

RECORD OF PROCEEDINGS

Minutes of **MIFFLIN TOWNSHIP BOARD OF TRUSTEES** Meeting

Held

June 1,

2020

Chair Stewart called the meeting of the Mifflin Township Board of Trustees to order via an advertised conference call at 9:00 a.m. on Monday, June 1, 2020 with Trustee Richard Angelou, Trustee Kevin Cavener, Township Administrator Nancy White, Fiscal Officer Rick Duff, Fire Chief Fred Kauser and IT Director, Craig Main.

Also present on the call were Service Director DJ Tharp, Human Resources Director Becky Kadel and Public Information Officer Melissa Rapp.

Police Chief William Price was absent.

Res. 85-20 Approve the Meeting Minutes of May 4, 2020

Mr. Angelou moved to approve the meeting minutes of May 4, 2020. Mr. Cavener seconded. All voted yea. Motion carried.

Res. 86-20 Approve the June 2020 Warrants

Mr. Cavener moved to approve the June 2020 Warrants. Mr. Angelou seconded. All voted yea. Motion carried.

TRUSTEES COMMENTS:

None.

CORRESPONDENCE:

Administrator White reviewed a letter from the Franklin County Community Development Administrator requesting the three-year renewal in the Community Development Block Grant (CDBG) program.

Res. 87-20 Approve the three-year cooperation renewal in the CDBG Program

Chair Stewart moved to approve the three-year cooperation renewal in CDBG Program. Mr. Angelou seconded. All voted yea. Motion carried.

Administrator White reviewed the notice from the City of Gahanna Planning Commission for the final development plan and variance application for site lighting for 4297-4301 Johnstown Road. Administrator White said this property is adjacent to Station 133.

Fiscal Officer Duff shared the election certification from the Franklin Co. Elections Board on the police levy and fire levy election results.

FISCAL OFFICER'S REPORT:

Fiscal Officer Duff discussed the current financial situation with the county and provided an update on our investments.

Fiscal Officer Duff requested the approval to request a tax advance on all funds as they become available during fiscal year 2020, if needed.

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Res. 88-20 Approval of Fiscal Officer to request a tax advance on all funds as they become available during fiscal year 2020.

Mr. Angelou moved to approve the Fiscal Officer to request a tax advance on all funds as they become available during fiscal year 2020. Mr. Cavener seconded. All voted yea. Motion carried.

TOWNSHIP ADMINISTRATOR'S REPORT:

Administrator White shared the updated Township COVID-19 Policy with the trustees.

HUMAN RESOURCES:

No report.

PUBLIC INFORMATION OFFICER:

Ms. Rapp provided an updated on the website redesign.

SERVICE:

No report.

POLICE:

On behalf of Chief Price, Administrator White requested a step 1 pay increase for Officer Jeffrey Bingham and a Step 4 pay increase for Officer Matthew Peddicord, effective immediately, this pay period.

Res. 89-20 Approve a Step 1 pay increase for Officer Jeffrey Bingham and a Step 4 pay increase for Officer Matthew Peddicord, effective immediately, this pay period.

Mr. Angelou moved to approve a Step 1 pay increase for Officer Jeffrey Bingham and a Step 4 pay increase for Officer Matthew Peddicord, effective immediately, this pay period. Chair Stewart seconded. All voted yea. Motion carried.

FIRE:

Chief Kauser requested the approval of the Sick Leave Incentive for November 1, 2019 – April 30, 2020 in the amount of \$54,000.00.

Res. 90-20 Approve the Sick Leave Incentive for the period November 1, 2019 – April 30, 2020 in the amount of \$54,000.00.

Mr. Cavener moved to approve the Sick Leave Incentive for the period November 1, 2019 – April 30, 2020 in the amount of \$54,000.00. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Kauser requested the approval of the final floorplans for the Fire Division Operations Center.

Res. 91-20 Approve the final floorplans for the Fire Division Operations Center.

Mr. Angelou moved to approve the final floorplans for the Fire Division Operations Center. Mr. Cavener seconded. All voted yea. Motion carried.

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Chief Kauser requested the approval of the final floorplans for Fire Station 132 and the Mifflin Police Station.

Res. 92-20 Approve the final floorplans for Fire Station 132 and the Mifflin Police Station.

Mr. Cavener moved to approve the final floorplans for Fire Station 132 and the Mifflin Police Station. Chair Stewart seconded. All voted yea. Motion carried.

Chief Kauser requested the approval of the Operations Center Project expenses in the total amount of \$86,027.30, which includes the following:

- Kean Construction in the amount of \$5,820.00 for wall construction and finishing to accommodate glass door installation, drywall repairs and painting in areas that will not be renovated and painting in areas that are not being renovated.
- Conveyer and Castor Co. in the amount of \$12,617.00 for wire cages in multiple locations for storage and in the amount of \$4,022.00 for pallet rack storage.
- American Dynamic Coatings in the amount of \$5,966.88 for epoxy floors in multiple storage and electrical rooms.
- Carl Zipf Locks in the amount of \$7,960.00 for brass key lock changes throughout the building.
- Glass Doctor Columbus in the amount of \$31,704.42 for glass and aluminum frames for separation between the Library System and all other tenants.
- Miller Network Innovations in the amount of \$17,937.00 for separating the Library System from other tenants and to install the network cabling for all tenant spaces on the seconded floor (excluding the 9-1-1 Center).

Res. 93-20 Approve the Operations Center Project expenses in the amount totaling \$86,027.30.

Mr. Cavener moved to approve the Operations Center Project expenses in the amount totaling \$86,027.30. Mr. Angelou seconded. All voted yea. Motion carried.

Chief Kauser requested that Chair Stewart have approval for immediate needs up to \$50,000.

Res. 94-20 Authorize Chair Stewart to have approval for immediate needs up to \$50,000.

Mr. Angelou moved to authorize Chair Stewart to have approval for immediate needs up to \$50,000. Mr. Cavener seconded. All voted yea. Motion carried.

Chief Kauser requested the acceptance part-time dispatcher Stan Broadway's resignation effective May 19, 2020.

Res. 95-20 Accept the Resignation of Stan Broadway, effective May 19, 2020.

Chair Stewart moved to accept the resignation of Stan Broadway, effective May 19, 2020. Mr. Angelou seconded. All voted yea. Motion carried.

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Chief Kauser requested the approval of multi-tenant addressing of the Operations Center. He explained that this is to approve an address request change for the Operations Center which is presently incorrectly addressed from 101 W. Johnstown Road to 400 West Johnstown Road. Additionally, the request is to also assign the following suites to the proposed address as follows: Suites 100, 110, 120, 130 140, 150, 160, 170, 180, 190 and Suites 200, 210, 220, 230, 240, 250 , 260, 270, 280, and 290.

Res. 96-20 Approve the change of address of the Operations Center to 400 W. Johnstown Road and the assignment of tenant suite addresses.

Chair Stewart moved to approve the change of address for the Operations Center to 400 W. Johnstown Road and the assignment of tenant suite addresses as described.

Mr. Cavener seconded. All voted yea. Motion carried.

Chief Kauser requested the approval for the permit application for concrete and related exterior construction work and signage for fire stations 131 and 134.

Res. 97-20 Approve the permit application for concrete and related exterior construction work and signage for fire stations 131 and 134.

Mr. Angelou moved to approve the permit application for concrete and related exterior construction work and signage for fire stations 131 and 134. Mr. Cavener seconded. All voted yea. Motion carried.

MECC:

Chief Kauser requested the extension of the existing XT911 Solacom Telephone System currently used by the cities of Whitehall, Gahanna, New Albany and Bexley as well as the six fire agencies served by the MEC Center in the amount of \$14,371.00.

Res. 98-20 Approve the extension of the existing XT911 Solacom Telephone System currently used by the cities of Whitehall, Gahanna, New Albany and Bexley as well as the six fire agencies served by the MEC Center in the amount of \$14,371.00.

Chair Stewart moved to approve the extension of the existing XT911 Solacom Telephone System currently used by the cities of Whitehall, Gahanna, New Albany and Bexley as well as the six fire agencies served by the MEC Center in the amount of \$14,371.00. Mr. Cavener seconded. All voted yea. Motion carried.

Chief Kauser requested the approval of the Locutions Fire Station Alerting System annual support which is shared by MECC and the LCRCC (23 fire stations) in the amount of \$18,571.00.

Res. 99-20 Approve the Locutions Fire Station Alerting System annual support which is shared by MECC and the LCRCC (23 fire stations) in the amount of \$18,571.00.

Mr. Angelou moved to approve the Locutions Fire Station Alerting System annual support which is shared by MECC and the LCRCC (23 fire stations) in the amount of \$18,571.00. Mr. Cavener seconded. All voted yea. Motion carried.

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IT:

Director Craig Main said he is reviewing the ID badge reader and security systems. He said an RFQ has a deadline on June 3, 2020.

The trustees discussed the next meeting will be a special meeting on June 8, 2020 at 1:00 p.m. under ORC Section 121.22 (G) (1) Purpose: to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, license, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

There being no further business, Mr. Cavener moved to adjourn. Mr. Angelou seconded. All voted yea. Motion carried.

Lynn M. Stewart, Chair

Richard J. Angelou, Vice Chairman

Kevin J. Cavener, Trustee

Rick Duff, Fiscal Officer