

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

OPS Center, 400 W Johnstown Rd, Gahanna OH 43230

Held **September 16,** **2025**

I. **CALL TO ORDER** – 1:30 p.m.

II. **PLEDGE OF ALLEGIANCE** - Chair Cavener led the Pledge of Allegiance

III. **ROLL CALL** Present: Trustees Kevin Cavener, Richard Angelou, and Jamie Leeseberg.

Also present: Fire Chief Dunlevy; Police Chief Briggs; Service Director Roger Boggs; IT Director Craig Main; HR Director Mindy Owens; Asst Fiscal Officer Cynthia Lampkins; Asst Fire Chief Davis; and Deputy Chief Lee.

IV. **GUEST SPEAKERS**

The anticipated guest speakers did not attend the meeting.

V. **PUBLIC COMMENT**

There were no public comments.

VI. **CONSENT AGENDA**

Approval of **Minutes**: Regular Meeting, September 3, 2025
Special Meeting, September 12, 2025

Resolution 141-25

Approval of **Warrants** of 9/3/2025 – 9/15/2025

Approval of Consent Agenda

Mr. Cavener motioned to approve. Mr. Leeseberg seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

VII. **CORRESPONDENCE**

- Invitation to the FCEO FCTA 2025 Annual Meeting on 11/19/2025, RSVP by 11/14/2025
- City of Gahanna letter re: West Gahanna Underground Utility Improvements Project
- AEP Letter of Notification – Mifflin-St. Clair Ave. 138 kV Transmission Line Adjustment Project

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VIII. NEW BUSINESS

Resolution 143-25 (Fiscal)

Accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.

Discussion: If the Police levy passes on November 4th, it will be added to the rates to be levied for the 2025 tax year.

Resolution 144-25 (Code Enforcement)

Approve the following code violation to be placed as a lien on the tax duplicate per ORC §505.87(B)(2):

1.	2076 Minnesota Ave.	Trash	\$300.00
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Mr. Cavener motioned to approve. Mr. Angelou seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

Resolution 145-25 (Police)

Approve the purchase of \$22,498.14 to SCI Integrated (Sound Communications) for the installation of new surveillance cameras, for both audio and video recording, as well as all equipment needed for installation of the system and storage of media, and installation of required equipment for a security key fob access system on the doors for the Police Department building.

Mr. Cavener motioned to approve. Mr. Leeseberg seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

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Resolution 146-25 (Police)

Approve the additional payment of \$2,000 to Larig Drywall, previously approved Resolution 107-25 (\$63,800 plus 10% contingency), for the construction project at the Police Department as the newly installed doorway frames need to be metal for the installation of the key fob access system, and for the replacement of a sink/vanity in the bathroom that was remodeled.

Mr. Cavener motioned to approve. Mr. Angelou seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

Resolution 147-25 (Fire)

Approve Firefighter Josiah Swaney to attend out of state training, Structural Collapse Technician course, hosted by Virginia Department of Fire Protection. Course and lodging are covered by the Central Ohio Strike Team (COST). Approval includes using a department vehicle for travel from October 25 – November 1. Meals will be reimbursed via the Travel Policy.

Mr. Cavener motioned to approve. Mr. Angelou seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

Resolution 148-25 (Fire)

Approve EMS Coordinator Kenny King to attend out-of-state EMS Conference, October 19 – October 21, training that includes hands-on training located in Indianapolis. No overtime will be incurred. Meals will be reimbursed via the Travel Policy. Registration for two days is \$715, and lodging is \$475.

Mr. Cavener motioned to approve. Mr. Leeseberg seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

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2025

Resolution 149-25 (OPS Center)

Approve the sealing, crack sealing, and striping the OPS Center parking lot by AJ Asphalt in the amount of \$17,613. This expense would be shared with the Columbus Metropolitan Library at a 50/50 cost share, with Mifflin Township's share being \$8,806.50.

Mr. Cavener motioned to approve. Mr. Angelou seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

UNSCHEDULED BUSINESS

There was no unscheduled business.

IX. DEPARTMENT REPORTS/TRUSTEE COMMENTS

Fiscal Department – See attachment.

Human Resources - See attachment. Ms. Owens said Hylant is marketing benefits. A substantial increase with Medical Mutual is expected. It will take 3 to 4 weeks until rates are disclosed. Ms. Owens anticipates having to call a Special Meeting as rates may increase 32%.

Service Department/Code Enforcement - See attachment. The Service Department has an all-day training course on 9/25; no burials are scheduled. Mr. Boggs said he is waiting for the Clerk of Courts to get back with him to explain writing the e-tickets.

Police - See attachment.

IT - Mr. Main said that next Wednesday, 9/24, he will be performing a battery upgrade. This should not create any interruptions.

Fire Division & Township – See attachment. Chief Dunlevy provided reminders of the traveling VFW Wall, October 2 – 6, and the Fire Open House, October 5, Station 131, 1 – 4 pm.

Trustees – Discussion about the chain of command. Mr. Angelou mentioned the idea of having monthly meetings with department heads individually. The trustees will decide whether the meetings will be monthly or quarterly. Ms.

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Owens is to contact the township's attorney for personnel matters. She will include the department head, if warranted.

X. EXECUTIVE SESSION (Township)

At 2:00 p.m., Mr. Cavener motioned to enter into Executive Session per ORC §121.22 (G) (2) Purpose: to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Mr. Leeseberg seconded.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

- XI. Present for the Executive Session were Trustees Kevin Cavener, Richard Angelou, and Jamie Leeseberg; Fire Chief Brian Dunlevy, Deputy Fire Chief Tom Lee, and Assistant Fiscal Officer Cynthia Lampkins.

At 2:11 p.m., Mr. Cavener motioned to exit Executive Session. Mr. Leeseberg seconded.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

Resolution 150-25 (Township)

Accept the contract offer from Kevin Zeppernick for the purchase of 219 N. Hamilton Road property in the amount of \$1,200,000 with the understanding that half of the \$25,000 deposit will be refundable should the sale not occur.

Mr. Cavener motioned to approve. Mr. Angelou seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

XII. ADJOURNMENT

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At 2:12 p.m., Mr. Cavener motioned to adjourn. Mr. Angelou seconded.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

**BOARD OF TRUSTEES and FISCAL OFFICER
MIFFLIN TOWNSHIP, FRANKLIN COUNTY**

Kevin Cavener, Chair _____

Jamie Leeseberg, Trustee _____

Richard Angelou, Trustee _____

Darlene Wildes, Fiscal Officer _____



MIFFLIN TOWNSHIP
Peace. Safety. Welfare.

TRUSTEES REGULAR MEETING AGENDA

Tuesday, September 16, 2025, 1:30 p.m.

OPS Center

**400 W Johnstown Rd., Gahanna
2nd Floor, EOC Conference Room B**

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. GUEST SPEAKERS

Annabel Spranger, Franklin Co. Soil & Water District

Nathan Ralph, Franklin Co. Public Health

V. PUBLIC COMMENT

Limit to five minutes per person. Township-related business only. (Time cannot be yielded to another person.)

VI. APPROVAL OF CONSENT AGENDA

- Approval of Minutes: September 3, 2025, Regular Meeting
- Approval of Minutes: September 12, 2025, Special Meeting
- **Resolution 141-25** Warrants of 9/3/2025 – 9/15/2025

VII. CORRESPONDENCE

- Invitation to the FCEO FCTA 2025 Annual Meeting on 11/19/2025, **RSVP by 11/14/2025**
- City of Gahanna letter re: West Gahanna Underground Utility Improvements Project
- AEP Letter of Notification – Mifflin-St. Clair Ave. 138 kV Transmission Line Adjustment Project

VIII. NEW BUSINESS

Resolution 143-25 (Fiscal)

Accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor

Resolution 144-25 (Code Enforcement)

Approve the following code violation to be placed as a lien on the tax duplicate per ORC §505.87(B)(2):

1.	2076 Minnesota Ave.	Trash	\$300.00
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Resolution 145-25 (Police)

Approve the expenditure in the amount of \$22,498.14 to SCI Integrated (Sound Communications) for the installation of new surveillance cameras, for both audio and video recording, as well as all equipment needed for installation of the system and storage of media, and installation of required equipment for a security key fob access system on the doors for the Police Department building.

Resolution 146-25 (Police)

Authorize an expenditure not to exceed \$2,000 payable to Larig Drywall for an additional payment for a construction project at the Police Department as the newly installed doorway frames need to be metal for the installation of the key fob access system, and for the replacement of a sink/vanity in the bathroom that was remodeled. This is in addition to the previously approved Resolution 107-25.

Resolution 147-25 (Fire)

Authorize Josiah Swaney to attend a Structural Collapse Technician course hosted by Virginia Department of Fire Protection. The cost of the course and lodging are covered by the Central Ohio Strike Team. Approval includes using a department vehicle for travel from October 25-November 1, 2025. Additional overtime may be required. Expenses will be reimbursed as outlined in the travel policy.

Resolution 148-25 (Fire)

Approve EMS Coordinator Kenny King to attend out-of-state EMS Conference, October 19 – October 21, training that includes hands-on training located in Indianapolis. No overtime will be incurred. Approval includes using a department vehicle for travel during this time. Meals will be reimbursed via the Travel Policy.

Resolution 149-25 (OPS Center)

Authorize the expenditure to AJ Asphalt in the amount of \$17,613 for the sealing, crack sealing, and striping the OPS Center parking lot. This expense would be shared with the Columbus Metropolitan Library at a 50/50 cost share, \$8,806.50 for each party.

IX. UNSCHEDULED BUSINESS**X. DEPARTMENT REPORTS/TRUSTEE DISCUSSION**

Fiscal Department
 Service Department/Code Enforcement Department
 Police Department
 Division of Fire, OPS Center & Township
 Trustees – Discussion about Chain of Command

XI. EXECUTIVE SESSION (Township)

Request an Executive Session per ORC Section 121.22 (G) (2) Purpose: to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.

XII. ADJOURNMENT

Reminders

1. Friday, October 3, Traveling VFW Wall, 10:00 a.m., Opening Ceremony
2. Sunday, October 5, 1 – 4 p.m., Open House “Fire Safety Week”, Station 131, Rocky Fork Blvd.
3. Monday, October 6, 10:00 a.m., Regular Trustees Meeting
4. Tuesday, October 21, 1:00 p.m., Swearing-in of Fire Officers
5. Tuesday, October 21, 1:30 p.m., Regular Trustees Meeting
6. Saturday, November 1, 1:00 p.m., Gahanna Town Hall, Gahanna Library, Rooms 1 – 3
7. Thursday, November 19, 5:15 p.m. Registration, FCEO FCTA 2025 Annual Meeting, Villa Milano Banquet & Conference Center, 1630 Schrock Road

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Held **September 3,** 2025

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- II. **PLEDGE OF ALLEGIANCE** - Chair Cavener led the Pledge of Allegiance
- III. **ROLL CALL** Present: Trustees Kevin Cavener, Richard Angelou, and Jamie Leeseberg.

Also present: Fiscal Officer **Darlene Wildes**; Fire **Chief Dunlevy**; Police **Chief Briggs**; Service Director **Roger Boggs**; IT Director **Craig Main**; HR Director **Mindy Owens**; Asst Fiscal Officer **Cynthia Lampkins**; Asst Chief **Davis**; and Deputy Chief **Lee**.

IV. **CONSENT AGENDA**

Approval of **Minutes**: Regular Meeting, August 19, 2025

Resolution 131-25

Approval of **Warrants** of 8/19/2025 – 9/2/2025

There were no **“Then and Now”** Certificates to approve.

Approval of Consent Agenda

Mr. Leeseberg motioned to approve. Mr. Angelou seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

V. **CORRESPONDENCE**

- Invitation from State Representative Beryl Brown Piccolantonio to attend a Town Hall meeting on November 1st, 1:00 pm, Gahanna Library, Rooms 1, 2, and 3.

VI. **NEW BUSINESS**

Resolution 133-25 (FISCAL)

Amend agreement with Boyer Financial Group to provide a deferred compensation program.

Discussion: The township currently has two deferred compensation plans, Ohio Deferred Compensation 457 Plan and Empower managed by Boyer

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Financial. This resolution is to limit the participation in the Empower plan to those employees currently enrolled in that plan. All employees will be able to participate in the Ohio 457 plan as it is the approved plan for all Ohio governments. We are limiting the participation to the one plan due to the administrative burden of monitoring IRS compliance with deferring employee compensation. Those who are already participating in the Empower plan will not be impacted.

Mr. Leeseberg motioned to approve. Mr. Angelou seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

Resolution 134-25 (HR)

Amend and adopt the personnel policies and procedures manual.

Discussion: Chair Cavener stated he received a phone call from an employee who did not like the policy with a donor being taxed. He also said that he had never heard of such a thing and Columbus Fire does not do it like this. HR Director Owens clarified that the policy contains an IRS compliant portion that is only taxable to the recipient. The revision included an additional allowance for employees who have a workplace injury, qualifying them for temporary total, and employees on light duty. Both are not IRS compliant therefore the donor and recipient are taxed. Fiscal Officer Wildes stated this is an IRS regulation. HR Director Owens also stated the policies have been reviewed and approved by our legal counsel. In order to have the revised policies approved, HR Director Owens asked if we want to remove the portion of the policy regarding those on light duty and/or with workplace injuries resulting in them not being able to receive leave donation. Trustees agreed.

Mr. Cavener motioned to approve. Mr. Angelou seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

Discussion: Chair Cavener addressed converting the hourly rate when Fire employees are placed on light duty as their hours worked will be reduced from 56 hours to 40 hours.

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2025

Resolution 135-25 (CODE ENFORCEMENT)

Approved code violations to be placed as a lien on the tax duplicate per ORC §505.87(B)(2).

Mr. Leeseberg motioned to approve. Mr. Angelou seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

Resolution 136-25 (POLICE)

Amend and adopt the Mifflin Township Police Department Records Maintenance and Release Policy.

Mr. Leeseberg motioned to approve. Mr. Cavener seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

Resolution 137-25 (POLICE)

Authorize expenditure of \$4,690.00 to Watts Up Electric

Mr. Cavener motioned to approve. Mr. Leeseberg seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

Resolution 138-25 (FIRE)

Approve personnel actions.

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Held

September 3,

2025

Mr. Cavener motioned to approve. Mr. Leeseberg seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

Resolution 139-25 (FIRE)

Approve to complete and submit an application for a BWC EMS grant.

Mr. Cavener motioned to approve. Mr. Angelou seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

VII. UNSCHEDULED BUSINESS

There was no unscheduled business.

VIII. DEPARTMENT REPORTS/TRUSTEE COMMENTS

Fiscal Department

Service Department/Code Enforcement - See attached report.

Police - See attached stats.

Fire Division & Township

IX. EXECUTIVE SESSION

At 11:11 a.m., Mr. Cavener motioned to enter into Executive Session per ORC §121.22 (G) (2) Purpose: to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest. Mr. Leeseberg seconded.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

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Held **September 3,** 2025

Present for the Executive Session were Mr. Cavener, Mr. Angelou, Mr. Leeseberg, Fiscal Officer Wildes, Fire Chief Dunlevy, Deputy Fire Chief Lee, and Assistant Fiscal Officer Lampkins.

At 11:24 a.m., Mr. Cavener motioned to exit Executive Session. Mr. Leeseberg seconded.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

Resolution 140-25 (FIRE)

Approve to contract with Tina Wedebrook for the sale of property located at 219 N. Hamilton Rd.

Mr. Cavener motioned to approve. Mr. Leeseberg seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

X. ADJOURNMENT

At 11:24 a.m., Mr. Cavener motioned to adjourn. Mr. Leeseberg seconded.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

BOARD OF TRUSTEES and FISCAL OFFICER
MIFFLIN TOWNSHIP, FRANKLIN COUNTY

Kevin Cavener, Chair _____

Jamie Leeseberg, Trustee _____

Richard Angelou, Trustee _____

Darlene Wildes, Fiscal Officer _____

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

OPS Center, 400 W Johnstown Rd, Gahanna OH 43230

Held **September 12,** 2025

I. **SPECIAL MEETING CALL TO ORDER** – 10:00 a.m.

II. **PLEDGE OF ALLEGIANCE** - Chair Cavener led the Pledge of Allegiance

III. **ROLL CALL** Present: Trustees Kevin Cavener, Richard Angelou, and Jamie Leeseberg.

Also present: Fiscal Officer Darlene Wildes (via Microsoft Teams); Service Director Roger Boggs; HR Director Mindy Owens; Asst Fiscal Officer Cynthia Lampkins; Asst Chief Davis; and Deputy Chief Lee.

IV. **TRUSTEE**

Clarification was made to the approval of Resolution 134-25 to amend and adopt the personnel policies and procedures manual, with the exception of light duty, workers' compensation and leave donation policy.

V. **EXECUTIVE SESSION**

At 10:58 a.m., Mr. Cavener motioned to enter into Executive Session per ORC §121.22 (G) (1) Purpose: to discuss an employee complaint. Mr. Leeseberg seconded.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

Present for the Executive Session were Mr. Cavener, Mr. Angelou, Mr. Leeseberg, Fiscal Officer Wildes (via Microsoft Teams), HR Director Mindy Owens, and Assistant Fiscal Officer Lampkins.

At 10:58 a.m., Mr. Leeseberg motioned to exit Executive Session. Mr. Cavener seconded.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

RECORD OF PROCEEDINGS

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Held September 12, 2025

VI. ADJOURNMENT

At 10:59 a.m., Mr. Cavener motioned to adjourn. Mr. Leeseberg seconded.

Vote	Yes	No	Abstain	Absent
Mr. Cavener	X			
Mr. Angelou	X			
Mr. Leeseberg	X			

**BOARD OF TRUSTEES and FISCAL OFFICER
MIFFLIN TOWNSHIP, FRANKLIN COUNTY**

Kevin Cavener, Chair _____

Jamie Leeseberg, Trustee _____

Richard Angelou, Trustee _____

Darlene Wildes, Fiscal Officer _____

RESOLUTION #141-25: ACCEPTING WARRANTS

WHEREAS, the fiscal office is presenting the attached Warrants.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF MIFFLIN TOWNSHIP, FRANKLIN COUNTY, OHIO:

to approve the attached Warrants:

Mr. _____ motioned. Mr. _____ seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener				
Mr. Angelou				
Mr. Leeseberg				

This Resolution shall be in force and become effective immediately upon its execution.

September 16, 2025

Date

Kevin Cavener, Chair

CERTIFIED BY:

Richard Angelou, Trustee

Darlene Wildes, Fiscal Officer

Jamie Leeseberg, Trustee

Mifflin Township

Check Report by Check Number

Banks: All

Payment Method: Checks, ACH, EFT

Vendors: 1-800 Flowers to ZZZZZZZZCoverall North America, Inc.

Checks: All

Check Dates: 9/3/2025 to 9/12/2025

As Of Check Cashed Date: 9/3/2025 to 9/3/2025

Include Voids: No

Check Status: Cashed And Outstanding

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
Bank: 01. A/P BANK - 5/3 Bank A/P								
0000351721	09/05/2025	Fire Smart Promotio	Fire Smart Promotions	Check	Outstanding		\$0.00	\$1,582.50
0000351722	09/05/2025	Terry T. Phillips	222 Training Group	Check	Outstanding		\$0.00	\$240.00
0000351723	09/05/2025	B & C B&C	B & C Communications	Check	Outstanding	09/08/2025	\$0.00	\$5,300.00
0000351724	09/05/2025	Best One Tire & Ser	BestOne Tire & Service,	Check	Outstanding	09/08/2025	\$0.00	\$3,785.34
0000351725	09/05/2025	Chard Snyder	Chard Snyder & Associates, LLC	Check	Outstanding	09/09/2025	\$0.00	\$522.50
0000351726	09/05/2025	ColdSpring Granite	Cold Spring Memorial Group	Check	Outstanding	09/09/2025	\$0.00	\$369.00
0000351727	09/05/2025	Cool Cats	Cool Cat Sites Entertainment	Check	Outstanding		\$0.00	\$366.00
0000351728	09/05/2025	Coughlin	Coughlin	Check	Outstanding		\$0.00	\$319.52
0000351729	09/05/2025	Coverall North Amer	Coverall North America Inc.	Check	Outstanding	09/08/2025	\$0.00	\$478.00
0000351730	09/05/2025	eMazzanti Technolo	eMazzanti Technologies	Check	Outstanding		\$0.00	\$2,787.00
0000351731	09/05/2025	Engineered Temper	Engineered Temperature Solutions	Check	Outstanding	09/10/2025	\$0.00	\$818.00
0000351732	09/05/2025	Charles Taylor fka	Matrix Claims Mgt	Check	Outstanding	09/09/2025	\$0.00	\$237.50
0000351733	09/05/2025	FOP Deduction	Fraternal Order Of Police-Financial Secy.	Check	Outstanding		\$0.00	\$175.50
0000351734	09/05/2025	MD Solutions, Inc/O	MD Solutions, Inc	Check	Outstanding	09/10/2025	\$0.00	\$840.00
0000351735	09/05/2025	MetLife	Metropolitan Life Insurance Company	Check	Outstanding	09/09/2025	\$0.00	\$198.00
0000351736	09/05/2025	IAFF Deduction	Mifflin Twp. Local IAFF 2818	Check	Outstanding	09/09/2025	\$0.00	\$1,780.00
0000351737	09/05/2025	Montage Enterprise	Montage Enterprises, Inc.	Check	Outstanding	09/08/2025	\$0.00	\$200.06
0000351738	09/05/2025	Robert John Cloud	Robert Cloud	Check	Outstanding	09/08/2025	\$0.00	\$2,400.00
0000351739	09/05/2025	Robert Half	Robert Half	Check	Outstanding	09/10/2025	\$0.00	\$2,470.00
0000351740	09/05/2025	RUMPKE	Rumpke	Check	Outstanding	09/08/2025	\$0.00	\$489.60
0000351741	09/05/2025	Sanders Lawn Care	Sanders Lawn Care	Check	Outstanding	09/10/2025	\$0.00	\$9,255.00
0000351742	09/05/2025	The Center for Resil	The Center for Resilience & Wellness	Check	Outstanding	09/09/2025	\$0.00	\$600.00
0000351743	09/05/2025	Topline Designs	Topline Designs	Check	Outstanding	09/09/2025	\$0.00	\$820.00
0000351744	09/05/2025	VSP Insurance	VSP Insurance	Check	Outstanding		\$0.00	\$2,649.87
0000351745	09/12/2025	BranhamSign Comp	Branham Sign Company Inc	Check	Outstanding		\$0.00	\$373.00
0000351746	09/12/2025	CDW Government	CDW-G	Check	Outstanding		\$0.00	\$425.00
0000351747	09/12/2025	COMW	Central Ohio Mobile Welding, LLC	Check	Outstanding		\$0.00	\$215.00
0000351748	09/12/2025	Larig Drywall LLC	Clifford Larig	Check	Outstanding		\$0.00	\$7,000.00
0000351749	09/12/2025	Ergotech Controls, I	Ergotech Controls, Inc.	Check	Outstanding		\$0.00	\$766.67
0000351750	09/12/2025	Franklin Co Sheriff	Franklin County Sheriff's Office	Check	Outstanding		\$0.00	\$1,263.21
0000351751	09/12/2025	Greenberg Traurig,	Greenberg Traurig, LLP	Check	Outstanding		\$0.00	\$195.00
0000351752	09/12/2025	IP Pathways	IP Pathways(Sophisticatied Systems)	Check	Outstanding		\$0.00	\$3,108.63
0000351753	09/12/2025	Kelly and Askew, In	Kelly & Askew, Inc	Check	Outstanding		\$0.00	\$4,552.38
0000351754	09/12/2025	Mindy Owens	Owens , Mindy	Check	Outstanding		\$0.00	\$113.21
0000351755	09/12/2025	RUMPKE	Rumpke	Check	Outstanding		\$0.00	\$767.60

As Of Check Cashed Date: 9/3/2025 to 9/3/2025

Check Number	Check Date	Vendor Code	Vendor Name	Check Type	Check Status	Cashed Date	Void Amount	Amount
0000351756	09/12/2025	Smith and Hale LLC	Smith & Hale LLC	Check	Outstanding		\$0.00	\$522.50
0000351757	09/12/2025	The Bullet Ranch	The Bullet Ranch	Check	Outstanding		\$0.00	\$936.00
0000351758	09/12/2025	ZEP	ZEP Sales & Services	Check	Outstanding		\$0.00	\$968.35
0202501042	09/04/2025	Brosius, Johnson &	Brosius, Johnson & Griggs, LLC	EFT	Outstanding		\$0.00	\$0.00
0202501044	09/04/2025	7 Eleven Speedway	Wex Bank	EFT	Outstanding		\$0.00	\$9,577.17
0202501045	09/03/2025	AEP	American Electric Power	EFT	Outstanding		\$0.00	\$83.86
0202501048	09/03/2025	Breezeline	Breezeline	EFT	Outstanding		\$0.00	\$277.33
0202501050	09/04/2025	Mifflin Payroll	Mifflin Township Payroll	EFT	Outstanding		\$0.00	\$292,190.22
0202501051	09/04/2025	Child Support Dedu	Ohio Child Support Payment Central	EFT	Outstanding		\$0.00	\$1,505.99
0202501052	09/04/2025	Fairfield CMC	Fairfield County Municipal Court	EFT	Outstanding		\$0.00	\$926.57
0202501053	09/04/2025	Payroll TAX	Mifflin Payroll TAX	EFT	Outstanding		\$0.00	\$81,871.06
0202501054	09/05/2025	Columbia Gas	Columbia Gas	EFT	Outstanding		\$0.00	\$159.00
0202501055	09/05/2025	Columbia Gas	Columbia Gas	EFT	Outstanding		\$0.00	\$92.00
0202501056	09/03/2025	MM Self-Insured Ins	Medical Mutual Self-Insured	EFT	Outstanding		\$0.00	\$5,783.02
0202501058	09/09/2025	The Hartford	The Hartford	EFT	Outstanding		\$0.00	\$6,390.25
0202501059	09/09/2025	HSA Employee Pd	HSA Employee Pd Deduction	EFT	Outstanding		\$0.00	\$13,157.20
0202501060	09/09/2025	MM Self-Insured Ins	Medical Mutual Self-Insured	EFT	Outstanding		\$0.00	\$4,002.87
0202501061	09/09/2025	OPEDC Deduction	Ohio Deferred Compensation	EFT	Outstanding		\$0.00	\$6,440.00
0202501062	09/09/2025	OPEDC Deduction	Ohio Deferred Compensation	EFT	Outstanding		\$0.00	\$1,150.00
0202501063	09/08/2025	Cintas	Cintas	EFT	Outstanding		\$0.00	\$1,013.87
0202501064	09/08/2025	Columbus-Storm W	Columbus - City Treasurer	EFT	Outstanding		\$0.00	\$187.92
0202501065	09/08/2025	MED MUTUAL Insu	Medical Mutual Of Ohio	EFT	Outstanding		\$0.00	\$197,601.24
0202501066	09/08/2025	Empower 457 Dedu	Empower 457 Deduction	EFT	Outstanding		\$0.00	\$6,225.00
0202501068	09/10/2025	Granite	Granite Telecommunications	EFT	Outstanding		\$0.00	\$1,133.96
0202501069	09/10/2025	Gahanna Water	City of Gahanna	EFT	Outstanding		\$0.00	\$440.84
0202501070	09/10/2025	Gahanna Water	City of Gahanna	EFT	Outstanding		\$0.00	\$280.48
0202501071	09/10/2025	Gahanna Water	City of Gahanna	EFT	Outstanding		\$0.00	\$1,150.75
0202501072	09/10/2025	Gahanna Water	City of Gahanna	EFT	Outstanding		\$0.00	\$519.25
0202501073	09/10/2025	Gahanna Water	City of Gahanna	EFT	Outstanding		\$0.00	\$489.61
0202501074	09/10/2025	Gahanna Water	City of Gahanna	EFT	Outstanding		\$0.00	\$347.70
01. A/P BANK - 5/3 Bank A/P Total:							\$0.00	\$692,887.10
Grand Total:							\$0.00	\$692,887.10

Melanie Barnette

From: Elizabeth A. Kuhn <ekuhn@franklincountyengineer.org>
Sent: Tuesday, September 9, 2025 9:18 AM
Subject: FCEO.FCTA 2025 Annual Meeting R.S.V.P
Attachments: FCEO.FCTA 2025 Annual Meeting - RSVP Letter.pdf

CAUTION: This email originated from outside of the Mifflin Township domain. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The Franklin County Engineer cordially invites you to be our guest at the annual meeting of the Township and County authorities
on Wednesday, November 19, 2025.

This year's meeting will be held at:

Villa Milano Banquet & Conference Center
1630 Schrock Road
Columbus, Ohio 43229

Please R.S.V.P by using the link below or the QR code.

<https://forms.office.com/r/vB4CZ7Zvde>



If either link does not work, please email your R.S.V.P. to ekuhn@franklincountyengineer.org

We look forward to seeing you,



ADAM W. FOWLER, P.E., P.S.
FRANKLIN COUNTY ENGINEER

September 9, 2025

The Franklin County Engineer cordially invites you to be our guest at the annual meeting of the Township and County authorities on Wednesday, November 19, 2025.

This year's meeting will be held at:

Villa Milano Banquet & Conference Center
1630 Schrock Road
Columbus, Ohio 43229

Pursuant to Section 5543.06 of the Ohio Revised Code, the Franklin County Engineer is required to meet with Township and County authorities concerning maintenance of roads and bridges in Franklin County, Ohio.

Registration starts at 5:15 p.m.
Dinner and Program will begin at 6:00 p.m.
Presentation and updates from the Engineer's Office and FCTA
Special Guest: TBD

We invite and encourage you as our special guest to attend this event.

Please R.S.V.P. no later than Friday, November 14, 2025, to:

Elizabeth Kuhn
ekuhn@franklincountyengineer.org
Phone at 614-525-3905

R.S.V.P



We look forward to seeing you on November 19th.



Elizabeth A. Kuhn
Executive Assistant
970 Dublin Road
Columbus, Ohio 43215
(614) 525-3905
ekuhn@franklincountyengineer.org
www.franklincountyengineer.org





RCVD SEP 2 '25

Re: West Gahanna Underground Utility Improvements Project

Dear Gahanna Property Owner/Resident,

The City of Gahanna is in the early stages of designing sanitary sewer and other underground utility improvements in your area. To support this effort, the City has hired Korda/Nemeth Engineering (Korda) to conduct field surveys throughout the project corridor.

The design phase is now underway. Additional project updates will be shared with the public as more information becomes available later this year.

Weather permitting, survey crews will begin field work the week of September 8, 2025, continuing through the month of September. Crews will survey both sides of the roadway and portions of private property within the project corridor. This work will be done on foot only; no vehicles or heavy equipment will be used.

As authorized by Section 163.03 of the Ohio Revised Code, surveyors may access private property for this work. The law also requires that restitution be made for any actual damages. Survey crews have been instructed to respect all property and to avoid disturbing trees, landscaping or fencing.

Please note that Korda's surveyors will not be able to provide details about the project, as they are on site solely to record existing conditions to inform design efforts. If your property includes features such as an irrigation system, security system, or invisible dog fence that may not be immediately visible, please contact Kyle Saunders with Korda at kyle.saunders@korda.com. We also ask that you not move or remove any wooden stakes placed during this work. If you believe your property has not been treated with appropriate care, please notify the City of Gahanna immediately.

We appreciate your cooperation and understanding as we move forward with this important infrastructure project. If you have any questions or concerns, please contact Kyle Saunders with Korda at kyle.saunders@korda.com. You may also contact the City of Gahanna at 614-342-4050 or engineering@gahanna.gov with West Gahanna Underground Utility Improvements on the subject line.

Sincerely,


Tom Komlanc, P.E.
Director of Engineering



AEP Ohio
8600 Smiths Mill Road
New Albany, OH 43054

September 3, 2025

Mifflin Township Fiscal Office
Kelly Cararo
403 W. Johnstown Rd., Suite 200,
Gahanna, OH 43233

RE: Letter of Notification
Mifflin-St. Clair Avenue 138 kV Transmission Line Adjustment Project
Case No. 25-0804-EL-BLN

Dear Fiscal Officer:

You are receiving this letter because AEP Ohio is upgrading the electric transmission grid in Columbus.

AEP Ohio representatives plan to relocate 0.3 miles of 138-kilovolt transmission line along Joyce Avenue, between Windsor and Dewey avenues. Company representatives were asked to shift the location of the power line and structures to make room for a customer's development in the area. Crews plan to rebuild this section of transmission line with modern steel poles.

If approved, construction begins later this year and concludes next spring.

We have filed a Letter of Notification with the Ohio Power Siting Board (OPSB) as the Mifflin-St. Clair Avenue Transmission Line Adjustment Project, Case No. 25-0804-EL-BLN. Please see the attached Letter of Notification, which we must submit to the OPSB when we make certain changes to our transmission facilities. The submission complies with Rule 4906-6-01, et. seq., of the Ohio Administrative Code.

The Letter of Notification to construct, operate and maintain this facility awaits OPSB review. Please make this Letter of Notification available to the public. We are also communicating with landowners in the project area.

Please contact me at 614-259-8201 or Outreach@AEPOhioTransmission.com if you would like electronic copies of the Letters of Notification or if you have any questions about this project.

Sincerely,

Meghan Blankenship

Meghan Blankenship
Project Outreach Specialist
AEP Ohio

Mifflin-St. Clair Avenue

138kV Transmission Line Adjustment Project



RESOLUTION # 143-25

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

WHEREAS, the Township Trustees, in accordance with the provisions of the law, has previously adopted a tax budget for the fiscal year commencing January 1, 2026; and

WHEREAS, the Budget Commission of Franklin County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

NOW, THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Mifflin Township, Franklin County, Ohio:

Section 1. That the amounts and rates as determined by the Budget Commission of Franklin County, Ohio in its certification, be and the same are hereby accepted.

Section 2. Be it further resolved that there be and is hereby levied on the tax duplicate of said Township the rates of each tax necessary to be levied within and without the ten mill limitation for tax year 2025 (collection year 2026), as set forth in Schedule A, as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY.
TAX APPROVED BY THE BUDGET COMMISSION AND
COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount to be Derived from Levies Outside the 10 Mill Limitation	Amount Approved by Budget Commission Inside the 10 Mill Limitation	County Auditor's Estimate of Full Tax Rate to Be Levied	
			Inside 10 Mill Limitation	Outside 10 Mill Limitation
General.Fund		\$1,252,714.31	0.70	
Road.™.Bridge.Fund		286,235.19	2.44	4.00
Cemetery.Fund				
Police.Fund	\$782,181.61			24.80
Fire.Fund	21,192,786.87			18.90
Road.District.Fund				
General.(Note).Bond.Retirement				
TOTAL	\$21,974,968.48	\$1,538,949.50	3.14	47.70

Section 3. Be it further resolved that the Fiscal Officer of this Board be and is hereby directed to certify a copy of this resolution to the County Auditor of said County.

This Resolution shall be in force and become effective immediately upon its execution.

September 16, 2025

Date

Kevin Cavener, Chair

CERTIFIED BY:

Richard Angelou, Trustee

Darlene Wildes, Fiscal Officer

Jamie Leeseberg, Trustee

RESOLUTION #144-25 CODE ENFORCEMENT PER ORC §505.87(B)(2):

Whereas, the Service Director is requesting approval of the following code violations to be placed as a lien on the tax duplicate per ORC §505.87(B)(2):

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF MIFFLIN TOWNSHIP, FRANKLIN COUNTY, OHIO:

to approve liens on the following properties:

1. 2076 Minnesota Avenue	Trash	\$300.00
--------------------------	-------	----------

Mr. _____ motioned to approve. Mr. _____ seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener				
Mr. Angelou				
Mr. Leeseberg				

This Resolution shall be in force and become effective immediately upon its execution.

September 16, 2025

Date

Kevin Cavener, Chair

CERTIFIED BY:

Richard Angelou, Trustee

Darlene Wildes, Fiscal Officer

Jamie Leeseberg, Trustee

RESOLUTION #145-25

Authorizing an expenditure in the amount of \$22,498.14 to SCI Integrated.

WHEREAS, it is necessary for the installation of new surveillance cameras, for audio and video recording, as well as all equipment needed for installation of the system and storage of media, and installation of required equipment for a security key fob access system on the doors for the Police Department building.

NOW, THEREFORE, BE IT RESOLVED, BY THE MIFFLIN TOWNSHIP BOARD OF TRUSTEES OF FRANKLIN COUNTY, OHIO, to authorize an expenditure in the amount of \$22,498.14 payable to SCI Integrated installation of new surveillance cameras, for audio and video recording, as well as all equipment needed for installation of the system and storage of media, and installation of required equipment for a security key fob access system on the doors for the Police Department building.

Mr. _____ motioned to approve. Mr. _____ seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener				
Mr. Angelou				
Mr. Leeseberg				

This Resolution shall be in force and become effective immediately upon its execution.

September 16, 2025
Date

Kevin Cavener, Chair

CERTIFIED BY:

Richard Angelou, Trustee

Darlene Wildes, Fiscal Officer

Jamie Leeseberg, Trustee

RESOLUTION #146-25

Authorizing an expenditure not to exceed \$2,000 to Larig Drywall.

WHEREAS, it is necessary to approve additional payment for a construction project at the Police Department as the newly installed doorway frames need to be metal for the installation of the key fob access system, and for the replacement of a sink/vanity in the bathroom that was remodeled. This is in addition to the previously approved Resolution 107-25.

NOW, THEREFORE, BE IT RESOLVED, BY THE MIFFLIN TOWNSHIP BOARD OF TRUSTEES OF FRANKLIN COUNTY, OHIO, to authorize an expenditure not to exceed \$2,000 payable to Larig Drywall for an additional payment for a construction project at the Police Department as the newly installed doorway frames need to be metal for the installation of the key fob access system, and for the replacement of a sink/vanity in the bathroom that was remodeled.

Mr. _____ motioned to approve. Mr. _____ seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener				
Mr. Angelou				
Mr. Leeseberg				

This Resolution shall be in force and become effective immediately upon its execution.

Date

Kevin Cavener, Chair

CERTIFIED BY:

Richard Angelou, Trustee

Darlene Wildes, Fiscal Officer

Jamie Leeseberg, Trustee

RESOLUTION #147-25

Authorize Out-of-State Training for Firefighter Josiah Swaney

WHEREAS, there is an opportunity for Josiah Swaney to attend a Structural Collapse Technician course hosted by Virginia Department of Fire Protection.

WHEREAS, the cost of the course and lodging are covered by the Central Ohio Strike Team. Approval includes using a department vehicle for travel from October 25-November 1, 2025. Additional overtime may be required. Expenses will be reimbursed as outlined in the travel policy.

NOW, THEREFORE, BE IT RESOLVED, BY THE MIFFLIN TOWNSHIP BOARD OF

TRUSTEES OF FRANKLIN COUNTY, OHIO, authorize Josiah Swaney to attend a Structural Collapse Technician course hosted by Virginia Department of Fire Protection. The cost of the course and lodging are covered by the Central Ohio Strike Team. Approval includes using a department vehicle for travel from October 25-November 1, 2025. Additional overtime may be required. Expenses will be reimbursed as outlined in the travel policy.

Mr. _____ motioned to approve. Mr. _____ seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener				
Mr. Angelou				
Mr. Leeseberg				

This Resolution shall be in force and become effective immediately upon its execution.

Date

Kevin Cavener, Chair

CERTIFIED BY:

Richard Angelou, Trustee

Darlene Wildes, Fiscal Officer

Jamie Leeseberg, Trustee

RESOLUTION #148-25

Authorize Out-of-State Training for EMS Coordinator Kenny King

WHEREAS, there is an opportunity for Kenny King to attend an out-of-state EMS conference from October 19-21, 2025, located in Indianapolis.

WHEREAS, registration for two days is \$715, and lodging is \$475. Approval includes using a department vehicle for travel. Overtime is not expected. Expenses will be reimbursed as outlined in the travel policy.

NOW, THEREFORE, BE IT RESOLVED, BY THE MIFFLIN TOWNSHIP BOARD OF

TRUSTEES OF FRANKLIN COUNTY, OHIO, authorizes Kenny King to attend an out-of-state EMS conference from October 19-21, 2025, located in Indianapolis. The two-day registration fee is \$715, and the lodging fee is \$475. Approval includes using a department vehicle for travel. Additional overtime is not expected. Expenses will be reimbursed as outlined in the travel policy.

Mr. _____ motioned to approve. Mr. _____ seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener				
Mr. Angelou				
Mr. Leeseberg				

This Resolution shall be in force and become effective immediately upon its execution.

Date

Kevin Cavener, Chair

CERTIFIED BY:

Richard Angelou, Trustee

Darlene Wildes, Fiscal Officer

Jamie Leeseberg, Trustee

RESOLUTION #149-25

Authorize expenditure of \$17,613 to AJ Asphalt

WHEREAS, it is necessary to maintain the parking lot at the OPS Center, requiring the need to seal, crack seal and stripe the parking lot.

WHEREAS, the cost of the expenditure would be shared with the Columbus Metropolitan Library at a 50/50 cost share (\$8,806.50 for each party).

NOW, THEREFORE, BE IT RESOLVED, BY THE MIFFLIN TOWNSHIP BOARD OF TRUSTEES OF FRANKLIN COUNTY, OHIO, to authorize an expenditure to AJ Asphalt in the amount of \$17,613 to seal, crack seal and stripe the OPS Center parking lot.

Mr. _____ motioned to approve. Mr. _____ seconded on the motion.

Vote	Yes	No	Abstain	Absent
Mr. Cavener				
Mr. Angelou				
Mr. Leeseberg				

This Resolution shall be in force and become effective immediately upon its execution.

Date

Kevin Cavener, Chair

CERTIFIED BY:

Richard Angelou, Trustee

Darlene Wildes, Fiscal Officer

Jamie Leeseberg, Trustee

Human Resources Department
Sep 16, 2025



New Business

None

Updates:

At the direction of the Board of Trustees, all personnel-related matters must be directed to the Human Resources Office by Department Heads. Employees are required to communicate personnel-related matters through their chain of command, until the request is received by the Department Head. After review and endorsement by the Department Head, the matter will be forwarded to Human Resources. This is to ensure all HR matters are handled in a compliant and consistent manner with strategic oversight across the Township as a whole.

Attached is the organizational chart outlining our chain of command for each department and position.

This includes, but is not limited to:

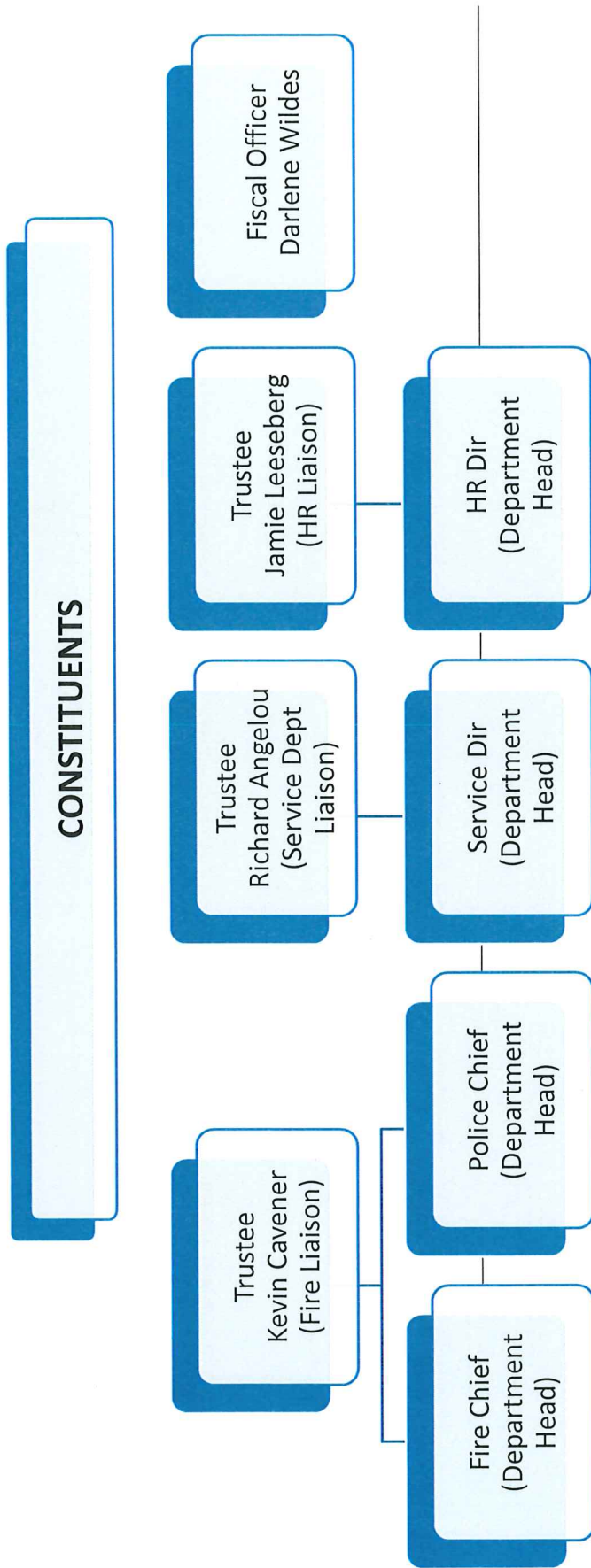
- Employee relations and conflicts
- Performance management and disciplinary actions
- Requests for accommodations
- Staffing and organizational changes
- Policy development and interpretation

Employees who suffer a workplace injury or have allegations of discrimination and/or harassment will not follow the chain of command for reporting. Employees are to immediately report this to their Department Head or HR.

Additionally, HR is the identified township representative to contact legal counsel directly for personnel-related matters such as those outlined above.

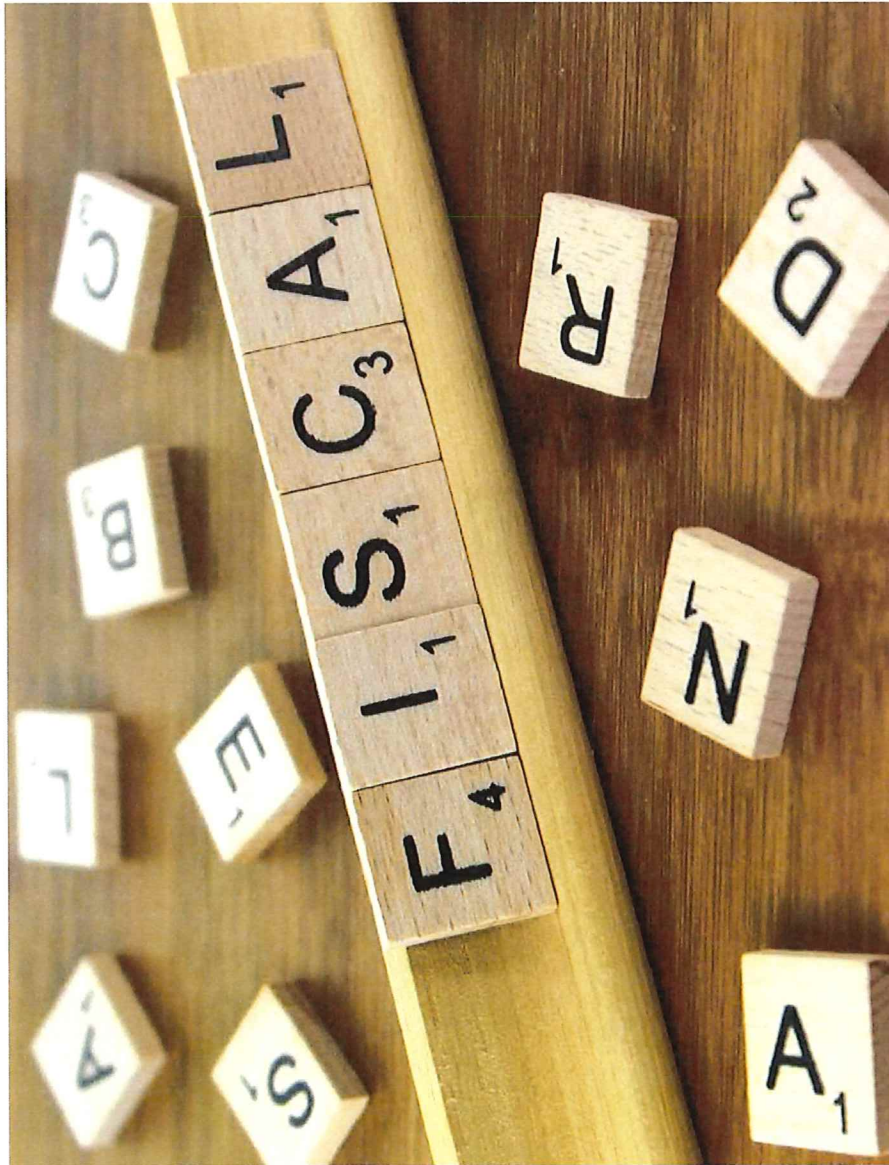
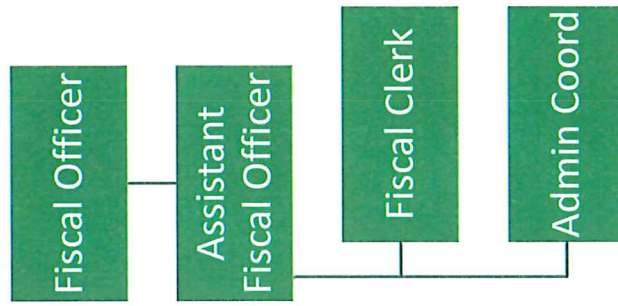
Working closely with the Fiscal Office, centralizing functions allows HR to support the Trustees with informed, organization-wide solutions.

Elected Officials and Department Heads



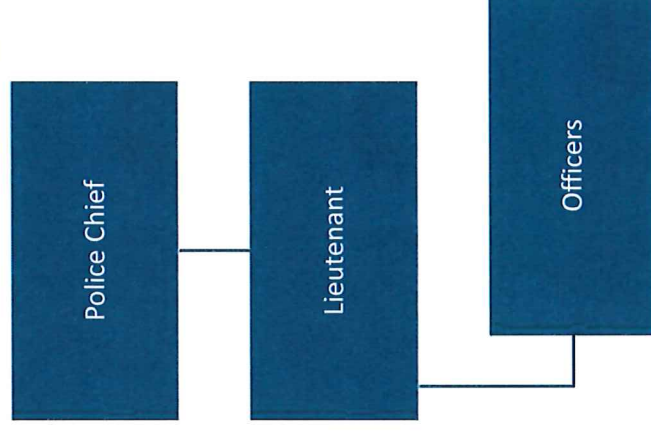
Department Heads are in the chain of command to the Trustees. A Trustee serves as a liaison to a Department Head to represent a common interest of the community and Township affairs. Assigned liaison is subject to change.

Fiscal Department

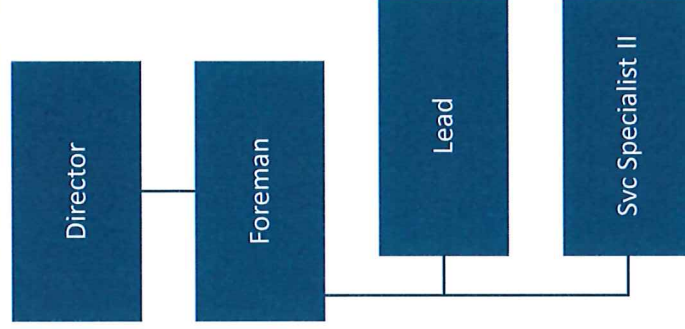




Police Department

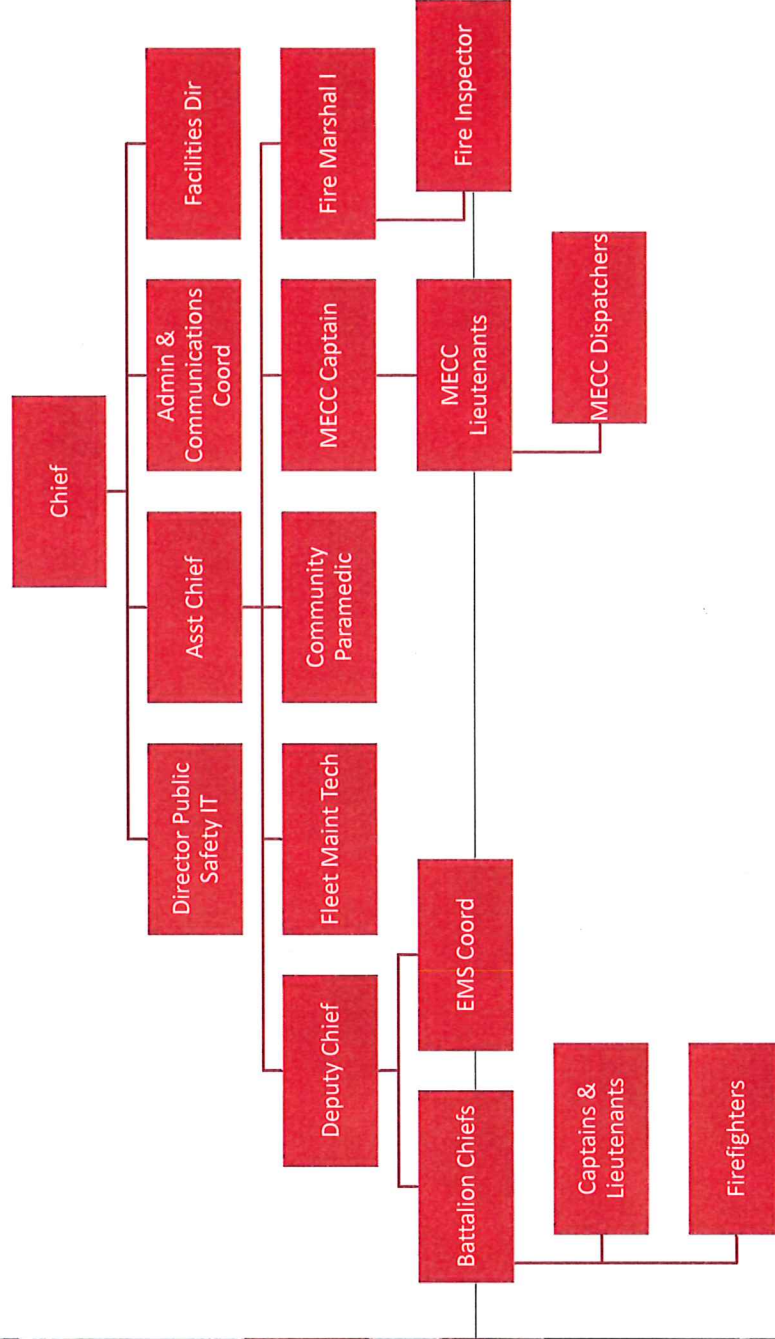


Service Department (Cemeteries, Code Enforcement, Roads and Bridges)





Fire Department





MEMO

DATE: 9/16/2025

TO: Mifflin Township Trustees

FROM: Service Director – Roger Boggs

SUBJECT: Updates & Requests

Service Dept. Request

Updates

- **Franklin County Engineer and Trustees Annual Meeting – Vila Milano Banquet and Conference Center
Wednesday, November 19th, 2025 6:00pm
Registration at 5:15pm**

R.S.V.P. – No later than Friday November 14th, 2025

Elizabeth Kuhn

ekuhn@franklincountyengineer.org

614-525-3905

Code Enforcement – Nuisance Abatements

- **2076 Minnesota Ave – Trash - \$300.00**

Updates

Crews are staying busy picking up trash along the roadways and in the alleys, as well as tires that are being dumped in various places.

The Service Dept. is still actively tagging properties that are not in compliance and following up on All complaints that come in from our residents.

Mifflin Township Service Department
155 Olde Ridenour
Gahanna, Ohio 43230
614-713-9071 Fax 614-478-6890



MIFFLIN TOWNSHIP
Peace. Safety. Welfare.

INVOICE

Bill To.:

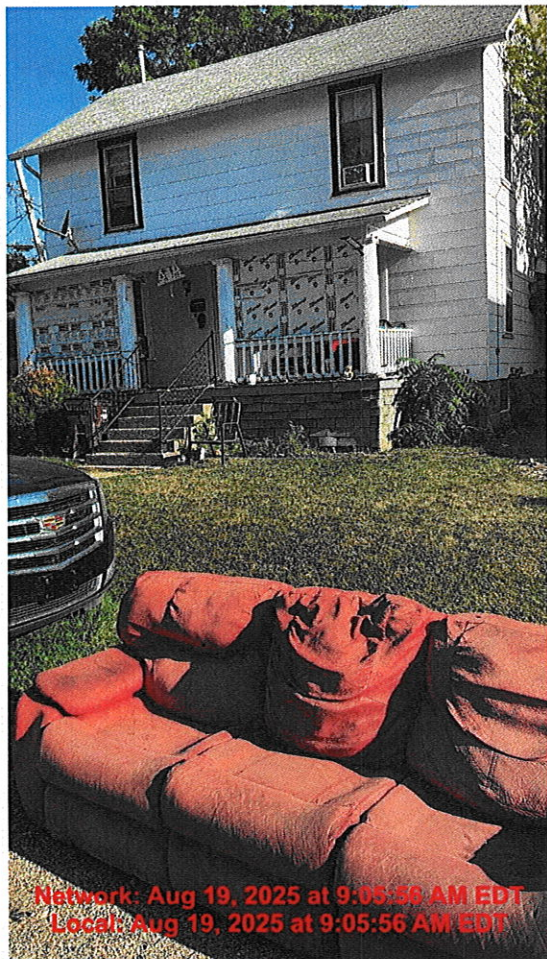
TRAN THANH T
2076 MINNESOTA AV - Property Address
589 RUSH DR - Owner Address
SAN MARCOS CA 92078,
190-001937 - Parcel I.D.

Date Due:
Invoice Date: 09/04/2025

Item	Hours	Amount
Trash	1.00	\$300.00
Total		\$300.00

Date	Paid By	Payment Type	Amount
		Total Paid	\$0.00
		Amount Due	\$300.00

To: Franklin county Auditors Office
373 South High Street 21st floor
Columbus, OH 43215





ADAM W. FOWLER, P.E., P.S.
FRANKLIN COUNTY ENGINEER

September 9, 2025

The Franklin County Engineer cordially invites you to be our guest at the annual meeting of the Township and County authorities on Wednesday, November 19, 2025.

This year's meeting will be held at:

Villa Milano Banquet & Conference Center
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Pursuant to Section 5543.06 of the Ohio Revised Code, the Franklin County Engineer is required to meet with Township and County authorities concerning maintenance of roads and bridges in Franklin County, Ohio.

Registration starts at 5:15 p.m.
Dinner and Program will begin at 6:00 p.m.
Presentation and updates from the Engineer's Office and FCTA
Special Guest: TBD

We invite and encourage you as our special guest to attend this event.

Please R.S.V.P. no later than Friday, November 14, 2025, to:

Elizabeth Kuhn
ekuhn@franklincountyengineer.org
Phone at 614-525-3905

R.S.V.P



We look forward to seeing you on November 19th.

To: Board of Trustees

From: Chief Briggs

Date: September 12th, 2025

Re: Agenda Items Board of Trustee Meeting September 16th, 2025

Requests:

Request to approve a purchase of \$22,498.14 to SCI Integrated a.k.a Sound Communications, for the installation of new surveillance cameras, for both audio and video recording, as well as all equipment needed for installation of the system and storage of media, and installation and required equipment for a security key fob access system on the doors for the Police Department building. This money is planned and budgeted in the Police Department building fund.

Request to add an additional \$2000 to the previously approved construction project at the police department, the additional money is needed due to the newly installed doorway frames needing to be metal for the installation of the key fob access system, and for the replacement of a sink / vanity in the bathroom that was remodeled. This was not a planned and budgeted expense but the funds are in the Police Department Building Fund.

Updates:

Division of Police August 2025 stats.



SCI-Integrated
3474 Park Street
Grove City, OH 43123
p 800.556.8556

f 614.875.8179

Mifflin Police Department Camera and Access Contro

Prepared For:

Craig Main
400 West Johnstown Rd.
Gahanna, OH 43230

Account Manager:

Travis Bell
614-875-8500 x9062
tbell@soundcommunications.com

25-PO-0062-A



Number SCIQ8490
Date Sep 3, 2025

Sold To

Craig Main
Mifflin Police Department
Camera and Access Contro
400 West Johnstown Rd.
Gahanna, OH 43230

Phone
Fax

Salesperson	P.O. Number	Ship Via	Terms
Travis Bell			This quote is valid for 45 days

1	Milestone Server	\$1,189.98
10	Milestone Licenses	\$2,106.30
10	Milestone Maintenance	\$392.70
1	Interior - End of Hallway	\$320.79
1	Interior - Camera with audio recording	\$293.91
2	2 cameras in garage, opposite sides of cruiser	\$814.98
1	1 camera in existing bay area	\$407.49
1	Camera and audio recording in existing vestibule	\$320.79
1	Add camera to outside of garage pointing toward parking lot	\$407.49
1	Replace existing camera outside of front door	\$407.49
1	Replace existing camera on outside of old fire station (back)	\$407.49
1	Replace existing camera on outside of old fire station (front)	\$407.49
1	Recording light added to both doors in the interview room. (opposite side)	\$85.00
1	24 Port Gigabit PoE Switch Easy Smart Managed 24 PoE+ Port @250W w/ 2 UL Gigabit Ports + 2	
1	Two Door Expandable Controller	
3	Two Door Sub-Controller	
1	Wall Mount Enclosure - Up to 8 Doors	
8	Prox Premier R40 Contactless Smartcard Reader	
6	Electric Strike Kit with Latchbolt Monitor, 12/24D	
1	Motion Activated Alarm (Evidence Room)	\$0.00
	This Alarm will be Armed and Disarmed by a button on the outside of the door.	
24	Installation	\$1,944.00

SubTotal	\$22,498.14
Tax	\$0.00
Shipping	\$0.00
Total	\$22,498.14

SCI will:
Hang cameras in agreed upon locations
Install door strikes and readers
Program the Milestone and Imron software
Test

(All Cabling to be done by others)

Statement of Work Acceptance

Acceptance and authorization

The terms and conditions of the **Professional Services Agreement** apply in full to the services and products provided under this Statement of Work.

IN WITNESS WHEREOF, the parties hereto each acting with proper authority have executed this Statement of Work, under seal.

[Client name]

[Authorized Signature]

[Services provider name]

[Authorized Signature]

Requisition

Req 25-PD-00062-A



Submit

Approve

Deny

Redirect

Cancel

Comment

Validate

Budget Request

[20250904163847820.pdf](#) | [Req 25-PD-00061-A](#) | [Requisitions](#) | [20250904164456938.pdf](#) | [Req 25-PD-00062-A](#)

REQUISITION WORKFLOW:

[REQ - Police Dept](#)

WORKFLOW STATE:

Submitted

DESCRIPTION:

Key Fobs / Surveillance Cameras

CURRENT QUEUE:

[Fiscal Officer](#)

ORDER DATE:

9/4/2025

NUMBER:

25-PD-00062-A

DEPARTMENT:

[Police](#)

PURCHASE ORDER:

VENDOR:

[Sound \(Sound Communications\)](#)

TOTAL VALUE:

\$22,498.14

NOTES:

Chief D. Briggs

MORE INFORMATION

BLANKET TYPE:

N/A

CONTRACT:

N/A

BLANKET EXPIRATION DATE:

CONFIRMING:

OPTIONAL PO NUMBER
OVERRIDE:

JUSTIFICATION:

DUE DATE:

PLANT BATCH:

SHIP TO:

[\(Ops Building-Admin\) 400 W.
Johnstown Road P.O. Box 307630
Gahanna, OH 43230](#)

ORIGINATOR:

David Briggs

SHIP VIA:

N/A

CREATED DATE:

9/4/2025

SHIPPING INFO:

LAST MODIFIED DATE:

9/4/2025

FOB:

Not specified

LAST COMMENT:

Requisition Lines

Requisition Memo Lines

Workflow Histories

Attachments



Purchase Categories



Requisition Lines

Drag a column header here to group by that column

<input type="checkbox"/>		LINE NUMBER	LINE DESCRIPTION	ACCOUNT	AVAILABLE BUDGET	PURCHASE CATEGORY NAME	LINE A
<input type="checkbox"/>		1	Key Fobs / Surveillance Cameras	2081-210-547200 (Build/Adds-PD)	\$198,526.07		
					\$198,526.07		

Page 1 of 1 (1 items)



1





Office of Auditor of State
88 East Broad Street
Post Office Box 1140
Columbus, OH 43216-1140

Auditor of State - Unresolved Findings for Recovery Certified Search

(614) 466-4514
(800) 282-0370

I have searched The Auditor of State's unresolved findings for recovery database using the following criteria:

Contractor's Information:

Name: **Bell, Travis**
Organization: **SCI Integrated**
Date: **9/4/2025 4:33:17 PM**

This search produced the following list of **11** possible matches:

Name/Organization	Address
Barnes, Tracy	5023 Dellers Glen Drive
Belville, Patricia	11423 County Road 14, P.O. Box 38
Campbell, Robert	199 Portsmouth St.
Campbell, George	100 W. Market St.
Campbell, H. Scott	
Campbell, Jay	200 N. Walnut St.
Cleveland Academy of Math, Science and Technology	
Masciarelli, Michael	204 21st Street
Masciarelli, Toni	66000 North Moss Run Road
Mullins, Tracy	8668 State Route 139
Obermiyer, Tracey	499 Obermiyer Road

The above list represents possible matches for the search criteria you entered. Please note that pursuant to ORC 9.24, only the person (which includes an organization) actually named in the finding for recovery is prohibited from being awarded a contract.

If the person you are searching for appears on this list, it means that the person has one or more findings for recovery and is prohibited from being awarded a contract described in ORC 9.24, unless one of the exceptions in that section apply.

If the person you are searching for does not appear on this list, an initialed copy of this page can serve as documentation of your compliance with ORC 9.24(E).

Please note that pursuant to ORC 9.24, it is the responsibility of the public office to verify that a person to whom it plans to award a contract does not appear in the Auditor of State's database. The Auditor of State's office is not responsible for inaccurate search results caused by user error or other circumstances beyond the Auditor of State's control.



Auditor of State - Unresolved Findings for Recovery Certified Search

(614) 466-4514
(800) 282-0370

I have searched The Auditor of State's unresolved findings for recovery database using the following criteria:

Contractor's Information:

Name: **Bell, Travis**
Organization: **sound communications**
Date: **9/4/2025 4:34:38 PM**

This search produced the following list of **16** possible matches:

Name/Organization	Address
Barnes, Tracy	5023 Dellers Glen Drive
Belville, Patricia	11423 County Road 14, P.O. Box 38
Campbell, Robert	199 Portsmouth St.
Campbell, George	100 W. Market St.
Campbell, H. Scott	
Campbell, Jay	200 N. Walnut St.
Institute of Charter School Management and Resources	368 South Patterson Boulevard
Institute of Management and Resources	368 South Patterson Blvd.
Institute of Management and Resources	368 South Patterson Boulevard
Institute of Management and Resources, Inc.	118 W. 1st Street, Suite 620
Institute of Management and Resources, Inc.	368 South Patterson Blvd.
Institute of Management and Resources, Inc.	368 South Patterson Boulevard
Institute of Management and Resources, Inc.	368 South Patteson Blvd.
Mullins, Tracy	8668 State Route 139
Obermiyer, Tracey	499 Obermiyer Road
Southern Ohio Academy	522 Glenwood Ave

The above list represents possible matches for the search criteria you entered. Please note that pursuant to ORC 9.24, only the person (which includes an organization) actually named in the finding for recovery is prohibited from being awarded a contract.

If the person you are searching for appears on this list, it means that the person has one or more findings for recovery and is prohibited from being awarded a contract described in ORC 9.24, unless one of the exceptions in that section apply.

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MIFFLIN TOWNSHIP DIVISION OF POLICE - STATS

AUGUST - 2025

Total Calls for Service	218	Total Reports Taken	51	Indictments	1	Cases to Bureau	6
TYPE OF CALLS						ARRESTS	
Adult Prot. Service Referrals	0	Fights	7	Pursuits	3	Felony Arrests	2
Agency Assists - Other	27	Follow-Up Investigations	4	Rapes	0	Misdemeanor Arrests	22
Agency Assist - Fire / Medics	5	Forgery / Bad Checks	0	Recovered Stolen Vehicles	1	Juvenile Felony Arrests	1
Alarms Drops	5	Homeless Complaints	6	Robberies	2	Juvenile Misd. Arrests	9
Animal Complaints	2	Homicides	0	Search Warrants Executed	0	Felony Warrant Arrests	1
Assaults	8	Intoxicated Persons	2	Sex Offenses	1	Misd. Warrant Arrests	1
ATV Complaints	1	Juvenile Complaints	3	Shootings	2	Juvenile Warrant Arrests	0
B&E / Burglary	3	Kidnapping	0	Shots Fired	4	Traffic Stops Made	75
Business Disputes	5	Loud Music	3	Stabbings	0	Traffic Citations Issued	24
Crashes - Non-Injury	9	Medical Emergencies	4	Stolen Vehicles	0	OVI Arrests	2
Crasher - Injury	2	Mental Health	8	Suicides - Attempts/Threats	3	DRUG SEIZURES	
Crashes - Fatal	1	Missing Person	2	Suspicious Person/Vehicles	27	Cocaine/Crack	0
Crashes - Hit Skip	5	Missing Person Return	1	Thefts	15	Fentanyl	0
Child Abuse Reports	0	PD Walk-Ups (Station Calls)	9	Threats / Harassments	3	Heroin	0
Children Services Referrals	1	Narcotics Complaints	0	Traffic Details / Control	0	LSD/MDMA	0
Civil Complaints / Matters	6	Neighbor Disputes	2	Trespassing Complaints	7	Marijuana	0
Custody Disputes	0	Officer in Trouble	1	Unauthorized Use - M.V.	0	Methamphetamine	0
Dead On Arrival	0	Overdoses	0	Unknown 911 Calls	4	Other Drugs	0
Disabled Vehicles	7	Parking Complaints	4	Use Of Forces	1	Prescription Drugs	0
Disturbances	4	Person w/ Gun	2	Vandalism	2	OTHER SEIZURES	
Domestics	4	Person w/ Knife	0	Wellbeing Checks	4	Firearms	0
Emergency Notifications	0	Prowlers	0			Vehicle Impound	1



Outlook

August Monthly Stats

From Seth Howard <howards@mifflin-oh.gov>

Date Tue 9/2/2025 8:54 AM

To David Briggs <briggsd@mifflin-oh.gov>

Cc Kevin Starrett <starrettk@mifflin-oh.gov>

 1 attachment (14 KB)

August Monthly Stats.xlsx;

- **August 3, 2025:** Mifflin Township Officer Darnell responded to the 2300 block of Northglen Dr for an active fight involving 10-20 individuals where one of the subjects discharged a firearm. Officer Darnell was able to detain two suspects and attempted to detain a third before the suspect resisted and attempted to punch Officer Darnell before backing units arrived on scene to assist. During the investigation, (8) Eight juveniles were arrested and charged and (1) One adult was charged. The incident was turned over to the FCSO Detective Bureau for further investigation.
- **August 10, 2025:** Mifflin Township Officer Darnell conducted a traffic stop for speed and the operator was arrested for a having a Felony warrant for failure to pay child support and was slated to the county jail.
- **August 23, 2025:** Mifflin Township Police, Clinton Township Police, and Franklin County Sheriff's Office responded to a head on collision at the 3700 Block of Westerville Road. Upon arrival, Officers on scene were told by medics the at fault driver was unresponsive and later was pronounced deceased at Riverside Hospital. Franklin County Sheriffs Office Accident Investigations Unit took control of the Fatal Crash scene.

Officer S. Howard
Mifflin Township Police Department
2455 Agler Road
Columbus, Ohio 43224
Phone: 614-713-9084
Fax: 614-478-6733





MIFFLIN TOWNSHIP

Brian P. Dunlevy
Fire Chief

Scott Davis
Assistant Fire Chief

BOARD OF TOWNSHIP TRUSTEES MEETING

September 16, 2025

FIRE DIVISION REQUESTS:

Resolution # ~~XXX~~-25:

09162025-1. This is a two-part request to approve Firefighter/Rescue Tech Josiah Swaney to attend out of state training. This is a Structural Collapse Technician course hosted by Virginia Department of Fire Protection (VDFP). FF Swaney is being sponsored by the Central Ohio Strike Team (COST), course and lodging are covered by COST. This approval would include using a department vehicle for travel from October 25 – November 1. This is an administrative request.

The second request is to approve EMS Coordinator Kenny King to attend out of state training. This training is an EMS conference that includes hands on training located in Indianapolis. This approval would include using a department vehicle for travel from October 19th – October 21st. This is a planned and budgeted expense.

OPS CENTER REQUESTS:

Resolution # ~~XXX~~-25

09162025-2. This is a request to approve sealing, crack sealing, and striping the Ops Center parking lot by AJ Asphalt in the amount of \$17,613. This extends the life of the current blacktop and reduces the damage caused by natural elements. This expense would be shared with CML at a 50/50 cost share, Mifflin's share would be \$8,806.50. This is a planned and budgeted expense.

TOWNSHIP REQUESTS:

Resolution #~~XXX~~-25

09162025-3. Executive Session per ORC §121.22 (G) (2) Purpose: to consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the Revised Code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the general public interest.

UPDATES:

- October 3rd, Traveling VFW wall. 10:00 Opening ceremony. Trustee's invited
- Open House "Fire Safety Week" scheduled for Oct 5th, 2025. St 131 Rocky Fork Blvd
- Swearing in of new Fire Officers on October 21, at 1:00PM
- Scheduled to begin firefighter eligibility testing in 30-60days



From: Daril J. Tharp <Tharpd@mifflin-oh.gov>
Sent: Wednesday, September 3, 2025 8:29 AM
To: Bill Rower <BillR@AJAsphalt.com>
Subject: Re: Sealcoat Proposal Build - Request mifflin township

Hey Bill,
I just wanted to let you know we are going for approval on the 16th.

Get [Outlook for Android](#)

From: Bill Rower <BillR@AJAsphalt.com>
Sent: Monday, August 25, 2025 2:39:13 PM
To: Daril J. Tharp <Tharpd@mifflin-oh.gov>
Subject: FW: Sealcoat Proposal Build - Request mifflin township

CAUTION: This email originated from outside of the Mifflin Township domain. Do not click links or open attachments unless you recognize the sender and know the content is safe.

DJ,

Please see below for the pricing on the Sealcoat at the Mifflin Twp. Building.

Thanks!

Bill Rower | Business Development
J. Kuhn Enterprises Inc., dba AJ Pavement Construction
Employee Owned
2210 McKinley Ave. Columbus, OH 43204
M: (937) 206-6879
O: (614) 481-8838

<image001.png> www.ajpavementconstruction.com

<image002.png>

From: Bill Garrett <billg@ajasphalt.com>
Sent: Friday, August 22, 2025 9:45 AM
To: Bill Rower <BillR@AJAsphalt.com>

Subject: Sealcoat Proposal Build - Request mifflin township

Site: mifflin township building, 400 w Johnstown rd ,
Job/Project #

Seal coat asphalt lot 10,910 sys

- Edge lot of vegetation
 - clean with forced air
 - apply oil spot primer to oil spots
 - apply 2 coats of asphalt emulsion - by spray
 - restripe
- \$16,263

Option this is for paving seams

- fill cracks, over 0.25" in width and in areas of sound pavement, with a hot pour rubberized crack filler - \$1,350

Grand total including all options:

\$17,613

Notes:

Sealcoat

- Work is bid for 3 trips
- Add \$550.00 for additional trips
- All cars to be off lot by 7 am
- Customer responsible for towing of cars
- Irrigation to be turned off 12 hrs in advance
- Please keep cars off lot for 24 hrs after final coat