

# RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Joseph F. Spanovich Meeting Hall, 155 Olde Ridenour Rd, Gahanna OH 43230

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**Held** September 5, 2023

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Chair Stewart called the meeting of the Mifflin Township Board of Trustees to order at 10:00 a.m. on September 5, 2023, with Chair Lynn Stewart, Vice Chair Richard Angelou, Trustee Kevin Cavener, Fiscal Officer Nancy White, Service Director Roger Boggs, Fire Chief Brian Dunlevy, Police Chief David Briggs, and Information Technology Director Craig Main present. Human Resources Generalist Mindy Owens was also present. Administrative Services Manager Melanie Barnette was absent due to being on vacation.

Chair Stewart led the Pledge of Allegiance.

## **TRUSTEES COMMENTS:**

None.

## **MINUTES:**

Chair Stewart requested a motion to approve the meeting minutes from the August 22, 2023 Regular Meeting.

### **Res. 167-23 Approve the meeting minutes from the August 22, 2023 Regular Meeting**

Mr. Angelou moved to approve the meeting minutes from the August 7, 2023 Regular Meeting. Chair Stewart seconded the motion. All voted yea. Motion carried.

Chair Stewart requested a motion to approve the meeting minutes from the August 28, 2023 Special Meeting.

### **Res. 168-23 Approve the meeting minutes from the August 28, 2023 Special Meeting**

Mr. Cavener moved to approve the meeting minutes from the August 28, 2023 Special Meeting. Mr. Angelou seconded the motion. All voted yea. Motion carried.

## **CORRESPONDENCE:**

None.

## **FISCAL OFFICER'S & FINANCE OFFICE REPORT:**

Fiscal Officer White presented, as requested, a list of considerations for evaluating and choosing a new payroll vendor. (See Referral File.)

Ms. White said that on August 4, 2023, recycling and solid waste consortium members met with representatives of the Solid Waste Authority of Central Ohio (SWACO) to discuss the upcoming renewal of the Consortium 1 recycling processing agreement with Rumpke. Ms. White said that the current two-year agreement ends on December 31, 2023, that there are three one-year automatic renewal terms available, and that the deadline for notification of renewal intent is December 1, 2023. Chair Stewart requested that Fiscal Officer White and Service Director Boggs provide a recommendation at the next trustee meeting. They agreed to do so.

## **VISITOR COMMENTS:**

None.

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## **ADMINISTRATION OFFICE & HUMAN RESOURCES:**

Fiscal Officer White requested a motion to approve the draft offer letter and the re-hiring of Frederick L. Kauser, Jr., to the part-time position (up to 16 hours per week) as the Human Resources Director (Policy), at the rate of \$43.58 per hour, non-exempt status, no benefits, effective September 7-24, 2023.

## **Res.169-23 Approve the draft offer letter and the re-hiring of Frederick L. Kauser, Jr., to the part-time position (up to 16 hours per week) as the Human Resources Director (Policy), at the rate of \$43.58 per hour, non-exempt status, no benefits, effective September 7-24, 2023**

Mr. Angelou moved to approve the draft offer letter and the re-hiring of Frederick L. Kauser, Jr., to the part-time position (up to 16 hours per week) as the Human Resources Director (Policy), at the rate of \$43.58 per hour, non-exempt status, no benefits, effective September 7-24, 2023. Chair Stewart seconded the motion. All voted yea. Motion carried.

## **SERVICE:**

Service Director Boggs said that the Ferris Road resurfacing project is complete, that the new cemetery benches at Mifflin and Riverside cemeteries are set on the new concrete pads, and that new hire Ronald Larimer's drug and background checks should be complete soon.

## **CODE ENFORCEMENT:**

Mr. Boggs said that FC Assistant Prosecutor Fields is looking into penalties for repeat offenders. Mr. Boggs also said that a complaint was filed against 2399 Lindale Avenue with no court date yet and that an injunction hearing for the property at 2136 Myrtle Avenue is set in order to go to sheriff's sale.

## **POLICE:**

Police Chief Briggs said that he would hold the request to approve the extension of a conditional offer of employment. Chief Briggs said that on August 29<sup>th</sup>, 20203, Mifflin Township police assisted Columbus police with locating and taking into custody a person suspected of involvement in a shooting on Agler Road. Chief Briggs also said that the Columbus and Franklin County police agencies are making available to other police departments special duty assignments due to a shortage of available officers to work them, and that Mifflin police have worked one special duty event on I-70.

## **FIRE DIVISION:**

Chief Dunlevy requested a motion to accept the resignation of firefighter Kenneth Kinder, effective September 1, 2023.

## **Res. 170-23 Accept the resignation of firefighter Kenneth Kinder, effective September 1, 2023**

Chair Stewart moved to accept the resignation of firefighter Kenneth Kinder, effective September 1, 2023. Mr. Cavener seconded the motion. All voted yea. Motion carried.

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Chief Dunlevy said that the landowner next to Station 134 has accepted the township's offer to purchase the parcel just east of the station and that a land survey estimate is being prepared for trustee review and approval.

Chief Dunlevy said that the trustees approved holding an official swearing-in at 3:00 p.m. on September 19<sup>th</sup>, 2023, at the Joseph F. Spanovich Meeting Hall for employees that were unable to attend the previous one. Chief Dunlevy also said that the annual fire department open house was scheduled at Station 131 for Sunday, October 8<sup>th</sup>, 2023, from 1:00 p.m. to 4:00 p.m.

Chief Dunlevy provided additional updates. (See Referral File.)

## **OPERATIONS CENTER:**

Chief Dunlevy provided updates. (See Referral File.)

## **INFORMATION TECHNOLOGY:**

IT Director Main said that the final disconnect from the old dispatch center location to the current dispatch center was scheduled for September 14<sup>th</sup>, 2023.

Chair Stewart moved to enter into Executive Session. Vice Chair Angelou seconded the motion. Executive Session was held per Ohio Revised Code Section 121.22 (G)(3) Purpose: Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

At 10:15 a.m. the trustees went into an Executive Session. At 11:32 a.m. the trustees came out of Executive Session.

Chair Stewart moved to adjourn the meeting. Mr. Cavener seconded the motion. All voted yea. Motion carried. The meeting was adjourned at 11:32 a.m.

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Lynn M. Stewart, Chair

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Richard J. Angelou, Vice Chairman

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Kevin J. Cavener, Trustee

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Nancy White, Fiscal Officer