

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

OPS Center, 400 W Johnstown Rd, Gahanna OH 43230

Held July 1, 2024

Vice Chair Angelou called the Regular Meeting of the Mifflin Township Board of Trustees to order at 10:00 a.m., with Vice Chair Richard Angelou, Trustee Jamie Leeseberg, Human Resources Director Mindy Owens, Service Director Roger Boggs, Assistant Fire Chief Scott Davis, and Information Technology Director Craig Main present. Chair Kevin Cavener, Fiscal Officer Nancy White, Fire Chief Brian Dunlevy, Police Chief David Briggs, and Administrative Services Coordinator Melanie Barnette were absent.

Vice Chair Angelou led the Pledge of Allegiance.

TRUSTEES' COMMENTS:

Mr. Angelou said that the meeting was one of transition, that the fiscal officer of forty years' last day was July 2nd, and asked HR Director Owens to present details of the new fiscal officer.

HR Director Owens said that Ms. Kelly Cararo would be sworn in as Fiscal Officer during a special trustees' meeting scheduled for July 3rd at 1:00 p.m.

VISITORS' COMMENTS:

None.

MINUTES:

Vice Chair Angelou requested a motion to table approval of meeting minutes. The motion was tabled.

CORRESPONDENCE:

None.

FINANCE:

Vice Chair Angelou requested a motion to approve the Township Permanent Appropriations for 2024.

Res. 136-24 Approve the Township Permanent Appropriations for 2024

Mr. Leeseberg moved to approve the Township Permanent Appropriations for 2024. Mr. Angelou seconded the motion. Both voted yea. Motion carried.

ADMINISTRATION:

No report given.

HUMAN RESOURCES:

No report given.

SERVICE:

Service Director Boggs said that at 2399 Lindale Road, the cleanup was nearly complete, with all the trash removed and the fill dirt completed by the afternoon. Mr. Boggs also said that the neighboring residents thanked the service crew for their efforts in cleaning up the property.

Mr. Boggs said that with a previously injured employee returning and a new employee fitting

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

OPS Center, 400 W Johnstown Rd, Gahanna OH 43230

Held July 1, 2024

in well and bringing years of cemetery experience, the department's staffing was up to full speed.

Mr. Boggs said that the seasonal cemetery foundation pourings were caught up.

Mr. Boggs said that on July 3rd, the Mifflin Cemetery would close to vehicle traffic in preparation for Gahanna's fireworks celebration and that a service employee would reopen the cemetery the next morning and remove event signage.

Mr. Boggs said that at the next trustees' regular meeting he would present estimates for the removal of trees at 384 Johnstown Road and that some of the trees were in the power lines along the road.

CODE ENFORCEMENT:

Service Director Boggs said that at the next trustees' regular meeting, he would review the cleanup costs incurred for the property at 2399 Lindale Road. Mr. Angelou asked how the overall cleanup in the township's unincorporated area was going. Mr. Boggs said that the spring grass mowing was under control, that rental properties presented a challenge, and that service had a connection to two out of the three large rental property investment groups with rental properties in the township.

POLICE:

No report given.

FIRE:

Assistant Fire Chief Scott Davis reported on the fire department's participation in recent community events:

- Safety Town was a success with one hundred sixty 5-, 6-, and 7-year-olds attending
- Gahanna Blues & Jazz Fest included a strong department presence with several hundred interactions and four EMS transports
- Fire Safety Saturday on June 22nd was canceled due to the day's high heat index and the next one was scheduled for July 27th at Gahanna Middle School West

Chief Davis said that 10,000 people were expected to attend Gahanna's upcoming July 3rd fireworks event and that the fire department would have eight to nine firefighters on special duty, including himself. Chief Davis also said that those who planned to participate in the Gahanna July 4th parade should be at Gahanna's Clark Hall between 9:45 a.m. and 10:00 a.m.

Chief Davis said that as of June 24th, there were 85 firefighter applicants and that HR Director Owens, Fire Administrative Assistant Prokop, and he were verifying applicant credentials.

Mr. Angelou asked if there were any fire projects to come before the trustees. Chief Davis said that there were projects to move forward once the 2025 permanent budget was approved.

OPERATIONS CENTER:

No report given.

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

OPS Center, 400 W Johnstown Rd, Gahanna OH 43230

Held July 1, 2024

INFORMATION TECHNOLOGY:

IT Director Main said that he was working with the McDonald Hopkins law group to help identify individuals that may be affected by a potential email breach.

Mr. Main said that the fiber project to connect Station 131, Station 133, and the Service building from Gahanna directly to the OPS Center was slightly delayed, that he would present at a later date new services pertaining to internet security, and that he was busy with new onboarding and implementing the IT access changes.

Mr. Angelou gave a reminder of the July 3rd Trustees' Special Meeting at 1:00 p.m. and the July 10th Trustees' Special Meeting at 11:00 a.m. at the OPS Center.

Mr. Leeseberg moved to adjourn the meeting. Mr. Angelou seconded the motion. Both voted yea. The meeting was adjourned at 10:18 a.m.

Kevin J. Cavener, Chairperson, absent

Richard J. Angelou, Vice Chairperson

Jamie D. Leeseberg, Trustee

Nancy White, Fiscal Officer, absent