



MIFFLIN TOWNSHIP
Peace. Safety. Welfare.

TRUSTEES MEETING AGENDA
Tuesday, December 17, 2024, 1:30 p.m.
OPS Center
400 W Johnstown Rd
2nd Floor, EOC Conference Room B

1. Call Meeting to Order
2. Prayer and Pledge
3. Roll Call
4. Trustees' Comments
5. Visitors' Comments
6. Minutes & Warrants (Consent Agenda)
 - November 26, 2024, Special Meeting Minutes
 - Warrants for January 2025
7. Correspondence
 - Letter from Woda Cooper Co. – Brentnell Pointe 50-unit affordable housing development
 - Annexation Petition – Horizon Science Academy Elementary Inc. – 2845, 2855, 2875 Morse Rd.
 - 2025 Invitation to Renew \$200 Membership in the Coalition of Large Ohio Urban Townships (CLOUT)
8. Finance
 - Request to approve payment to Software Solutions in the amount of \$16,404.47 for the contract for Annual Software Support for Visual Intelligence Portfolio (VIP) for the period 1/1/2025 – 12/31/2025.
 - Request to adopt a resolution for Real Estate Taxes Advances for the 2025 fiscal year.
 - Request to approve the 2025 Temporary Appropriation resolution.
 - Request to transfer \$100,000 from the General Fund to the Police Fund.
 - Request to approve the annual FleetCare Total Care Managed Print Agreement with Modern Office Methods in the amount of \$1,429.80, a saving of \$1,044.00 over last year.
 - Discuss the date for the Organizational Meeting in January 2025.
 - Updates
9. HR
 - Request to approve 3% pay increase for Roger Boggs, Service Director, effective pay period starting December 8, 2024.
 - Request approval to revise the positions to the OPERS Pickup Plan, effective January 5, 2025.

- Request to process a payroll correction to MECC and Firefighters who were not paid properly for blended overtime and/or incorrect calculation for out-of-class pay rate totaling approximately \$12,500.
- Request to retroactively approve the holiday employee donation to the Mid-Ohio Food Bank from the Mifflin Township Benevolence account in the amount of \$2,746.00.
- Request to revise the OPS Center Meeting Room Use & Reservation Policy, effective January 1, 2025.
- Updates

10. Service

- Updates

11. Code Enforcement

- Request to approve the following code violations to be placed as a lien on the tax duplicate per ORC §505.87(B)(2), totaling \$1,500.00 for the following:
 1. 2836-2850 Baughman Ave. – Trash - \$600.00
 2. 2858 Woodland Ave. – Trash - \$600.00
 3. Parcel – 190-001552 – Trash - \$300.00
- Updates

12. Police

- Request to accept the resignation of Officer Medina-Cortes from a full-time position and place her as a part-time officer, effective December 14, 2024, contingent upon her full-time employment schedule.
- A discussion and resolution to request the County Auditor to provide certification of the total current tax valuations for a 3.48 or 4.87 mill levy for Police-related purposes in 2025.
- Updates

13. Fire Division

- Request to promote Firefighter Chris Searle to the rank of Lieutenant effective December 22, 2024.
- Request to revise the prior service credit to 10 years for Public Safety Technology Director Craig Main.
- Request to approve the submission documents to proceed with a Fire levy of 1.95 mill for the May 2025 election.
- Request to approve disability separation for Firefighter Adam Shaffer.
- Request to go into an Executive Session per ORC §121.22(G)(2) to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with §505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.
- Request to approve the sale of the Stelzer Road property to the Messmer Company or their client in the amount of \$1,900,000. They would be responsible for all closing costs. If this request is approved, it would authorize Trustee Cavener to sign all necessary paperwork to complete the sale on behalf of the Township.

14. OPS Center

- No requests or updates

15. Information Technology

- No requests or updates

16. Adjourn

Reminders:

1. December 25, 2024 – Christmas Holiday – Office is closed.
2. January 1, 2025 – New Year's Holiday - Office is closed.
3. January 29 – 31, 2025, OTA Winter Conference & Trade Show