



MIFFLIN TOWNSHIP
Peace. Safety. Welfare.

TRUSTEES MEETING AGENDA

Monday, June 5, 2023, 10:00 a.m.
Joseph F. Spanovich Meeting Hall
155 Olde Ridenour Road

1. Call Meeting to Order
2. Prayer and Pledge
3. Roll Call
4. Trustees' Comments
5. Visitor's Comments
6. Minutes
 - May 16, 2023 Trustee Regular Meeting
7. Correspondence
 - Franklin County Public Health Warning Letter issued to Sunoco at 2280 Stelzer Road, Columbus OH 43219
8. Fiscal Officer's Report
 - For clarification of issuing the necessary vendor purchase order: Request approval of the annual contract with Sophisticated Systems for the amount of \$76,800 or \$6,400 per month for all Township departments
 - Updates
9. Finance Office
 - Updates
10. Administration Office
 - Updates
11. HR
 - Request to approve the provisional appointment of Mindy Owens to the position of HR Generalist effective June 19, 2023, contingent on a background examination and reference checks. The request includes recognizing 15 years of previous government experience, advanced placement on the pay schedule and vacation accrual. The requested pay level is Step 3 on the approved schedule, and the requested vacation accrual is 4 weeks (prorated in 2023) beginning in 2024.
 - Request to approve advancing the Administrative Services Manager to pay Step 2, effective the next pay period, and is based on performance and additional job responsibilities.

Lynn M. Stewart, Chair • Richard J. Angelou, Vice Chair • Kevin J. Cavener, Trustee • Nancy M. White, Fiscal Officer

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- Updates
12. Service
 - Updates
 13. Code Enforcement
 - Updates
 14. Police
 - Updates
 15. Fire Division
 - Updates
 16. Information Technology
 - Updates
 17. Ops Center
 - Updates
 18. Executive Session pursuant to Ohio Revised Code Section 121.22(G)(8) for the purpose of considering confidential information related to the marketing plans, specific business strategy, and trade secrets of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, that is to be provided or administered pursuant to Sections 3735.65-70. The executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the proposed economic development project.
 19. Adjourn

Reminders:

1. Formal swearing in of new firefighters and dispatchers, June 9th, 6:00 p.m., Gahanna Sanctuary
2. New Fire Station 132 ribbon-cutting/open house, June 11th, 2:00 p.m., 2452 Agler Rd
3. Juneteenth Holiday, June 19th, 2023, Administration Office is closed
4. Fire Officers promotional swearing in, June 20th, 3:00 p.m., Joseph F. Spanovich Meeting Hall, 155 Olde Ridenour Rd
Trustees Meeting, June 20th, 3:30 p.m., Joseph F. Spanovich Meeting Hall, 155 Olde Ridenour Rd
5. Fire Chief Kauser retirement luncheons, June 20th, 21st, 22nd, 12:00 p.m., OPS Center, 400 W. Johnstown Rd