair Stewart made a motion to adjourn the meeting. Mr. Angelou seconded the motion. Both voted yea. Motion carried. The meeting adjourned at 4:38 p.m.

Lynn M. Stewart, Chair

Richard J. Angelou, Vice Chairman

Kevin J. Cavener, Trustee

Nancy M. White, Fiscal Officer