

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

OPS Center, 400 W Johnstown Rd, Gahanna OH 43230

Held	July 22,	2025
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Chair Cavener called the Regular Meeting of the Mifflin Township Board of Trustees to order at 1:30 p.m. with Vice Chair Jamie Leeseberg, Trustee Richard Angelou, Assistant Fiscal Officer Cynthia Lampkins, Fire Chief Brian Dunlevy, Police Chief David Briggs, and IT Director Craig Main present.

Service Director Roger Boggs, HR Director Mindy Owens, and Fiscal Officer Kelly Cararo were absent.

Visitors in attendance were Darlene Wildes, 256 Muskingum Dr., Gahanna; and Bob Lamb, Connect Real Estate, 577 W. Nationwide Blvd., Suite 600, Columbus, 43215.

TRUSTEES' COMMENTS:

Trustee Angelou expressed his appreciation for the nice weather and Vice Chair Leeseberg agreed with him.

VISITORS' COMMENTS:

Mr. Lamb requested the trustees provide a letter of support for the planned affordable housing apartment development at 3337 Westerville Road, Columbus, Ohio 43203. The trustees agreed to do so. Chair Cavener said he is looking forward to working together.

MINUTES & WARRANTS:

Chair Cavener requested a motion to approve the Regular Meeting Minutes of July 7, 2025, Special Meeting Minutes of July 15, 2025, and the Warrants for August 2025, via Consent Agenda.

Res. 110-25 Via Consent Agenda, approve the Regular Meeting Minutes of July 7, 2025, Special Meeting Minutes of July 15, 2025, and the Warrants for August 2025.

Vice Chair Leeseberg made a motion to approve the Regular Meeting Minutes of July 7, 2025, Special Meeting Minutes of July 15, 2025, and the Warrants for August 2025, via Consent Agenda. Mr. Angelou seconded the motion. All voted yea. Motion carried.

CORRESPONDENCE:

Chair Cavener reviewed the following correspondence:

- Invitation to Save-A-Lot Grand Re-opening Event, July 30, 8:00 a.m., 4930 W. Broad St., Columbus
- Ohio Township Association, 2025 OTA Golf Outing, August 7, Cumberland Trai Golf Club
- 2025 FCTA/DAC Meeting Agenda for July 24, 6:00 p.m., FC Emergency Management & Homeland Security, 5300 Strawberry Farms Blvd., Columbus

FINANCE:

Ms. Lampkins requested the adoption of a resolution seeking funds via the release of available inside millage to the Mifflin Township Road and Bridge Fund and collection of revenue for the repair, maintenance, and construction of roads and equipment for those purposes.

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Res. 111-25 Adopt a resolution seeking funds via the release of available inside millage to the Mifflin Township Road and Bridge Fund and collection of revenue for the repair, maintenance, and construction of roads and equipment for those purposes.

Mr. Angelou moved to adopt a resolution seeking funds via the release of available inside millage to the Mifflin Township Road and Bridge Fund and collection of revenue for the repair, maintenance, and construction of roads and equipment for those purposes. Chair Cavener seconded the motion. All voted yea. Motion carried.

The trustees requested Ms. Cararo verify that there is \$35,000 available in the police budget to hire three part-time police officers.

HUMAN RESOURCES:

No updates.

SERVICE:

No updates.

CODE ENFORCEMENT:

No updates.

POLICE:

Chief Briggs requested approval to move forward with a police levy for the fall election.

Res. 112-25 Approve pursuing a police levy for the fall election.

Chair Cavener moved to approve pursuing a policy levy for the fall election. Vice Chair Leeseberg seconded the motion. All voted yea. Motion carried.

Updates:

Chief Briggs said there is a new after-hours club on Westerville Road. Up to 500 can attend as there is no law against gathering. A fight erupted with about 30 people involved. At any given time, it could be the entire club of 500 people, and we would potentially only have two officers on duty. The establishment does not need a permit to operate so he is hoping to get an abatement to shut down the club.

FIRE:

Chief Dunlevy requested approval to purchase four refurbished frontline ambulances in the amount of \$177,765.00 each from Burgess Ambulance Sales, Inc. with plans to purchase one out of the 2026 budget, two out of the 2027 budget, and one out of the 2028 budget. It will take about 14 to 18 months to complete each one.

Res. 113-25 Approve the purchase of four refurbished frontline ambulances in the amount of \$177,765.00 each from Burgess Ambulance Sales, Inc. with plans to purchase one out of the 2026 budget, two out of the 2027 budget, and one out of the 2028 budget.

Chair Cavener moved to approve the purchase of four refurbished frontline ambulances in the amount of \$177,765.00 each from Burgess Ambulance Sales, Inc. with plans to purchase one

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out of the 2026 budget, two out of the 2027 budget, and one out of the 2028 budget. Mr. Angelou seconded the motion. All voted yea. Motion carried. (See attachment.)

INFORMATION TECHNOLOGY:

No updates.

Chair Cavener moved to go into an Executive Session per ORC Section 121.22 (G) (1) Purpose: to consider the dismissal of an employee. Mr. Angelou seconded the motion. All voted yea.

At 1:55 p.m., the trustees, along with Ms. Lampkins, Police Chief Briggs, Fire Chief Dunlevy, and IT Director Main, went into the Executive Session.

Vice Chair Leeseberg moved to come out of the Executive Session. Chair Cavener seconded the motion. All voted yea. Motion carried.

At 2:05 p.m., they came out of the Executive Session.

Vice Chair Leeseberg moved to adjourn the meeting. Chair Cavener seconded the motion. All voted yea. Motion carried. The meeting adjourned at 2:05 p.m.

Kevin J. Cavener, Chairperson

Jamie D. Leeseberg, Vice Chairperson

Richard J. Angelou, Trustee

Kelly Cararo, Fiscal Officer
(Absent)



MIFFLIN TOWNSHIP
Peace. Safety. Welfare.

TRUSTEES REGULAR MEETING AGENDA

Tuesday, July 22, 2025, 1:30 p.m.

OPS Center

400 W Johnstown Rd

2nd Floor, EOC Conference Room B

1. Call Meeting to Order
2. Prayer and Pledge
3. Roll Call
4. Trustees' Comments
5. Visitors' Comments
6. Minutes & Warrants (Consent Agenda)
 - July 7, 2025, Regular Meeting Minutes
 - July 15, 2025, Special Meeting Minutes
 - Warrants for August 2025
7. Correspondence
 - Invitation to Save-A-Lot Grand Re-opening Event, July 30, 8:00 a.m., 4930 W. Broad St., Columbus
 - Ohio Township Association, 2025 OTA Golf Outing, August 7, Cumberland Trail Golf Club
 - 2025 FCTA/DAC Meeting Agenda for July 24, 6:00 p.m., FC Emergency Management & Homeland Security, 5300 Strawberry Farms Blvd., Columbus
8. FINANCE
 - Request to approve a resolution seeking the additional funds via the release of available inside millage to the Mifflin Township Road and Bridge Fund and collection of revenue for the repair, maintenance, and construction of roads and for equipment for those purposes
 - Financial correspondence
9. HUMAN RESOURCES

10. SERVICE DEPARTMENT

11. CODE ENFORCEMENT

12. POLICE

13. FIRE DIVISION

- Updates

14. INFORMATION TECHNOLOGY

- Updates

15. Adjourn

Reminders:

1. Thursday, July 24, 2025, 6:00 p.m., FCTA and DAC meeting, FC Emergency Management & Homeland Security, 5300 Strawberry Farms Blvd., Columbus
2. Monday, August 4, 2025, 10:00 a.m., Regular Trustees Meeting
3. Tuesday, August 19, 2025, 1:30 p.m., Regular Trustees Meeting

Melanie Barnette

From: Sarah Griffin <Sarah.Griffin@savealot.com>
Sent: Tuesday, July 15, 2025 2:15 PM
To: Sarah Griffin
Subject: You Are Invited: Save A Lot Grand Re-Opening Event July 30
Attachments: GRO Columbus Invite.pdf; W1_08_COLU.pdf

CAUTION: This email originated from outside of the Mifflin Township domain. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I am thrilled to share that Save A Lot will host official “Grand Reopening” events across our stores in Columbus on July 30!

To help us celebrate the full return of the Save A Lot brand locally, we will welcome customers into all Columbus locations July 30 with great deals and offers—including a special giveaway of a pre-packed bag of groceries to the first 100 customers through the door that morning. All stores will open at 8 a.m.

To celebrate the re-establishment of the brand to three local stores, the Save A Lot team will host a ceremonial ribbon cutting ceremony Wednesday, July 30 at 8:00 a.m. in our store at 4930 W Broad St., where we will acknowledge the community support we’ve received and announce a charitable donation to the Mid-Ohio Food Collective.

We invite you to join us in this celebration!

If you would like to attend, please RSVP to me at sarah.griffin@savealot.com by Monday, July 28.

Thank you; we hope to see you July 30!

Best regards,

Sarah Griffin

Columbus-Area Save A Lot Locations

- **NOW RE-OPENED:** 4930 W Broad Street, Columbus, OH, 43228
- **NOW RE-OPENED:** 1254 Morse Road, Columbus, OH 43229
- **NOW RE-OPENED:** 3434 Cleveland Avenue, Columbus, OH 43224
- 2200 Mock Road, Columbus, OH, 43129
- 2054 Lockbourne Road, Columbus, OH 43207
- 1230 S James Road, Columbus, OH 43229
- 6308 E Livingston, Reynoldsburg, OH, 43068

Attachments:

- Ribbon-cutting invitation
- Re-opening Ad



Sarah Griffin

Director, Corporate Communications
400 Northwest Plaza Drive
Saint Ann, MO 63074
p: 314-264-7868

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Please join us to celebrate the

GRAND RE-OPENING

save
a lot®

of our Columbus locations !


**Ribbon
Cutting
Ceremony
& Customer
Giveaway**

Save A Lot
West Broad Store

4930 W Broad St.
Columbus, OH 43228

RSVP

BY JULY 28
SARAH.GRIFFIN@SAVEALOT.COM

July 30
8:00 AM

Help us welcome back Columbus shoppers!

save a lot COLUMBUS GRAND RE-OPENING

under new ownership!

JULY 30
thru
AUG 5
doors open at
8am!

We Cut Fresh Meat Daily



WOW

USDA Inspected
Beef T-Bone Steak
Family Pack

USDA Inspected Beef Porterhouse Steaks Family Pack **5.99** lb.

4.99 lb.



USDA Inspected
Whole Boneless Pork Loin

1.99 lb.



USDA Inspected
Boneless Skinless Chicken Breasts
Previously Frozen

2.49 lb.



USDA Inspected
Boneless Pork Loin Chops
Family Pack

2.49 lb.



WOW

Eckrich
Original Franks
12 oz.

99¢ ea.

LIMIT 10

Wednesday, July 30th

FREE

Pre-Packed Bag of Groceries exclusively for the first 100 customers!

Limit 1

OHIO PROUD.
Akron, OH • Canton, OH • Dayton, OH
Columbus, OH • Cleveland, OH • Parma, OH
Cincinnati, OH • Cincinnati, OH



Eckrich
Smoked Sausage
13-14 oz.

2/\$5

Pepsi Products
6 Packs
Asst. Var., 16.9 oz. Btl.

WOW!

Only **\$3.00**

2/\$6

MUST BUY 2

Conn's Chips
Mesquite BBQ, Sweet Heat or Southwest Queso, 7.5 oz. Bags

WOW!

5/\$5

SPECIAL BUY



Crystal Falls
Purified Drinking Water
32 ct.

2/\$7

32 count

RED DOT item!

Produce.



Seedless Watermelons

2.99 ea.

LIMIT 2



Little Debbie
Snack Cakes
Select Varieties, 10.16-13 oz.

3/\$7

7 DAYS OF SAVINGS!
PRICES GOOD
THRU AUGUST 5

1 WEEK OF SAVINGS!

SALE STARTS

WED JULY 30

THU AUG 31

FRI AUG 1

SAT AUG 2

SUN AUG 3

MON AUG 4

TUE AUG 5

Morse Road Save-A-Lot
1254 Morse Road., Columbus, OH 43229

West Broad Save-A-Lot
4930 West Broad St., Columbus, OH 43229

Cleveland Ave. Save-A-Lot
3434 Cleveland Ave., Columbus, OH 43224

Store Hours: Open Mon.-Sun., 8am-9pm

W1_08_COLU

We reserve the right to limit quantities. Not responsible for typographical errors.

Melanie Barnette

From: Ohio Township Association <communications@ohiotownships.org>
Sent: Wednesday, July 16, 2025 12:07 PM
To: Melanie Barnette
Subject: Reminder: Tee Off for Township Graduates

CAUTION: This email originated from outside of the Mifflin Township domain. Do not click links or open attachments unless you recognize the sender and know the content is safe.



August 7
Cumberland Trail Golf Club



2025 OTA GOLF OUTING

WHERE:

Cumberland Trail Golf Club
8244 Columbia Rd SW
Pataskala, OH 43062

WHEN:

Thursday, August 7

COST:

\$100 per person
\$400 per team

Registration closes soon for the 14th Annual OTA Golf Outing, held on Thursday, August 7.

Gather a team from your township or join us individually! The golf outing features a **10:00 a.m. shotgun start**, plus contests for closest-to-the-pin and longest-drive, a double-down game, skins, and, new this year, a brown bag auction. Registration includes green fees, a golf cart, snacks, and a post-tournament meal. **Registration must be submitted by Wednesday, July 30.**

Online registration and a paper form are available below. If you have any questions, please contact **Michael Zaky** at 614-863-0045.

[Register Now](#)

[Paper Registration Form](#)

**MIFFLIN TOWNSHIP BOARD OF TRUSTEES
FRANKLIN COUNTY, OHIO**

The Board of Trustees of Mifflin Township, Franklin County, Ohio, met in a regular meeting on July 22, 2025, with the following members present:

Kevin J. Cavener

Jamie D. Leeseberg

Richard J. Angelou

Richard J. Angelou offered a motion to adopt the following Resolution:

RESOLUTION #111-25

**A RESOLUTION SEEKING ADDITIONAL FUNDS VIA THE RELEASE OF
AVAILABLE INSIDE MILLAGE TO THE MIFFLIN TOWNSHIP ROADS
DEPARTMENT AND COLLECTION OF REVENUE THEREFROM FOR THE
REPAIR, MAINTENANCE, AND CONSTRUCTION OF ROADS, AND FOR
EQUIPMENT FOR THOSE PURPOSES**

WHEREAS, it has become necessary to seek additional funding for road repair, maintenance, construction, and reconstruction, and for equipment for those purposes,

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Mifflin Township, Franklin County, Ohio, that:

Section 1. Due to the urgent need to obtain funding for repair, maintenance, construction, and reconstruction of Township roads and for equipment for those purposes, the Board requests that the Franklin County Budget Commission release to Mifflin Township all available inside millage up to the amount permitted by law.

Section 2. The Board requests that revenue from the available inside millage be collected on behalf of Mifflin Township as soon as permitted under the law.

Section 3. It is found and determined that all formal actions of this Board concerning and pertaining to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of the Board, and any of its committees, that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements including §121.22 of the Revised Code.

Section 4. This Resolution shall take effect and be in force from and after the earliest period of time provided by law.

Kevin J. Cavener seconded the motion and, the roll call being called upon the question of adopting the Resolution, the vote resulted as follows:

Kevin J. Cavener	Aye
Jamie D. Leeseberg	Aye
Richard J. Angelou	Aye

**BOARD OF TRUSTEES
MIFFLIN TOWNSHIP
FRANKLIN COUNTY, OHIO**

The motion carried and the Resolution was adopted.

ATTEST AND CERTIFY: Kelly Cararo
Kelly Cararo, Fiscal Officer



Franklin County Township Association

2025 FCTA/DAC Meeting

Franklin Emergency Management & Homeland Security
5300 Strawberry Farms Blvd., Columbus, Ohio 43230

Thursday, July 24, 2025
6:00 p.m. – 8:00 p.m.

Franklin County Public Health District Advisory Council – 6:00 p.m.

FCTA Meeting (Call to Order) – 6:30 p.m.

Pledge of Allegiance – Joe Martin, FCTA Vice-President

Dinner

Opening Remarks – Chet Chaney, FCTA President

Secretary's Report – Laura Kunze, FCTA Secretary, Meeting Minutes of 3/18/2025

Treasurer's Report – Natalie Nicodemus, FCTA Treasurer

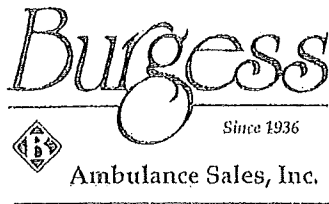
Old Business: None currently

New Business: Infrastructure Development & Funding Opportunities

- Linda Bailiff, Director, Ohio Public Works Commission
- Michele Risko, LPA Manager, Ohio Dept. of Transportation (District 6)
- Kelsey Ellingsen, Governmental Affairs Director, COTA (LinkUs)

Closing Remarks – Chet Chaney, FCTA President

Adjournment – 8:00 p.m.



CONTRACT

THIS AGREEMENT is made on July 8, 2025, between Mifflin Township, Division of Fire, of Gahanna, Ohio and Burgess Ambulance Sales, of Loudonville, Ohio ("Contractor").

WITNESSETH:

That the parties, in consideration of the agreements contained below to be met by the respective parties, agree as follows:

Contractor agrees to sell, furnish, and deliver to Mifflin Township, Division of Fire the following: Four (4) 2025 or newer Ford F550 4x4 Diesel Chassis, remounted on your existing modules, for the sum of \$711,060.00 (177,765.00 each). Please see attached "exceptions" page for chassis pricing and module paint information.

IN WITNESS WHEREOF, Mifflin Township, Division of Fire has caused this contract to be signed, and the contractor has executed this contract the day and year aforesaid.

BURGESS AMBULANCE SALES, INC.

Brad Dilgard

MIFFLIN TOWNSHIP - DIVISION OF FIRE

Kurt [Signature] - Trustee

“Exceptions”

Mifflin Township – Division of Fire

July 8, 2025

(4) unit contract

RE: Exceptions page

- Current contract includes \$7,000.00 for “minor” corrosion and touch-up paint.
- If you wish to have modules completely repainted, please add \$13,800.00 to each unit.
- Chassis is priced as a 2025 model year, however The Ford Motor Company will increase prices per year, so adjustments will be made accordingly.
- If you wish to pre-pay the chassis amount, Burgess Ambulance Sales offers a \$2,000.00 discount, per unit, on remounts.
- If you wish to have graphics and lettering applied, please add \$4,500.00 to each unit.



Office of Auditor of State
88 East Broad Street
Post Office Box 1140
Columbus, OH 43216-1140

Auditor of State - Unresolved Findings for Recovery Certified Search

(614) 466-4514
(800) 282-0370

I have searched The Auditor of State's unresolved findings for recovery database using the following criteria:

Contractor's Information:

Name: **dilgard, brad**
Organization: **Burgess Ambulance**
Date: **7/30/2025 7:39:59 AM**

This search produced the following list of **16** possible matches:

Name/Organization	Address
Berry, Debra	P.O. Box 122
Berry, Debra	P.O. Box 23651 / 800 Harmon Avenue
Burke, April	436 Main Street
Burkhart, Richard J	5972 Rocky Rill Rd
Burns, Daniel	9709 Sheffield Road
Buroker, Chad	
Burton, Matthew	5102 Hummingbird St
Canterbury, Andrew	
Casler, Brandon	712 Westerly Drive
Hayburn, Cheryl	State Route 327
King, Brandon	14340 Euclid Avenue
Livelsburger, Gail	
Pryor, Brandy	1783 Brown Street
Pryor, Brandy	1783 Brown Street
Reynolds, Debra	
Toles, Debra	2996 Ironstone Dr

The above list represents possible matches for the search criteria you entered. Please note that pursuant to ORC 9.24, only the person (which includes an organization) actually named in the finding for recovery is prohibited from being awarded a contract.

If the person you are searching for appears on this list, it means that the person has one or more findings for recovery and is prohibited from being awarded a contract described in ORC 9.24, unless one of the exceptions in that section apply.

If the person you are searching for does not appear on this list, an initialed copy of this page can serve as documentation of your compliance with ORC 9.24(E).

Please note that pursuant to ORC 9.24, it is the responsibility of the public office to verify that a person to whom it plans to award a contract does not appear in the Auditor of State's database. The Auditor of State's office is not responsible for inaccurate search results caused by user error or other circumstances beyond the Auditor of State's control.