

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

OPS Center, 400 W Johnstown Rd, Gahanna OH 43230

Held **March 19,** **2024**

CORRESPONDENCE:

Fiscal Officer White said that Beckley Townhomes/Wallick Communities notified the township of their plans to be the 100% sole general partner and managing member of, and to rehabilitate, an existing rent-restricted and income-restricted residential apartment community, Beckley Townhomes, located at 4725 Bayview Place, in or within a one-half-mile radius of the township political jurisdiction. The developer plans to utilize the multifamily funding programs of the Ohio Housing Finance Agency (OHFA) for the property's development. (See Referral File.)

FINANCE:

Fiscal Officer White and Administrative Services Manager Barnette requested a motion to approve moving the benevolence account funds that total just under \$3,000 from the township's Fifth Third Bank to the Kemba Financial Credit Union (FCU) and that Ms. White and Ms. Barnette have the authority to open the Kemba FCU account. The benevolence fund account receives monetary donations and expends the donations for the holiday meal basket program, for example. Ms. White said that service fees charged by Fifth Third were depleting the just under \$3,000 account. Ms. Barnette said that the Kemba account would include the use of a charge card to enable easier purchasing.

Res. 74-24 Approve moving the benevolence account funds that total just under \$3,000 from the Fifth Third Bank to the Kemba Financial Credit Union, and that Fiscal Officer Nancy White and Administrative Services Manager Melanie Barnette have the authority to open the Kemba Financial Credit Union account

Mr. Cavener moved to approve moving the benevolence account funds that total just under \$3,000 from the Fifth Third Bank to the Kemba Financial Credit Union, and that Fiscal Officer Nancy White and Administrative Services Manager Melanie Barnette have the authority to open the Kemba Financial Credit Union account. Mr. Angelou seconded the motion. Both voted yea. Motion carried.

Ms. White said that the Fair Labor Standards Act (FLSA) fire department matter would be resolved by week's end with assistance from Julian & Grube Accounting & Auditing Services at a cost of under \$5,000. Chair Cavener asked what form of communication would be provided to the fire personnel, explaining the issue and its resolution. HR Director Owens recommended a meeting with a trustee, fiscal, the fire chief, HR, and a fire union representative to review the information and be able to relay the same to the fire employees. Ms. White said that the FLSA would be paid on a non-payroll week. Chair Cavener thanked all involved for their help in bringing this matter to a close.

Ms. White said that she and her accounting assistant, Ms. Stacy Lapso, had a productive meeting with a representative from the payroll provider, HR Butler, continuing to resolve a few oddities in the payroll process. Ms. White thanked Ms. Lapso and HR Director Owens for their help in getting the payroll software up and running.

ADMINISTRATION:

Administrative Services Manager Barnette said that the firefighters of station 132 helped the OSU East hospital make a video about heart health, emphasizing the importance of calling the