

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

OPS Center, 400 W Johnstown Rd, Gahanna OH 43230

Held **October 7,** **2024**

Chair Kevin Cavener called the Regular Meeting of the Mifflin Township Board of Trustees to order at 10:00 a.m. with Vice Chair Richard Angelou, Trustee Jamie Leeseberg, Fiscal Officer Kelly Cararo, Assistant Fiscal Officer Cynthia Lampkins, Fire Chief Brian Dunlevy, Police Chief David Briggs, Human Resources Director Mindy Owens, Service Director Roger Boggs, Financial Specialist Rebecca Rousseau, and Administrative Communications Coordinator Becky Swingle present. IT Director Craig Main was absent from the meeting.

TRUSTEES' COMMENTS:

None.

VISITORS' COMMENTS:

No visitors.

MINUTES: (Consent Agenda)

Res. 197-24 Approve the meeting minutes of the September 17, 2024, Regular Meeting, and the September 27, 2024, Special Meeting.

Via a consent agenda, Chair Cavener moved to approve the meeting minutes of the September 17, 2024, Regular Meeting, and the September 27, 2024, Special Meeting. Mr. Angelou seconded the motion. All voted yea. Motion carried. (See attachments.)

CORRESPONDENCE:

There was discussion about the Notice of Request by Taxpayer for Real Property Exemption, Parcel ID: 025-000870. (See attachment.)

FINANCE:

There was discussion about the Letter of Notice from Keith B. Key Enterprises LLC regarding the Mount Hermon Senior Phase 1. (See attachment.)

HUMAN RESOURCES:

Ms. Owens requested approval to adopt the revised wages schedules for Service, Fiscal, and Administration.

Res. 198-24 Adopt the revised wage schedules for Service, Fiscal, and Administration.

Chair Cavener moved to adopt the revised the wage schedules for Service, Fiscal, and Administration. Mr. Leeseberg seconded the motion. All voted yea. Motion carried. (See attachment.)

Ms. Owens provided updates. (See attachment.)

SERVICE:

Mr. Boggs provided Service department updates. (See attachment.)

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CODE ENFORCEMENT:

Res. 199-24 Approve the following code violations to be placed as a lien on the tax duplicate per ORC §505.87(B)(2), totaling \$900: 2552 Parkwood Ave., for mowing and trash, in the amount of \$600.00, and 2414 Northglen Drive, for trash, in the amount of \$300.00.

Mr. Angelou moved to approve the following code violations to be placed as a lien on the tax duplicate per ORC §505.87(B)(2), totaling \$900: 2552 Parkwood Ave., for mowing and trash, in the amount of \$600.00, and 2414 Northglen Drive, for trash, in the amount of \$300.00. Mr. Leeseberg seconded the motion. All voted yea. Motion carried.

Mr. Boggs provided Code Enforcement updates. (See attachment.)

POLICE:

Chief Briggs thanked Mifflin Township Division of Fire for their Tactical Emergency Medical Support (TEMS) training. He said it was an excellent training. Chief Briggs provided updates.

FIRE:

Chief Dunlevy requested the approval of the land purchase of 4301 E. Johnstown Road, Gahanna, in the amount of \$999,500.00.

Res. 200-24 Approve the land purchase of 4301 E. Johnstown Road, Gahanna, in the amount of \$999,500.00.

Chair Cavener moved to approve land purchase of 4301 E. Johnstown Road, Gahanna, in the amount of \$999,500.00. Mr. Leeseberg seconded the motion. All voted yea. Motion carried.

Chief Dunlevy requested the approval of the purchase of 4th quarter EMS supplies from Penn Care in the amount of \$19,635.07.

Res. 201-24 Approve the purchase of 4th quarter EMS supplies from Penn Care in the amount of \$19,635.07.

Chair Cavener moved to approve the purchase of 4th quarter EMS supplies from Penn Care in the amount of \$19,635.07. Mr. Angelou seconded the motion. All voted yea. Motion carried.

Chief Dunlevy requested the approval to purchase 14 sets of structural turnout gear from Atlantic Emergency Solutions in the amount of \$70,796.46.

Res. 202-24 Approve the purchase 14 sets of structural turnout gear from Atlantic Emergency Solutions in the amount of \$70,796.46.

Chair Cavener moved to approve the purchase 14 sets of structural turnout gear from Atlantic Emergency Solutions in the amount of \$70,796.46. Mr. Leeseberg seconded the motion. All voted yea. Motion carried.

INFORMATION TECHNOLOGY:

No requests nor updates as Mr. Main was absent from the meeting.

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Chief Dunlevy said the Fire Prevention Open House was successful and there was a great turnout. He said Creepside is at Academy Park on October 25th. He said an attorney will do a final review the land purchase contract for the Johnstown Road property prior to signing.

Chief Dunlevy requested an Executive Session per ORC §121.22 (G) (2) Purpose: to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.

Chair Cavener moved to go into Executive Session per ORC §121.22 (G) (2) Purpose: to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Mr. Leeseberg seconded the motion. All voted yea. Motion carried.

At 10:55 a.m., the trustees and all attendees except Ms. Owens went into the Executive Session. At 11:08 a.m., they came out of Executive Session.

Res. 203-24 Approve changing the date of the next Regular Trustees Meeting from October 15, 2024, to October 22, 2024.

Chair Cavener moved to approve changing the date of the next Regular Trustees Meeting from October 15, 2024, to October 22, 2024. Mr. Angelou seconded the motion. All voted yea. Motion carried.

Chair Cavener moved to adjourn the meeting. Mr. Angelou seconded the motion. All voted yea. Motion carried. The meeting adjourned at 11:08 a.m.

Kevin J. Cavener, Chairperson

Richard J. Angelou, Vice Chairperson

Jamie D. Leeseberg, Trustee

Kelly Cararo, Fiscal Officer