

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

OPS Center, 400 W Johnstown Rd, Gahanna OH 43230

Held **May 6,** **2024**

Vice Chair Richard Angelou called the Regular Meeting of the Mifflin Township Board of Trustees to order at 10:00 a.m., with Vice Chair Richard Angelou, Trustee Jamie Leeseberg, Fire Chief Brian Dunlevy, Service Director Roger Boggs, Information Technology Director Craig Main, Human Resources Director Mindy Owens, and Administrative Services Manager Melanie Barnette present. Police Chief David Briggs was absent due to police business. Chair Kevin Cavener and Fiscal Officer Nancy White were absent due to being on vacation.

Vice Chair Angelou led the Pledge of Allegiance.

TRUSTEES' COMMENTS:

Vice Chair Angelou said that due to the absence of Mr. Cavener and Ms. White, items presented for approval may be tabled. Mr. Angelou also said that the effective dates of approved expenditures may be delayed until the May 21st, 2024, trustees' meeting.

VISITORS' COMMENTS:

Mifflin Township resident, Ms. Minda McCoy, 2407 Circle Court, said that on behalf of the Northglen community, she thanked the trustees for the new fire station building on Agler Road and expressed appreciation for the fire, police, and service departments. Ms. McCoy expressed concern that Columbus was taking tax revenue away from the township by expanding into the township. Ms. McCoy asked for total transparency from the trustees through timely communication with its residents, especially the elderly in the unincorporated areas. Ms. McCoy asked the trustees to consider providing spring flowers to help beautify the neighborhoods, a street-cleaning and community-clean-up program, and possibly a home improvement program to help seniors. Ms. McCoy asked if the fire department had a free smoke detector and/or carbon monoxide detector program. Fire Chief Dunlevy said the department would provide information. Ms. McCoy invited all to walk the neighborhood with her. The trustees agreed to do so.

MINUTES:

Vice Chair Angelou requested a motion to approve the meeting minutes from the April 16, 2024, Regular Meeting.

Res. 104-24 Approve the meeting minutes from the April 16, 2024, Regular Meeting

Mr. Leeseberg moved to approve the meeting minutes from the April 16, 2024, Regular Meeting. Mr. Angelou seconded the motion. Both voted yea. Motion carried.

Vice Chair Angelou requested a motion to approve the meeting minutes from the April 19, 2024 Special Meeting.

Res. 105-24 Approve the meeting minutes from the April 19, 2024, Special Meeting

Mr. Angelou moved to approve the meeting minutes from the April 19, 2024, Special Meeting. Mr. Leeseberg seconded the motion. Both voted yea. Motion carried.

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CORRESPONDENCE:

The trustees each received correspondence introducing the Elliott Parc residential apartment building project on Morse Road in Gahanna. (See Referral File.) In speaking with the developer, Mr. Leeseberg said that the project focused on improving the development's energy efficiency and, in return, the project may receive funding assistance through grants and tax abatements.

FINANCE:

Vice Chair Angelou expressed gratitude and appreciation to Fiscal Officer Nancy White for her 40-plus years of service to Mifflin Township, serving as fiscal officer early in her career, then serving as township administrator, and then once more as fiscal officer.

Res. 106-24 Accept the resignation of Fiscal Officer Nancy White, effective July 2, 2024

Mr. Leeseberg moved to accept the resignation of Fiscal Officer Nancy White, effective July 2, 2024. Mr. Angelou seconded the motion. Both voted yea. Motion carried.

Res. 107-24 Accept the resignation of Hollie Wonderly, effective May 6, 2024

Mr. Leeseberg moved to accept the resignation of Hollie Wonderly, effective May 6, 2024. Mr. Angelou seconded the motion. Both voted yea. Motion carried.

Mr. Leeseberg requested a motion to table approval of the request to revise the job description and the request to advertise for the position of Assistant to the Fiscal Officer.

Res. 108-24 Table the request to revise the job description and the request to advertise for the position of Assistant to the Fiscal Officer

Mr. Angelou moved to table the request to revise the job description and the request to advertise for the position of Assistant to the Fiscal Officer. Mr. Leeseberg seconded the motion. Both voted yea. Motion carried.

Mr. Leeseberg requested a motion to enter into Executive Session per Ohio Revised Code 121.22(G)(1) Purpose: discuss the appointment of the Assistant to the Fiscal Officer position.

Mr. Angelou said that he would renew the motion to enter into Executive Session at the end of the meeting.

ADMINISTRATION:

Administrative Services Manager Barnette said that she researched adding video content to the township website and contacted the City of Gahanna's Public Information Officer, Dan Pearlman. Mr. Pearlman said that Gahanna resident, photographer Tim Courlas, provided their video content. Ms. Barnette spoke with Mr. Courlas, who said that one of the videos he produced for Gahanna included 35 hours of editing at a cost of \$3,900. Mr. Courlas provided five short film documentaries for Ms. Barnette to view that included photos, video, graphics, music, and required licensing. Ms. Barnette said that Mr. Courlas was a local resource to consider.

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HUMAN RESOURCES:

HR Director Owens said that, on behalf of Police Chief Briggs, Patrol Officer Medina-Cortes would start her full-time position on May 15, 2024.

Ms. Owens said that she had a productive meeting with Hylant, with the following discussed:

- high-cost claimant summary – Hylant will monitor
- current coverages in-depth – Hylant provided a benchmarking report
- 2025 open enrollment planning – Hylant to conduct an employee survey of voluntary coverage importance and preferences

Ms. Owens provided additional updates. (See Referral File.)

SERVICE:

Service Director Boggs requested a motion to approve repaving of the Service Department parking lot by Brecks Paving in the amount not to exceed \$95,644.50 and includes a 5% contingency. (See Referral File.) Mr. Boggs said that the lot was last paved in 2001.

Res. 109-24 Approve repaving of the Service Department parking lot by Brecks Paving in the amount not to exceed \$95,644.50 and includes a 5% contingency

Mr. Angelou moved to approve repaving of the Service Department parking lot by Brecks Paving in the amount not to exceed \$95,644.50 and includes a 5% contingency. Mr. Leeseberg seconded the motion. Both voted yea. Motion carried.

Mr. Boggs gave a review of the current code violations at the property on 2399 Lindale Road, which spanned a three-year period, and recommended proceeding with the Franklin County Municipal Court code violation court case. Mr. Boggs said structures built out of pallets were present, that large holes were dug and hot tubs placed in the holes, that standing water was collecting, and that vegetation was growing up around the holes and into neighboring properties. Mr. Boggs recommended the service crew clean up the property, and at a minimum, it would take the service crew two days, two 30-yard dumpsters, and multiple loads of dirt. Mr. Boggs said that he would present for approval a tax lien against the property after the clean-up. Mr. Leeseberg cautioned against disposing of any items of value. Mr. Boggs said that he would speak with the county prosecutor before doing so.

Mr. Boggs said that the service crew tilled and reseeded graves and completed all but two foundations. Mr. Boggs also said that the number of burials was down.

Mr. Boggs said that there were sections of road in the cemeteries that need to be chip-sealed and that he asked Franklin County to provide a quote for dura-patch and seal.

CODE ENFORCEMENT:

Service Director Boggs said that there were no tax abatement requests.

Mr. Boggs said that the Central Ohio Community Improvement Corporation (COCIC) properties were falling behind with their mowing. Mr. Boggs asked the COCIC president for a mowing schedule and made him aware of COCIC's responsibility to maintain the properties.

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Mr. Angelou asked about the injured service employee. Mr. Boggs said that the injured service employee may be cleared to come back to full status the week of May 14, 2024.

POLICE:

No report given.

FIRE:

Chief Dunlevy requested a motion to accept the resignation of Firefighter Colton Foor, effective May 7, 2024.

Res. 110-24 Accept the resignation of Firefighter Colton Foor, effective May 7, 2024

Mr. Angelou moved to accept the resignation of Firefighter Colton Foor, effective May 7, 2024. Mr. Leeseberg seconded the motion. Both voted yea. Motion carried.

Chief Dunlevy requested a motion to rescind the May 3, 2024, resignation of Brian Roy from the position of MECC full-time dispatcher and to reinstate him as a MECC part-time dispatcher, with the effective date to be determined.

Res. 111-24 Rescind the May 3, 2024, resignation of Brian Roy from the position of MECC full-time dispatcher and to reinstate him as a MECC part-time dispatcher, with the effective date to be determined

Mr. Angelou moved to rescind the May 3, 2024, resignation of Brian Roy from the position of MECC full-time dispatcher and to reinstate him as a MECC part-time dispatcher, with the effective date to be determined. Mr. Leeseberg seconded the motion. Both voted yea. Motion carried.

Chief Dunlevy requested a motion to approve the planned remodel of 485 Rocky Fork Blvd by Kean Construction in the amount not to exceed \$143,660 and includes a 10% contingency, with an exception to allow an initial draw of funds to purchase construction materials.

Res. 112-24 Approve the planned remodel of 485 Rocky Fork Blvd by Kean Construction in the amount not to exceed \$143,660 and includes a 10% contingency, with an exception to allow an initial draw of funds to purchase construction materials

Mr. Leeseberg moved to approve the planned remodel of 485 Rocky Fork Blvd by Kean Construction in the amount not to exceed \$143,660 and includes a 10% contingency, with an exception to allow an initial draw of funds to purchase construction materials. Mr. Angelou seconded the motion. Both voted yea. Motion carried.

Chief Dunlevy gave additional updates. (See Referral File.) Chief Dunlevy introduced a new community-focused fire safety education program called Fire Safety Saturdays, with five scheduled throughout the summer. Chief Dunlevy said the department hopes to hold the events in the parking lots of schools throughout Gahanna and is waiting on a response from the school district.

OPERATIONS CENTER:

No report given.

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INFORMATION TECHNOLOGY:

IT Director Main said that new employee cyber security training would be held this coming Friday, May 10, 2024.

Vice Chair Angelou moved to enter in Executive Session per Ohio Revised Code Section 121.22(G)(1) Purpose: to discuss the appointment of the Assistant to the Fiscal Officer. Mr. Leeseberg seconded the motion. Both voted yea. Motion carried. At 11:08 a.m. Vice Chair Angelou, Trustee Leeseberg, and Human Resources Director Owens entered Executive Session.

The trustees came out of Executive Session at 1:30 p.m. and Mr. Angelou moved to adjourn the meeting. Mr. Leeseberg seconded the motion. All voted yea. Motion carried. The meeting was adjourned at 1:30 p.m.

Kevin J. Cavener, Chairperson

Richard J. Angelou, Vice Chairperson

Jamie D. Leeseberg, Trustee

Nancy White, Fiscal Officer, absent