

# RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

OPS Center, 400 W Johnstown Rd, Gahanna OH 43230

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Held **September 27,** **2024**

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Chair Kevin Cavener called the Special Meeting of the Mifflin Township Board of Trustees to order at 11:00 a.m. with Vice Chair Richard Angelou, Trustee Jamie Leeseberg, Assistant Fiscal Officer Cynthia Lampkins, Fire Chief Brian Dunlevy, Service Director Roger Boggs, Financial Specialist Rebecca Rousseau, and Administrative Communications Coordinator Becky Swingle present. Police Chief Briggs, Fiscal Officer Kelly Cararo, Human Resources Director Mindy Owens, and Information Technology Director Craig Main were absent.

## **FINANCE:**

On behalf of the Fiscal Officer Cararo, Financial Specialist Rebecca Rousseau requested to adopt a resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

### **Res. 192-24 Adopt a resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.**

Chair Cavener moved to adopt a resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Mr. Angelou seconded the motion. All voted yea. Motion carried. (See attachment.)

On behalf of the Fiscal Officer, Ms. Rousseau requested the approval of the Township's 2024 2<sup>nd</sup> Amended Appropriation Resolution.

### **Res. 193-24 Approve the Township's 2024 2<sup>nd</sup> Amended Appropriation Resolution.**

Mr. Leeseberg moved to approve the Township's 2024 2<sup>nd</sup> Amended Appropriation Resolution. Chair Cavener seconded the motion. All voted yea. Motion carried. (See attachment.)

Chair Cavener inquired about the police grant funds. Ms. Rousseau agreed to research where the funds would be appropriated within the budget.

## **POLICE:**

On behalf of Police Chief Briggs, Chair Cavener announced a \$1,000 donation to the Police Department from the Paul S. Lawrence Memorial VFW Post 9857, 2330 Stelzer Road. (See attachment.) Chair Cavener said a thank you card will be mailed to the VFW.

## **SERVICE:**

Mr. Boggs requested the hiring of Jeremy Gamble as Service Specialist II at the hourly rate of \$24.47, effective September 30, 2024.

### **Res. 194-24 Approve the hiring of Jeremy Gamble as Service Specialist II at the hourly rate of \$24.47, effective September 30, 2024.**

Mr. Leeseberg moved to approve the hiring of Jeremy Gamble as Service Specialist II at the hourly rate of \$24.47, effective September 30, 2024. Mr. Angelou seconded the motion. All voted yea. Motion carried.

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**FIRE:**

Chief Dunlevy requested the approval to amend the retirement date for Chuck Wilhelm to December 21, 2024.

**Res. 195-24 Amend the retirement date for Chuck Wilhelm to December 21, 2024.**

Mr. Leeseberg moved to amend the retirement date for Chuck Wilhelm to December 21, 2024. Chair Cavener seconded the motion. All voted yea. Motion carried. (See attachment.)

Chief Dunlevy requested approval of BioCare to perform the annual firefighter physicals on site, in the amount not to exceed \$66,700.

**Res. 196-24 Approve BioCare to perform the annual firefighter physicals on site, in the amount not to exceed \$66,700.**

Chair Cavener moved to approve BioCare to perform the annual firefighter physicals on site, in the amount not to exceed \$66,700. Mr. Leeseberg seconded the motion. All voted yea. Motion carried. (See attachment.)

Chief Dunlevy requested to go into Executive Session per ORC §121.22(G)(2) to consider the purchase of property for public purposes, the sale of property and competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with §505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to person whose personal, private interest is adverse to the general public interest.

Mr. Angelou moved to go into Executive Session per ORC §121.22(G)(2) to consider the purchase of property for public purposes, the sale of property and competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with §505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to person whose personal, private interest is adverse to the general public interest. Mr. Leeseberg seconded the motion. All voted yea. Motion carried.

At 11:20 a.m., trustees Cavener, Leeseberg and Angelou, along with Ms. Lampkins, Ms. Swingle and Ms. Rousseau, went into Executive Session. They came out of Executive Session at 11:30 a.m.

Chair Cavener moved to adjourn the meeting at 11:30 a.m. Mr. Leeseberg seconded the motion. All voted yea. The meeting adjourned at 11:30 a.m.

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Kevin J. Cavener, Chairperson

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Richard J. Angelou, Vice Chairperson

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Jamie D. Leeseberg, Trustee

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Kelly Cararo, Fiscal Officer - Absent