



MIFFLIN TOWNSHIP
Peace. Safety. Welfare.

TRUSTEES MEETING AGENDA

Tuesday, May 21, 2024, 1:30 p.m.

OPS Center

400 W Johnstown Rd

2nd Floor, EOC Conference Room B

1. Call Meeting to Order
2. Prayer and Pledge
3. Roll Call
4. Trustees' Comments
5. Visitors' Comments
6. Minutes & Warrants
 - May 6, 2024 Regular Meeting
 - Warrants for June 2024
7. Correspondence
 - None
8. Finance
 - Updates
9. Administration
 - Updates
10. HR
 - Request approval to reclassify Becky Swingle from Administrative Assistant to Administrative & Communications Coordinator, effective May 26, 2024
 - Request to approve a pay increase for Becky Swingle of \$32.50/hr., upon approval of a permanent appropriations budget, with the increase retroactive to May 26, 2024
 - Request approval to reclassify Melanie Barnette to Administrative Services Coordinator, effective May 26, 2024, with no change in pay
 - Request approval of the Administrative Services Coordinator and Administrative & Communications Coordinator job descriptions and pay schedules
 - Updates

11. Service

- Updates

12. Code Enforcement

- Request to approve the following code violation to be placed as a lien on the tax duplicate per ORC §505.87(B)(2), totaling \$300: 2566 Parkwood Ave, mowing and trash \$300
- Updates

13. Police

- Updates

14. Fire Division

- Request to accept Medicount Management Inc. EMS Billing Agreement
- Updates

15. OPS Center

- Updates

16. Information Technology

- Request approval to surplus/dispose of the following Mifflin owned devices:

	Qty	Device	Make	Model
○	1	All In One PC	HP	Elite One 800
○	4	IPads	Apple	

- Updates

17. Adjourn

Reminders:

1. Memorial Day Holiday, May 27, 2024 – Administration Office is closed
2. Regular Trustees' Meeting, June 3, 2024, 10:00 a.m. – OPS Center, 400 W Johnstown Rd