



**MIFFLIN TOWNSHIP**  
**Peace. Safety. Welfare.**

**TRUSTEES MEETING AGENDA**  
**Tuesday, December 20, 2022, 3:30 p.m.**  
**Joseph F. Spanovich Meeting Hall**  
**155 Olde Ridenour Rd.**

1. Call Meeting to Order
2. Prayer and Pledge
3. Roll Call
4. Trustees' Comments
5. Minutes
  - November 7, 2022, Meeting Minutes
  - November 7, 2022, Special Meeting Minutes
  - November 21, 2022, Special Meeting Minutes
  - November 21, 2022, Meeting Minutes
  - November 29, 2022, Special Meeting Minutes
  - December 5, 2022, Meeting Minutes
6. Correspondence
  - Save the Date: "An Evening of Stars", January 13, 2023, 5:30 p – 8:30 p, COSI Planetarium, from Franklin Co. Treasurer Cheryl Brooks Sullivan
7. Fiscal Officer's Report
  - Resolution for advance income tax payments
  - Temporary Budget
  - Request approval of the draft offer letter and the contingent hire of an Accounting Assistant, effective January 30, 2023. This offer is contingent upon the successful outcome of the background check.
  - Strategic Planning Workshop – Monday, February 13, 2023, 10 a.m., Joseph F. Spanovich Meeting Hall
  - Request to purchase VIP AP Automation software, not to exceed \$6,000
  - Updates
8. Administration Office
  - Request approval of the draft offer letter and the contingent hire of an Administrative Assistant, effective January 9, 2023. This offer is contingent upon the successful outcome of the background check.
  - Holiday Food Distribution and the Mifflin Cares Fund Status
  - NextRequest - Public Records Management Software
  - Updates

Lynn M. Stewart, Chair • Richard J. Angelou, Vice Chair • Kevin J. Cavener, Trustee • Nancy M. White, Fiscal Officer

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9. HR

- Request to approve Clemans Nelson & Associates Agreement for 2023 in the amount of \$3,600
- Request to extend deadline for the submission physician Verification of Annual Preventative Visit form
- Proposed Policy on Compensation and Benefits Changes (Presented by Chief Kauser)
- Updates

10. Service

- Proposal for American Rescue Plan Act Funds
- Mifflin Township Meeting Room Policy
- Contingent Request for New Pay Schedule
- Updates

11. Code Enforcement

- Code violation to be placed as a lien on the tax duplicate per ORC §505.87(B)(2), totaling \$300 for 2400 Parkwood for trash removal
- Updates

12. Police

- Updates

12. Fire Division

- Request to authorize the Fire Chief to share funding for a Community Social Worker with Gahanna Police in the amount of \$40,000 annually and for a trial period of up to three years.
- Request to approve a conditional offer to Jordan Dunlea under the Firefighter-EMT B apprenticeship program. The provisional appointment is contingent on successfully completing the pre-employment physical and psychological assessments.
- Updates

13. Information Technology

- Request to advance funds from the General Fund for the express purposes of replacing and adding technology hardware for the Mifflin Police Department to gain access to the Internet from the new Fire Station 132 with a price not to exceed \$3600.
- Updates

13. OPS Center

- Updates

14. Visitors' Comments

15. Adjourn

Reminders:

- FCTA Annual Dinner Meeting, Hollywood Casino, January 19, 2023
- OTA Winter Conference, Greater Columbus Convention Center, January 25 – 27, 2023
- Organizational & Trustees meeting, January 3, 2023, 10 a.m., Joseph F. Spanovich Meeting Hall